



Govt. of India

Department of Telecommunications

Office of Controller of Communication Accounts, J&K

HUDCO Bhawan, Railhead complex, Jammu 180012

E-mail:ccajk@nic.in Tele: 0191-2477281, Fax-2475858

No: 1-40/CCAJK/Admin/IC

Dated : 03-09-2021

**OFFICE ORDER**

Approval of the Competent Authority is hereby conveyed for constitution of Internal Complaint Committee in O/o CCA, J&K for considering sexual harassment complaints of women employees in work place with members as follows:

- |   |               |
|---|---------------|
| 1. Smt. Neeraj Kapoor, AO (PDA), O/o CCA, Jammu       | : Chairperson |
| 2. Smt. Sursita Kumari, AAO, O/o DAP, Jammu           | : Member      |
| 3. Smt. Archana Gupta, Sr. Accountant, O/o DAP, Jammu | : Member      |
| 4. Sh. Ravi Kumar Angral, AAO (Admin), O/o CCA, Jammu | : Member      |

Complaints received in administration section will be transferred within 24 hours along with details of case, if any, for review/ disposal by the ICC on merits of the case. Status report on complaint received, disposed off and pending will be submitted by Admin section to CCA on quarterly basis

*Sushant*  
03.09.21

Dy. CCA (Admin)  
O/o CCA, J&K Circle  
Jammu-180012

Copy for information to:

1. PA to CCA, J&k
2. Jt. CCA, O/o CCA, J&k
3. DAP, Jammu for information w.r.t letter no. Admn/PAO-JT/1-98(E)/ 545 dated 11-08-2021.
- 4-7. All officers concerned.
8. Notice board.
9. Office Copy.