

IP&TAFS ESTABLISHMENT AND ADMINISTRATION

COMPENDIUM OF ORDERS 2024

**GOVERNMENT OF INDIA
MINISTRY OF COMMUNICATIONS
DEPARTMENT OF TELECOMMUNICATIONS
SANCHAR BHAWAN, NEW DELHI**

**IP&TAFS Establishment and
Administration**

**Compendium of Orders
2024**



सत्यमेव जयते

GOVERNMENT OF INDIA
MINISTRY OF COMMUNICATIONS
Department of Telecommunications
SEA Division, Sanchar Bhawan, New Delhi

मनीष सिन्हा
MANISH SINHA

सदस्य (वित्त) डिजिटल संचार आयोग एवं
पदेन सचिव, भारत सरकार
Member (Finance),
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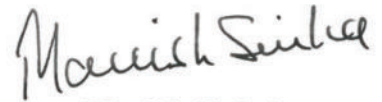
Preface

In our relentless pursuit of good governance and streamlined processes, the SEA Division of the Department of Telecommunications (DoT) embarked on a significant endeavor. Recognizing the importance of clarity and accessibility, SEA Division has meticulously compiled this compendium of all pertinent orders and instructions pertaining to IP&TAFS establishment and administrative matters.

This compendium represents a culmination of efforts aimed at enhancing transparency and efficiency within our operations. Organized meticulously by subject, it serves as a comprehensive resource designed to facilitate informed and expedient decision-making.

I trust that this compendium will prove invaluable to all stakeholders involved in the administration of the cadre-matters, providing them with a centralized reference guide that ensures uniformity and compliance with established directives.

I extend my heartfelt congratulations to DDG (E&T), Director (SEA), and the entire team for their dedicated efforts in bringing this compendium to fruition. Their commitment and diligence underscore our collective commitment to excellence in governance.


(Manish Sinha)

New Delhi
28th August 2024

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Government of India
Ministry of Communications
Department of Telecommunications
Controller General of Communication Accounts

MESSAGE



My joy crossed all bounds and my memories swiftly traversed down the memory lane to the youthful and beginning years of my service career, when I came to know that SEA Division has been compiling compendium of valuable orders pertaining to establishment and administration. During erstwhile days, as young officer I used to keep a 'Guard File' of orders issued with proper indexing. This endeavour of SEA division to compile such compendium will fill the gap crept in due to loss of concept of maintaining guard file. This compilation will certainly serve as reference manual of orders/instructions readily available at one place.

Steadfast Commitments of SEA Division is a definite indication of paradigm shift in working pattern of this said division. I am sanguine that the compendium helps in enhancing efficiency and fast decision-making.

The entire team of SEA division deserves admiration for this commendable work done so diligently.

KUDOS to you all !


Md. Shahbaz Ali

New Delhi
28th August 2024

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Message

SEA Division, in its endeavour to streamline processes and facilitate faster decision-making, has produced a Compendium of important orders related to Establishment and Administration. This meticulously designed compendium ensures user-friendly navigation, providing comprehensive information for quick reference.

I trust this compendium will prove invaluable to all field units, offering clarity and guidance on crucial administrative procedures. It is a testament to our commitment to transparency and efficiency in governance.

I would like to extend my heartfelt appreciation to the dedicated officers of SEA Division whose diligent efforts made the compilation of this compendium possible. Their commitment to excellence exemplifies our collective pursuit of operational excellence and service delivery.


(Ram Dayal Meena)

New Delhi
28th August 2024

आशा रानी रूंगटा
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Acknowledgement

We are sincerely thankful to the Member (Finance) DCC for motivating and supporting us in compiling this comprehensive compendium of important orders related to IP&TAFS Establishment matters. We express our gratitude to the CGCA, DoT, for providing invaluable suggestions and insights that enriched this compendium. Special thanks are also due to the Advisor (F), DoT, for his invaluable guidance throughout the preparation process.

We would also like to acknowledge and appreciate the efforts of the officers of the CS & Protocol Section who diligently worked to compile all relevant orders.

While every effort has been made to incorporate relevant orders and instructions, we encourage users to provide valuable feedback and suggestions for further improvement.

May this compendium serve as a cornerstone in our ongoing journey towards excellence in governance and service delivery.

Warm regards,


(Asha Rani Rungta)

New Delhi
28th August 2024

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असाधारण

EXTRAORDINARY

भाग II—खण्ड 3—उप-खण्ड (i)

PART II—Section 3—Sub-section (i)

प्राधिकार से प्रकाशित

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संचार मंत्रालय

(दूरसंचार विभाग)

अधिसूचना

नई दिल्ली, 22 जून, 2018

सा.का.नि. 583(अ).—राष्ट्रपति, संविधान के अनुच्छेद 309 के परंतुक द्वारा प्रदत्त शक्तियों का प्रयोग करते हुए और भारतीय डाक और दूरसंचार, लेखा और वित्तीय सेवा भर्ती नियम, 2001 को उन बातों के सिवाय अधिक्रांत करते हुए, जिन्हें ऐसे अधिक्रमण से पूर्व किया गया है या करने का लोप किया गया है, भारतीय डाक और दूरसंचार लेखा और वित्त सेवा (समूह 'क') की भर्ती की पद्धति को विनियमित करने के लिए निम्नलिखित नियम बनाते हैं, अर्थात्:—

1. संक्षिप्त नाम और प्रारम्भ - (1) इन नियमों का संक्षिप्त नाम भारतीय डाक और दूरसंचार लेखा और वित्त सेवा (समूह 'क') नियम, 2018 है।

(2) ये राजपत्र में इनके प्रकाशन की तारीख को प्रवृत्त होंगे।

2. परिभाषाएं— इन नियमों में, जब तक कि संदर्भ से अन्यथा अपेक्षित न हो-

- (क) "आयोग" से संघ लोक सेवा आयोग अभिप्रेत है ;
- (ख) किसी भी श्रेणी के सम्बन्ध में "विभागीय प्रोन्नति समिति" से इन नियमों की अनुसूची-3 में यथाउपदर्शित किसी श्रेणी में प्रोन्नति पर विचार करने के लिए गठित कोई समिति अभिप्रेत है ;
- (ग) किसी भी श्रेणी के सम्बन्ध में "विभागीय पुष्टि समिति" से इन नियमों की अनुसूची-3 में यथाउपदर्शित किसी श्रेणी में पुष्टि पर विचार करने के लिए गठित कोई समिति अभिप्रेत है ;
- (घ) "विभागीय छानबीन समिति" से इन नियमों की अनुसूची-3 में यथाउपदर्शित कनिष्ठ प्रशासनिक श्रेणी (अप्रकार्यात्मक चयन श्रेणी) में नियोजन और इसकी अनुसूची-4 में यथाउपदर्शित अप्रकार्यात्मक उन्नयन देने पर विचार करने के लिए गठित की गई समिति अभिप्रेत है ;

- (ड) "परीक्षा" से आयोग द्वारा केन्द्रीय सेवा समूह 'क' में भर्ती के लिए आयोजित की गई सिविल सेवा परीक्षा अभिप्रेत है ;
- (च) "सरकार" से भारत सरकार अभिप्रेत है ;
- (छ) "श्रेणी" से अनुसूची-1 के स्तम्भ (2) में विनिर्दिष्ट श्रेणी अभिप्रेत है ;
- (ज) किसी श्रेणी के सम्बन्ध में "नियमित सेवा" से उस श्रेणी में नियमित नियुक्ति के लिए विहित प्रक्रिया के अनुसार चयन के पश्चात् की गई उस श्रेणी में सेवा की अवधि या अवधियां अभिप्रेत हैं और इसमें (i) सेवा के आरम्भिक गठन पर नियुक्त किए गए व्यक्तियों के मामले में ज्येष्ठता के प्रयोजन के लिए हिसाब में ली गई कोई अवधि या अवधियां ; और (ii) उस अवधि या उन अवधियों, जिनके दौरान किसी अधिकारी ने नियमित आधार पर उस श्रेणी में पद धारण किया होता, यदि वह ऐसे पद धारण करने के लिए छुट्टी पर नहीं हुआ होता या अन्यथा उपलब्ध नहीं हुआ होता ;
- (झ) "अनुसूचित जातियां और अनुसूचित जनजातियां" का वही अर्थ होगा जो भारत के संविधान के अनुच्छेद 366 के खंड (24) और खंड (25) में उनका है ;
- (ञ) "अन्य पिछड़े वर्ग" में भारत सरकार द्वारा समय-समय पर अधिसूचित जातियां और समुदाय समाविष्ट होंगे ;
- (ट) "सेवा" से नियम 3 के अधीन गठित भारतीय डाक और दूरसंचार लेखा और वित्त सेवा (समूह 'क') अभिप्रेत है ;
- (ठ) "अनुसूची" से इन नियमों से उपाबंध अनुसूची अभिप्रेत है ।

3. सेवा का गठन - (1) भारतीय डाक और दूरसंचार लेखा और वित्त सेवा (समूह 'क') (आईपी एंड टीएफएस) समूह 'क' नाम से ज्ञात गठित सेवा होगी जो नियम 6 और नियम 7 के अधीन सेवा में नियुक्त व्यक्तियों से मिलकर बनेगी ।

(2) सेवा में सम्मिलित सभी पद समूह 'क' पद के रूप में वर्गीकृत किए जाएंगे ।

(3) इन नियमों के प्रारम्भ से पूर्व सम्बन्धित तत्स्थानी श्रेणियों में उप-नियम (3)(1) में यथानिर्दिष्ट अधिकारियों द्वारा की गई नियमित निरंतर सेवा, ज्येष्ठता, पुष्टि, प्रोन्नति, अप्रकार्यात्मक उन्नयन और पेंशन के प्रयोजन के लिए अर्हक सेवा के रूप में की जाएगी।

4 नियंत्रण प्राधिकारी - भारत सरकार, दूर संचार मंत्रालय, दूर संचार विभाग, सेवा का नियंत्रण प्राधिकारी होगा ।

5. श्रेणियां, प्राधिकृत संख्या और उसका पुनर्विलोकन - (1) इन नियमों के प्रारम्भ की तारीख को सेवा की विभिन्न श्रेणियों की प्राधिकृत स्थायी संख्या, प्रत्येक श्रेणी में पदों की संख्या और उनसे संलग्न वेतन मैट्रिक्स में स्तर वे होंगे जो अनुसूची-1 में विनिर्दिष्ट किए गए ।

(2) इन नियमों के प्रारम्भ के तारीख से ही, सेवा की विभिन्न श्रेणियों की प्राधिकृत स्थायी संख्या वह होगी जो केन्द्रीय सरकार द्वारा समय-समय पर जारी किए गए अनुदेशों/आदेशों के अनुसार स्थापित प्रक्रिया के माध्यम से कार्यभार पर निर्भर करते हुए परिवर्तन के अधीन समय-समय पर अवधारित की जाए ।

6. सेवा के सदस्य - (1) इन नियमों की प्रारम्भ की तारीख को सेवा में ऐसे अधिकारी सम्मिलित होंगे, जिन्हें नियमित आधार पर अनुसूची-1 में विनिर्दिष्ट विभिन्न श्रेणियों में भारतीय डाक और दूरसंचार लेखा और वित्त सेवा (समूह 'क') में पहले ही नियुक्त किया जा चुका है ।

(2) इन नियमों के प्रारम्भ के पश्चात् किसी श्रेणी के किसी कर्तव्य पद पर नियुक्त कोई व्यक्ति ऐसी नियुक्ति की तारीख से तत्स्थानी श्रेणी में सेवा का सदस्य होगा ।

7. सेवा में नियुक्ति - (1) सेवा के आरम्भिक गठन के पश्चात्, किन्हीं भी श्रेणियों में किसी श्रेणी में रिक्तियां, जिसमें इसके पश्चात् यथाउपबंधित रीति में भरी जाएंगी ।

(2) कनिष्ठ काल वेतनमान की रिक्तियों की पचास प्रतिशत रिक्तियां सरकार द्वारा समय-समय पर बनाए गए और अधिसूचित किए गए नियमों के अनुसार आयोग द्वारा संचालित सिविल सेवा परीक्षा के आधार पर सीधी भर्ती द्वारा भरी जाएंगी ।

(3) कनिष्ठ काल वेतनमान में रिक्तियों की शेष पचास प्रतिशत रिक्तियां अनुसूची-3 के अनुसार गठित विभागीय प्रोन्नति समिति की सिफारिशों के आधार पर इन नियमों की अनुसूची-2 में विनिर्दिष्ट उपबंधों के अनुसार प्रोन्नति द्वारा भरी जाएंगी ।

(4) कनिष्ठ प्रशासनिक श्रेणी (अप्रकार्यात्मक चयन श्रेणी) के पदों के सिवाय, ज्येष्ठ काल वेतनमान तथा उससे ऊपर के पदों पर सेवा में नियुक्तियां अनुसूची-3 के अनुसार गठित विभागीय प्रोन्नति समिति की सिफारिशों के आधार पर 'चयन' द्वारा अनुसूची-2 के उपबंधों के अनुसार की जाएंगी। कनिष्ठ प्रशासनिक श्रेणी (अप्रकार्यात्मक चयन श्रेणी) में नियोजन अनुसूची-3 के अनुसार गठित विभागीय प्रोन्नति या छानबीन समिति की सिफारिशों के आधार पर उपयुक्तता के अधीन रहते हुए, ज्येष्ठता के आधार पर किया जाएगा।

8. परिवीक्षा – (1) नियम 7 के उपनियम (2) या उपनियम (3) के अधीन या तो सीधी भर्ती द्वारा या प्रोन्नति द्वारा सेवा में नियुक्त किया गया प्रत्येक अधिकारी दो वर्ष की अवधि के लिए परिवीक्षा पर होगा :

परंतु नियंत्रण अधिकारी, सरकार द्वारा समय-समय पर जारी किए गए अनुदेशों के अनुसार परिवीक्षा की अवधि को बढ़ा सकेगा :

परंतु यह और कि परिवीक्षा की अवधि के विस्तार के लिए कोई विनिश्चय पिछली परिवीक्षाधीन अवधि की समाप्ति के पश्चात् साधारणतया आठ सप्ताह के भीतर किया जाएगा और उक्त अवधि के भीतर ऐसा करने के लिए कारणों सहित सम्बन्धित अधिकारी को लिखित में संसूचित किया जाएगा।

(2) परिवीक्षा के पूरे हो जाने पर या उसके किसी विस्तार पर, अधिकारी, यदि स्थायी नियुक्ति के लिए उपयुक्त समझा जाए तो नियमित आधार पर उसकी नियुक्ति में उसे रोक कर रखा जाएगा और यथास्थिति, उपलब्ध मूल रिक्ति के विरुद्ध सम्यक अनुक्रम में पुष्ट किया जाएगा।

(3) यदि, यथास्थिति, परिवीक्षा की अवधि या उसके किसी विस्तार के दौरान सरकार की यह राय है कि अधिकारी स्थायी नियुक्ति के लिए उपयुक्त नहीं है तो सरकार, यथास्थिति, सेवा में उसकी नियुक्ति से पूर्व उसके द्वारा धारित पद पर अधिकारी को सेवामुक्त कर सकेगी या प्रत्यावर्तित कर सकेगी।

(4) परिवीक्षा की अवधि या उसके किसी विस्तार के दौरान, अभ्यर्थी से सरकार द्वारा या अपेक्षा की जा सकेगी कि वह परिवीक्षा के संतोषजनक पूरा किए जाने की शर्त के रूप में, प्रशिक्षण और अनुदेश के ऐसे पाठ्यक्रम उत्तीर्ण करे और परीक्षा और परीक्षण (जिसमें हिन्दी में भी परीक्षा है) उत्तीर्ण करे, जैसा सरकार ठीक समझे।

(5) जहां तक परिवीक्षा से सम्बन्धित अन्य विषयों का सम्बन्ध है, अभ्यर्थी इस सम्बन्ध में सरकार द्वारा समय-समय पर जारी किए गए आदेशों या अनुदेशों द्वारा शासित किए जाएंगे।

9. ज्येष्ठता – (1) इन नियमों के प्रारम्भ पर सेवा के सदस्यों के सापेक्ष ज्येष्ठता इन नियमों की प्रारम्भ की तारीख से पूर्व यथावधारित उनकी अपनी-अपनी श्रेणियों में सापेक्ष ज्येष्ठता होगी :

परंतु यह कि यदि सेवा के किसी सदस्य की ज्येष्ठता इन नियमों के प्रारम्भ से पूर्व अवधारित नहीं की गई है तो वह सरकार द्वारा समय-समय पर जारी साधारण अनुदेशों के अनुसार सरकार द्वारा अवधारित की जाएगी।

(2) आरम्भिक गठन के पश्चात् सेवा में भर्ती किए गए व्यक्तियों की ज्येष्ठता इस सम्बन्ध में सरकार द्वारा समय-समय पर जारी साधारण अनुदेशों के अनुसार अवधारित की जाएगी।

(3) ऐसे अधिकारियों की ज्येष्ठता, जो उपरोक्त उपबंधों के अन्तर्गत नहीं आती है, आयोग के परामर्श से सरकार द्वारा अवधारित की जाएगी।

10. अप्रकार्यात्मक उन्नयन – (1) जब कभी संयुक्त काडर के राज्य का कोई भारतीय प्रशासनिक सेवा का अधिकारी वेतन मैट्रिक्स में स्तर-13क के सिवाय, स्तर-10 से स्तर-15 तक की किसी विशिष्ट श्रेणी में केन्द्र में तैनात किया जाता है तो सेवा के बैच के वे अधिकारी, जो दो वर्ष या उससे अधिक ज्येष्ठ हैं और उस विशिष्ट श्रेणी में उन्हें अभी तक प्रन्नोत नहीं किया गया है, केन्द्र में उस विशिष्ट श्रेणी में भारतीय प्रशासनिक सेवा के अधिकारियों की तैनाती की तारीख से अप्रकार्यात्मक आधार पर वेतन मैट्रिक्स में वही स्तर प्रदान किया जाएगा।

(2) सभी विहित पात्रता मानदण्ड और प्रोन्नति मानक, जिनके अन्तर्गत वेतन मैट्रिक्स में विशिष्ट स्तर में उन्नयन के लिए 'बेंचमार्क' भी है, वेतन मैट्रिक्स में उच्चतर स्तर के प्रदान किए जाने के लिए छानबीन करते समय पूरे करने होंगे।

(3) उपरोक्त खंड (1) में निर्दिष्ट अप्रकार्यात्मक उन्नयन का प्रदान किया जाना,-

- (i) सरकार द्वारा समय-समय पर जारी मार्गदर्शक सिद्धांतों के अनुसार होगा ;
- (ii) अनुसूची-4 में यथाविनिर्दिष्ट छानबीन समिति की सिफारिशों पर किया जाएगा ।

11. मध्य कैरियर प्रशिक्षण (एमसीटी) कार्यक्रम – सेवा के अधिकारी, केन्द्रीय सरकार द्वारा समय-समय पर विहित किए गए अनुसार मध्य कैरियर प्रशिक्षण (एमसीटी) कार्यक्रम को संतोषजनक रूप से पूरा करेंगे ।

12. सेवा की शर्तें – (1) सेवा में नियुक्त किया गया कोई अधिकारी, भारत में या भारत से बाहर किसी भी स्थान पर, जिसके अन्तर्गत फील्ड सेवा भी है, सेवा करने के लिए दायी होगा ।

(2) ऐसे विषयों, जिनके लिए इन नियमों के अधीन कोई उपबंध नहीं किया गया है, के सम्बन्ध में सेवा के अधिकारी की सेवा की शर्तें वैसी ही होंगी, जो समय-समय पर केन्द्रीय सिविल सेवाओं के अधिकारियों को लागू होती हैं ।

13. निरर्हता : वह व्यक्ति—

- (क) जिसने ऐसे व्यक्ति से जिसका पति या जिसकी पत्नी जीवित हैं, विवाह किया है, या विवाह की संविदा की है ; या
- (ख) जिसने अपने पति या अपनी पत्नी के जीवित रहते हुए किसी व्यक्ति से विवाह किया है या विवाह की संविदा की है,

उक्त पदों में से किसी पर नियुक्ति का पात्र नहीं होगा :

परन्तु यदि केन्द्रीय सरकार का यह समाधान हो जाता है कि ऐसा विवाह ऐसे व्यक्ति और विवाह के अन्य पक्षकार को लागू स्वीय विधि के अधीन अनुज्ञेय है और ऐसा करने के लिए अन्य आधार हैं तो वह किसी व्यक्ति को इस नियम के प्रवर्तन से छूट दे सकेगी ।

14. निर्वाचन – यदि इन नियमों के निर्वाचन से सम्बन्धित कोई प्रश्न उद्भूत होता है तो उसे सरकार को निर्दिष्ट किया जाएगा जो उसका विनिश्चय करेगी ।

15. शिथिल करने की शक्ति : जहां केन्द्रीय सरकार की यह राय है कि ऐसा करना आवश्यक या समीचीन है, वहां वह उसके लिए जो कारण हैं, उन्हें लेखबद्ध करके, इन नियमों के किसी उपबंध को किसी वर्ग या प्रवर्ग के व्यक्तियों की बाबत, आदेश द्वारा शिथिल कर सकेगी ।

16. व्यावृत्ति : इन नियमों की कोई बात, ऐसे आरक्षण, आयु-सीमा में छूट और अन्य रियायतों पर प्रभाव नहीं डालेगी, जिनका केन्द्रीय सरकार द्वारा इस संबंध में समय-समय पर निकाले गए आदेशों के अनुसार अनुसूचित जातियों, अनुसूचित जनजातियों, भूतपूर्व सैनिकों, अन्य पिछड़े वर्गों और अन्य विशेष प्रवर्ग के व्यक्तियों के लिए उपबंध करना अपेक्षित है ।

अनुसूची-1

[उपनियम (5)(1) देखें]

श्रेणी, पदाभिधान, वेतन मैट्रिक्स में स्तर और प्राधिकृत संख्या

क्र.सं.	श्रेणी	पदाभिधान	वेतन मैट्रिक्स में स्तर	प्राधिकृत संख्या
(1)	(2)	(3)	(4)	(5)
1	शीर्ष वेतनमान	संचार महालेखा नियंत्रक	स्तर-17 (2,25,000 रुपए)	1
2	उच्चतर प्रशासनिक श्रेणी	सलाहकार (वित्त) या अपर संचार महालेखा नियंत्रक	स्तर-16 (2,05,000-2,24,400) रुपए)	2

3	उच्चतर प्रशासनिक श्रेणी	ज्येष्ठ उप-महानिदेशक या संचार प्रधान लेखा नियंत्रक या महानिदेशक (एनआईसीएफ) या समतुल्य	स्तर-15 (1,82,200-2,24,100 रुपए)	8
4	ज्येष्ठ प्रशासनिक श्रेणी	उप महानिदेशक या संयुक्त प्रशासक (यूएसओएफ) या संचार लेखा नियंत्रक या महानिदेशक (वित्त), डाक लेखा कार्यालय या महाप्रबंधक (वित्त), पोस्टल लाइफ इन्श्योरेंस या महाप्रबंधक (वित्त), भारतीय डाक कर्मचारिवृन्द महाविद्यालय या समतुल्य	स्तर-14 (1,44,200-2,18,200 रुपए)	55
5	कनिष्ठ प्रशासनिक श्रेणी (अप्रकार्यात्मक चयन श्रेणी)	निदेशक या उप प्रशासक (यूएसओएफ) या संयुक्त संचार लेखा नियंत्रक या लेखा निदेशक (डाक) या समतुल्य	स्तर-12 (1,23,100-2,15,900 रुपए)	**
6	कनिष्ठ प्रशासनिक श्रेणी	निदेशक या उप प्रशासक (यूएसओएफ) या संयुक्त संचार लेखा नियंत्रक या लेखा निदेशक (डाक) या समतुल्य	स्तर-12 (78,800-2,09,200 रुपए)	90
7	ज्येष्ठ काल वेतनमान	सहायक महानिदेशक या सहायक प्रशासक (यूएसओएफ) या उप संचार लेखा नियंत्रक या समतुल्य	स्तर-11 (67,700-2,08,700 रुपए)	86
8	कनिष्ठ काल वेतनमान	सहायक मुख्य लेखा अधिकारी या सहायक संचार लेखा नियंत्रक या समतुल्य	स्तर-10 (56,100-1,77,500 रुपए)	88
9	आरक्षित			46
	योग			376

****टिप्पणः-** वेतन मैट्रिक्स (1,23,100-2,15,900 रुपए) के स्तर-13 में 'अप्रकार्यात्मक चयन श्रेणी' के पदों की संख्या काडर में ज्येष्ठ कर्तव्य पदों अर्थात् वेतन मैट्रिक्स (67,700-2,08,700 रुपए) और उससे अधिक के स्तर-11 में पदों के तीस प्रतिशत तक निर्बंधित होगी। काडर की समग्र संख्या में कोई वृद्धि नहीं होगी और 'अप्रकार्यात्मक चयन श्रेणी' प्रचालित किए जाने वाले पदों की संख्या कनिष्ठ प्रशासनिक श्रेणी में उपलब्ध पदों की संख्या से अधिक नहीं होगी।

अनुसूची - 2

(नियम 7 देखिए)

भारतीय डाक और दूर-संचार लेखा और वित्त सेवा के विभिन्न ग्रेडों में सम्मिलित झूटी पदों पर प्रोन्नति पर अधिकारियों की नियुक्ति के लिए भर्ती की पद्धति, प्रोन्नति का क्षेत्र और अगले निम्न ग्रेड में न्यूनतम अर्हक सेवा

क्रम सं.	ग्रेड	भर्ती की पद्धति	चयन पद अथवा अचयन पद	चयन का क्षेत्र और प्रोन्नति के लिए न्यूनतम अर्हक सेवा
(1)	(2)	(3)	(4)	(5)
1.	सर्वोच्च स्केल (सीजीसीए) वेतन मैट्रिक्स में स्तर - 17 (2,25,000 रुपए)	प्रोन्नति द्वारा	चयन	वेतन मैट्रिक्स में स्तर - 16 (2,05,400 रुपए - 2,24,400 रुपए) में उच्चतर प्रशासनिक ग्रेड+ में सेवारत ऐसे अधिकारी, जिन्होंने उस ग्रेड में, नियमित आधार पर नियुक्ति के पश्चात्, एक वर्ष की सेवा की है।
2.	उच्चतर प्रशासनिक ग्रेड+ वेतन मैट्रिक्स में स्तर - 16 (2,05,400 रुपए - 2,24,400 रुपए)	प्रोन्नति द्वारा	चयन	वेतन मैट्रिक्स में स्तर - 15 (1,82,200 रुपए - 2,24,100 रुपए) में उच्चतर प्रशासनिक ग्रेड में सेवारत ऐसे अधिकारी, जिन्होंने उस ग्रेड में, नियमित आधार पर नियुक्ति के पश्चात्, एक वर्ष की सेवा की है।
3.	उच्चतर प्रशासनिक ग्रेड वेतन मैट्रिक्स में स्तर - 15 (1,82,200 रुपए - 2,24,100 रुपए)	प्रोन्नति द्वारा	चयन	वेतन मैट्रिक्स में स्तर - 14 (1,44,200 रुपए - 2,18,200 रुपए) में ज्येष्ठ प्रशासनिक ग्रेड में सेवारत ऐसे अधिकारी, जिन्होंने उस ग्रेड में, नियमित आधार पर नियुक्ति के पश्चात्, तीन वर्ष की सेवा की है ; या सेवा में समूह 'क' पदों में पच्चीस वर्ष नियमित सेवा की है, जिसमें से कम से कम एक वर्ष की नियमित सेवा ज्येष्ठ प्रशासनिक ग्रेड में की हो और जिन्होंने न्यूनतम दो सप्ताह का विभागीय आगमन या विनिर्दिष्ट सेवा-कालीन प्रशिक्षण सफलतापूर्वक पूरा किया हो।
4.	ज्येष्ठ प्रशासनिक ग्रेड वेतन मैट्रिक्स में स्तर - 14 (1,44,200 रुपए - 2,18,200 रुपए)	प्रोन्नति द्वारा	चयन	वेतन मैट्रिक्स में स्तर - 12 (78,800 रुपए - 2,09,200 रुपए) में कनिष्ठ प्रशासनिक ग्रेड में सेवारत ऐसे अधिकारी, जिन्होंने कनिष्ठ प्रशासनिक ग्रेड और गैर-कार्यात्मक चयन ग्रेड, यदि कोई हो, में, नियमित आधार पर नियुक्ति के पश्चात्, आठ वर्ष की सम्मिलित सेवा की है ; या सेवा में समूह 'क' पदों में सतरह वर्ष नियमित सेवा की है, जिसमें से कम से कम चार वर्ष की नियमित सेवा कनिष्ठ प्रशासनिक ग्रेड, जिसमें कनिष्ठ प्रशासनिक ग्रेड (गैर-कार्यात्मक चयन ग्रेड) भी है, में की हो।
5.	कनिष्ठ प्रशासनिक ग्रेड (गैर- कार्यात्मक चयन ग्रेड)	उपयुक्तता के अधीन रहते हुए ज्येष्ठता के	-	वेतन मैट्रिक्स में स्तर - 12 (78,800 रुपए - 2,09,200 रुपए) में कनिष्ठ प्रशासनिक ग्रेड में सेवारत ऐसे अधिकारी, जो परीक्षा, जिसके

	वेतन मैट्रिक्स में स्तर – 13 (1,23,100 रुपए - 2,15,900 रुपए)	आधार पर स्केल में स्थानन		आधार पर सेवा का ऐसा सदस्य भर्ती हुआ था, के वर्ष या प्रोन्नति पर कनिष्ठ समय स्केल की चयन सूची में सम्मिलित होने के वर्ष के पश्चात् आने वाले वर्ष से संगणित करते हुए वर्ष की 1 जनवरी को सेवा के 14वें वर्ष में प्रविष्ट हुआ है।
6.	कनिष्ठ प्रशासनिक ग्रेड वेतन मैट्रिक्स में स्तर – 12 (78,800 रुपए - 2,09,200 रुपए)	प्रोन्नति द्वारा	चयन	वेतन मैट्रिक्स में स्तर – 11 (67,700 रुपए - 2,08,700 रुपए) में ज्येष्ठ समय स्केल में सेवारत ऐसे अधिकारी, जिन्होंने उस ग्रेड में, नियमित आधार पर नियुक्ति के पश्चात्, पांच वर्ष की सेवा की है और न्यूनतम दो सप्ताह का विभागीय आगमन या विनिर्दिष्ट सेवा-कालीन प्रशिक्षण सफलतापूर्वक पूरा किया हो।
7.	ज्येष्ठ समय स्केल वेतन मैट्रिक्स में स्तर – 11 (67,700 रुपए - 2,08,700 रुपए)	प्रोन्नति द्वारा	चयन	वेतन मैट्रिक्स में स्तर – 10 (56,100 रुपए - 1,77,500 रुपए) में कनिष्ठ समय स्केल में सेवारत ऐसे अधिकारी, जिन्होंने उस ग्रेड में, नियमित आधार पर नियुक्ति के पश्चात्, चार वर्ष की सेवा की है और न्यूनतम दो सप्ताह का विभागीय आगमन या विनिर्दिष्ट सेवा-कालीन प्रशिक्षण सफलतापूर्वक पूरा किया हो।
8.	कनिष्ठ समय स्केल वेतन मैट्रिक्स में स्तर – 10 (56,100 रुपए - 1,77,500 रुपए)	50% सीधी भर्ती द्वारा	लागू नहीं होता	आयोग द्वारा संचालित सिविल सेवा परीक्षा द्वारा
		50% प्रोन्नति द्वारा	चयन	वेतन मैट्रिक्स में स्तर – 10 (56,100 रुपए - 1,77,500 रुपए) में भारतीय डाक और दूर-संचार लेखा और वित्त सेवा समूह 'ख' के ऐसे ज्येष्ठ लेखा अधिकारी और वेतन मैट्रिक्स में स्तर – 9 (53,100 रुपए - 1,67,800 रुपए) में ऐसे लेखा अधिकारी, जिन्होंने उन ग्रेडों में, नियमित आधार पर नियुक्ति के पश्चात्, दो वर्ष की सेवा की है और न्यूनतम दो सप्ताह का विभागीय आगमन प्रशिक्षण सफलतापूर्वक पूरा किया हो।

टिप्पण 1 : अधिकारियों की विभिन्न ग्रेडों में प्रोन्नति के लिए अर्हता अवधारित करने के लिए निर्णायक तारीख, केंद्रीय सरकार द्वारा समय-समय पर जारी अनुदेशों के अनुसार होगी।

टिप्पण 2 : जहां ऐसे कनिष्ठ व्यक्तियों के संबंध में, जिन्होंने अपनी अर्हक या पात्रता सेवा पूरी कर ली है, प्रोन्नति के लिए विचार किया जा रहा हो, वहां उनके ज्येष्ठ व्यक्तियों के संबंध में भी विचार किया जाएगा, परंतु यह तब जब उसके द्वारा की गई ऐसी अर्हक या पात्रता सेवा, अपेक्षित अर्हक या पात्रता सेवा के आधे से अधिक से या दो वर्ष से, इनमें से जो भी कम हो, कम न हो और उन्होंने अपने ऐसे कनिष्ठ व्यक्तियों सहित, जिन्होंने ऐसी अर्हक या पात्रता सेवा पहले ही पूरी कर ली है, अगली उच्चतर श्रेणी में प्रोन्नति के लिए अपनी परिवीक्षा की अवधि सफलतापूर्वक पूरी कर ली हो।

अनुसूची - 3

[नियम 7(3) और 7(4) देखिए]

भारतीय डाक और दूर-संचार लेखा और वित्त सेवा (समूह 'क') के समूह 'क' अधिकारियों की प्रोन्नति और पुष्टि के मामलों पर विचार करने के लिए विभागीय प्रोन्नति समिति, विभागीय जांच समिति और विभागीय पुष्टि समिति की संरचना

क्रम सं.	ग्रेड	समूह 'क' विभागीय प्रोन्नति समिति (प्रोन्नति के संबंध में विचार करने के लिए) निम्नलिखित से मिलकर बनेगी :-	समूह 'क' विभागीय पुष्टि समिति (पुष्टि के संबंध में विचार करने के लिए) निम्नलिखित से मिलकर बनेगी :-
(1)	(2)	(3)	(4)
1.	सर्वोच्च स्केल (सीजीसीए) वेतन मैट्रिक्स में स्तर - 17 (2,25,000 रुपए)	(1) अध्यक्ष/सदस्य, संघ लोक सेवा आयोग (2) सचिव (दूरसंचार), दूरसंचार विभाग (3) सदस्य (वित्त), दूरसंचार आयोग -- सदस्य ।	लागू नहीं होता
2.	उच्चतर प्रशासनिक ग्रेड+ वेतन मैट्रिक्स में स्तर - 16 (2,05,400 रुपए - 2,24,400 रुपए)	(1) अध्यक्ष/सदस्य, संघ लोक सेवा आयोग (2) सचिव (दूरसंचार), दूरसंचार विभाग (3) सदस्य (वित्त), दूरसंचार आयोग -- सदस्य ।	लागू नहीं होता
3.	उच्चतर प्रशासनिक ग्रेड वेतन मैट्रिक्स में स्तर - 15 (1,82,200 रुपए - 2,24,100 रुपए)	(1) अध्यक्ष/सदस्य, संघ लोक सेवा आयोग (2) सचिव (दूरसंचार), दूरसंचार विभाग (3) सदस्य (वित्त), दूरसंचार आयोग -- सदस्य ।	लागू नहीं होता
4.	ज्येष्ठ प्रशासनिक ग्रेड वेतन मैट्रिक्स में स्तर - 14 (1,44,200 रुपए - 2,18,200 रुपए)	(1) अध्यक्ष/सदस्य, संघ लोक सेवा आयोग (2) सदस्य (वित्त), दूरसंचार आयोग (3) सलाहकार (वित्त), दूरसंचार आयोग	लागू नहीं होता
5.	कनिष्ठ प्रशासनिक ग्रेड (गैर-कार्यात्मक चयन ग्रेड) वेतन मैट्रिक्स में स्तर - 13 (1,23,100 रुपए - 2,15,900 रुपए)	(1) सचिव (वित्त), दूरसंचार आयोग (2) सलाहकार (वित्त), दूरसंचार आयोग (3) उप महानिदेशक (स्थापन और प्रशिक्षण), दूरसंचार विभाग	लागू नहीं होता
6.	कनिष्ठ प्रशासनिक ग्रेड वेतन मैट्रिक्स में स्तर - 12 (78,800 रुपए - 2,09,200 रुपए)	(1) अध्यक्ष/सदस्य, संघ लोक सेवा आयोग (2) सलाहकार (वित्त), दूरसंचार आयोग (3) उप महानिदेशक (स्थापन और प्रशिक्षण), दूरसंचार विभाग	लागू नहीं होता

7.	ज्येष्ठ समय स्केल वेतन मैट्रिक्स में स्तर - 11 (67,700 रुपए - 2,08,700 रुपए)	(1) सलाहकार (वित्त), दूरसंचार -- अध्यक्ष ; आयोग (2) उप महानिदेशक (स्थापन और -- सदस्य ; प्रशिक्षण), दूरसंचार विभाग (3) निदेशक (स्टाफ स्थापन लेखा), -- सदस्य । दूरसंचार विभाग	लागू नहीं होता
8.	कनिष्ठ समय स्केल वेतन मैट्रिक्स में स्तर - 10 (56,100 रुपए - 1,77,500 रुपए)	(1) अध्यक्ष/सदस्य, संघ लोक सेवा -- अध्यक्ष ; आयोग (2) सलाहकार (वित्त), दूरसंचार -- सदस्य ; आयोग (3) उप महानिदेशक (स्थापन और -- सदस्य ; प्रशिक्षण), दूरसंचार विभाग (4) निदेशक (स्टाफ स्थापन लेखा), -- सदस्य । दूरसंचार विभाग	(1) सलाहकार -- अध्यक्ष (वित्त), दूरसंचार ; आयोग (2) उप -- सदस्य ; महानिदेशक (स्थापन और प्रशिक्षण), दूरसंचार विभाग (3) निदेशक -- सदस्य (स्टाफ स्थापन लेखा), दूरसंचार विभाग

अनुसूची - 4

[नियम 10(3)(ii) देखिए]

भारतीय डाक और दूर-संचार लेखा और वित्त सेवा (समूह 'क') के अधिकारियों को गैर-कार्यात्मक उन्नयन प्रदान करने पर विचार करने के लिए विभागीय जांच समिति की संरचना

क्रम सं.	ग्रेड	गैर-कार्यात्मक उन्नयन के लिए विभागीय जांच समिति निम्नलिखित से मिलकर बनेगी :-
(1)	(2)	(3)
1.	उच्चतर प्रशासनिक ग्रेड	(1) सचिव (दूरसंचार), दूरसंचार विभाग -- अध्यक्ष ; (2) सदस्य (वित्त), दूरसंचार आयोग -- सदस्य ; (3) सलाहकार (वित्त), दूरसंचार आयोग -- सदस्य ।
2.	ज्येष्ठ प्रशासनिक ग्रेड	(1) सचिव (दूरसंचार), दूरसंचार विभाग -- अध्यक्ष ; (2) सदस्य (वित्त), दूरसंचार आयोग -- सदस्य ; (3) सलाहकार (वित्त), दूरसंचार आयोग -- सदस्य ।
3.	कनिष्ठ प्रशासनिक ग्रेड (गैर-कार्यात्मक चयन ग्रेड)	(1) सचिव (दूरसंचार), दूरसंचार विभाग -- अध्यक्ष ; (2) सदस्य (वित्त), दूरसंचार आयोग -- सदस्य ; (3) सलाहकार (वित्त), दूरसंचार आयोग -- सदस्य ।

4.	कनिष्ठ प्रशासनिक ग्रेड	(1) सचिव (दूरसंचार), दूरसंचार विभाग (2) सदस्य (वित्त), दूरसंचार आयोग (3) सलाहकार (वित्त), दूरसंचार आयोग	-- अध्यक्ष ; -- सदस्य ; -- सदस्य ।
5.	ज्येष्ठ समय स्केल	(1) सचिव (दूरसंचार), दूरसंचार विभाग (2) सदस्य (वित्त), दूरसंचार आयोग (3) सलाहकार (वित्त), दूरसंचार आयोग	-- अध्यक्ष ; -- सदस्य ; -- सदस्य ।

[फा. सं. 08-02/2012-एसईए-1]

अभय कुमार सिंह, उप महानिदेशक (ईएंडटी)

MINISTRY COMMUNICATIONS
(Department of Telecommunications)
NOTIFICATION

New Delhi, the 22nd June, 2018

G.S.R.583(E).—In exercise of the powers conferred by the proviso to article 309 of the Constitution and in supersession of the Indian Posts and Telecommunications, Accounts and Finance Service Group "A" Recruitment Rules, 2001, except as respects things done or omitted to be done before such supersession, the President hereby makes the following rules regulating the method of Recruitment to the Indian Posts and Telecommunications Accounts and Finance Service (Group "A"), namely:-

1. Short Title and Commencement.— (1) These rules may be called the Indian Posts and Telecommunications Accounts and Finance Service (Group "A") Rules, 2018.

(2) They shall come into force from the date of their publication in the Official Gazette.

2. Definition.— In these rules, unless the context otherwise requires,-

(a) "Commission" means the Union Public Service Commission;

(b) "Departmental Promotion Committee" in relation to any grade, means a Committee constituted to consider promotion in any grade as indicated in Schedule-III to these rules;

(c) "Departmental Confirmation Committee" in relation to any grade, means a Committee constituted to consider confirmation in any grade as indicated in Schedule-III to these rules;

(d) "Departmental Screening Committee" means a Committee constituted to consider placement in Junior Administrative Grade (Non- functional Selection Grade) as indicated in Schedule-III and grant of Non-Functional Up-gradation as indicated in Schedule-IV to these rule;

(e) "Examination" means the Civil Services Examination held by the Commission for recruitment to Central Services Group 'A';

(f) "Government" means the Government of India;

(g) "Grade" means a grade specified in column (2) of Schedule -I;

(h) "Regular Service", in relation to any grade, means the period or periods of service in that grade rendered after selection, according to the prescribed procedure, for regular appointment to that grade and includes any period or periods:- (i) taken into account for purpose of seniority in the case of those appointed at the initial constitution of the service; and (ii) during which an officer would have held a post in that grade on regular basis, but for being on leave or otherwise not being available for holding such posts;

(i) "Scheduled Castes and Scheduled Tribes" shall have the same meaning as are assigned to them under clauses (24) and (25) respectively of article 366 of the Constitution of India;

(j) "Other Backward Classes" shall comprise the castes and communities notified by the Government from time to time.

(k) "Service" means the Indian Posts and Telecommunications Accounts and Finance Service (Group 'A'), constituted under rule 3.

(l) "Schedule" means the schedule annexed to these rules.

3. Constitution of the Service.—(1) There shall be a constituted Service known as Indian Posts and Telecommunications Accounts and Finance Service (IP&TAFS) Group 'A' consisting of persons appointed to the service under rule 6 and 7.

(2) All the posts included in the service shall be classified as Group 'A' posts.

(3) The regular continuous service by the officers, as referred to in sub-rule 3 (1) in the respective corresponding grades, rendered prior to commencement of these rule shall be counted as qualifying service for the purpose of seniority, confirmation, promotion, non functional up-gradation and pension.

4. Controlling Authority.—The Government of India, Ministry of Communications, Department of Telecommunications shall be the Controlling Authority of the Service.

5. Grades, authorised strength and its review.—(1) The authorised permanent strength of various grades of the Service on the date of commencement of these rules, the number of posts in each grade and the level in the pay matrix attached thereto shall be as specified in Schedule-I.

(2) On and from the date of commencement of these rules, the authorised permanent strength of various grades of the service shall be as may be determined by the Central Government from time to time subject to variation depending on workload, through the established procedure, as per the instructions/ orders issued by Government from time to time.

6. Members of Service.—(1) The service on the date of commencement of these rules, shall consist of officers who have already been appointed to the Indian Posts and Telecommunications Accounts and Finance Service Group "A" in the various grades specified in Schedule-I on a regular basis.

(2) A person appointed to any duty post in any grade after the commencement of these rules shall be a member of the Service in the corresponding grade, from the date of such appointment.

7. Appointment to the Service.—(1) After initial constitution of the Service, the vacancies in any of the grades shall be filled in the manner as hereinafter provided.

(2) Fifty per cent of the vacancies of Junior Time Scale shall be filled by direct recruitment on the basis of Civil Services Examination conducted by the Commission in accordance with rules framed and notified by the Government from time to time.

(3) Remaining fifty per cent of the vacancies in the Junior Time Scale shall be filled by promotion in accordance with the provisions specified in Schedule-II of these rules on the basis of the recommendations of the Departmental Promotion Committee constituted in accordance with Schedule-III.

(4) Appointments in the Service to the posts of Senior Time Scale and above except to the Junior Administrative Grade (Non-functional Selection Grade) shall be made in accordance with the provision of Schedule-II by 'selection' on the basis of the recommendations of the Departmental Promotion Committee constituted in accordance with Schedule-III. Placement to the Junior Administrative grade (Non-functional Selection Grade) shall be made on the basis of seniority subject to suitability on the basis of the recommendations of the Departmental Promotion or Screening Committee constituted in accordance with Schedule-III.

8. Probation.—(1) Every officer on appointment to the service, either by direct recruitment or by promotion under sub-rule (2) or (3) of rule 7 shall be on probation for a period of two years:

Provided that the controlling officer may extend the period of probation in accordance with the instructions issued by the Government from time to time:

Provided further that any decision for extension of the probation period shall be taken ordinarily within eight weeks after the expiry of the previous probationary period and communicated in writing to the officer concerned together with the reasons for so doing within the said period.

(2) On completion of the probation or any extension thereof the officer shall, if considered fit for permanent appointment, be retained in his/her appointment on regular basis and be confirmed in due course against the available substantive vacancy, as the case may be.

(3) If, during the period of probation or any extension thereof, as the case may be, Government is of the opinion that an officer is not fit for permanent appointment, Government may discharge or revert the officer to the post held by him prior to his appointment in the service, as the case may be.

(4) During the period of probation or any extension thereof, the candidate may be required by the Government to undergo such courses of training and instructions and to pass examination and tests (including examination in Hindi) as the Government may deem fit, as a condition to satisfactory completion of the probation.

(5) As regards other matters relating to probation, the candidates shall be governed by the orders or instructions issued by the Government from time to time in this regard.

9. Seniority.- (1) The relative seniority of the Members of the Service on commencement of these rules shall be the relative seniority in their respective grades as determined before the date of commencement of these rules:

Provided that if the seniority of any Member of the Service has not been determined before the commencement of these rules, it shall be determined by the Government in accordance with the general instructions issued by the Government from time to time.

(2) The seniority of the persons recruited to the Service after the initial constitution shall be determined in accordance with the general instructions issued by the Government from time to time in this regards.

(3) Seniority of officers not covered by the above provisions shall be determined by the Government in consultation with the commission.

10. Non-functional Up-gradation.- (1) Whenever an Indian Administrative Service officer of the State of Joint Cadre is posted at the Centre to a particular grade carrying level 10 to level 15 except 13A in the pay matrix, the officers belonging to batches of the Service that are senior by two years or more and have not so far been promoted to that particular grade, shall be granted the same level in the pay matrix on non-functional basis from the date of posting of the Indian Administrative Service officers in that particular grade at the Centre.

(2) All the prescribed eligibility criteria and promotional norms including 'benchmark' for up-gradation to a particular level in the pay matrix shall have to be fulfilled at the time of screening for grant of higher level in the pay matrix.

(3) Grant of Non-functional Up-gradation referred to in clause (1) above shall be,-

- (i) in accordance with the guidelines issued by the Central Government from time to time,
- (ii) made on the recommendations of the screening committee as specified in Schedule-IV.

11. Mid Career Training (MCT) Program.- The officers of the service shall complete the MCT programs satisfactorily as prescribed by Central Government from time to time.

12. Conditions of Service.- (1) An officer appointed to the Service shall be liable to serve anywhere, including field service, in or outside India.

(2) The conditions of service of the officer of the Service in respect of matters, for which no provision has been made under these rules, shall be the same as are applicable to the officers of Central Civil Services from time to time.

13. Disqualification. – No person:

- (a) who has entered into or contracted a marriage with a person having a spouse living, or
 - (b) who, having a spouse living, has entered into or contracted a marriage with any person,
- shall be eligible for appointment to the service.

Provided that the Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and there are other grounds for so doing, exempt any person from the operation of this rule.

14. Interpretation.- If any question arises relating to the interpretation of these rules, it shall be referred to the Government who shall decide the same.

15. Power to Relax.- Where the Government is of the opinion that it is necessary or expedient to do so, it may, by order, for reasons to be recorded in writing and in consultation with the Commission, relax any of the provisions of these rules with respect to any class or category of persons.

16. Saving.- Nothing in these rules shall affect reservations, relaxation of age-limit and other concessions required to be provided for the Scheduled Castes, Scheduled Tribes, ex-Servicemen and other special categories of persons in accordance with the orders issued by the Government from time to time in this regard.

SCHEDULE-I,**[See Sub Rule -5 (1)]****Grades, Designations, Level in the pay matrix and Authorised Strength**

Sl. No.	Grade	Designation	Level in the pay matrix	Authorised Strength
(1)	(2)	(3)	(4)	(5)
1	Apex Scale	Controller General of Communications Accounts	Level -17 (Rs. 2,25,000)	1
2	Higher Administrative Grade +	Advisor (Finance) or Additional Controller General of Communications Accounts	Level -16 (Rs.2,05,400-2,24,400)	2
3	Higher Administrative Grade	Senior Deputy Director General or Principal Controller of Communications Accounts or Director General (NICF) or equivalent.	Level -15 (Rs.1,82,200-2,24,100]	8
4	Senior Administrative Grade	Deputy Director General or Joint Administrator (USOF) or Controller of Communications Accounts or General Manager (Finance), Postal Accounts Office or General Manager (Finance), Postal Life Insurance or General Manger (Finance), Postal Staff College of India or equivalent.	Level -14 (Rs.1,44,200-2,18,200]	55
5	Junior Administrative Grade (Non-Functional Selection Grade)	Director or Deputy Administrator (USOF) or Joint Controller of Communications Accounts or Director of Accounts (Postal) or equivalent.	Level -13 (Rs.1,23,100-2,15,900)	**
6	Junior Administrative Grade	Director or Deputy Administrator (USOF) or Joint Controller of Communications Accounts or Director of Accounts (Postal) or equivalent.	Level -12 (Rs.78,800-2,09,200)	90
7	Senior Time Scale	Assistant Director General or Assistant Administrator (USOF) or Deputy Controller of Communications Accounts or equivalent	Level -11 (Rs. 67,700-2,08,700)	86
8	Junior Time Scale	Assistant Chief Accounts Officer or Assistant Controller of Communications Accounts or equivalent	Level -10 (Rs.56,100 - 1,77,500)	88
9	Reserve			46
	Total			376

**** Note: -** The number of posts in 'Non-functional Selection Grade' in the Level-13 of the pay matrix (Rs.1,23,100-2,15,900) shall be restricted to 30% of the senior duty posts in the cadre, i.e. the posts in Level-11 of the pay matrix (Rs. 67,700-2,08,700) and above. There shall be no increase in the overall strength of the cadre and the number of posts to be operated in the 'Non-functional Selection Grade' shall not exceed the number of posts available in the Junior Administrative Grade.

SCHEDULE –II

(See Rule 7)

Method of recruitment, Field of Promotion and Minimum Qualifying Service in the next lower grade for appointment of officers on promotion to duty posts included in various Grades of the Indian Posts and Telecommunications Accounts and Finance Service.

Sl. No.	Grade	Method of recruitment	Whether selection or non-selection post	Field of Selection and the minimum qualifying service for promotion.
(1)	(2)	(3)	(4)	(5)
1	Apex Scale (CGCA) Level -17 in the Pay Matrix (Rs. 2,25,000)	By promotion	Selection	Officers of the Service in Higher Administrative Grade+ in Level -16 in the Pay Matrix (Rs. 2,05,400- 2,24,400) with one years' service in the grade, rendered after appointment thereto on regular basis.
2	Higher Administrative Grade + Level-16 in the Pay Matrix(Rs. 2,05,400-2,24,400)	By Promotion	Selection	Officers of the service in Higher Administrative Grade in Level -15 in the Pay Matrix (Rs. 1,82,200–2, 24,100) with one years' service in the grade, rendered after appointment thereto on regular basis.
3.	Higher Administrative Grade Level-15 in the Pay Matrix (Rs.1,82,200-2,24,100)	By Promotion	Selection	Officers of the Service in Senior Administrative Grade in level -14 in the Pay Matrix (Rs. 1,44,200-2,18,200) with three years' service in the grade rendered after appointment thereto on regular basis; or with twenty five years' regular service in Group 'A' posts in the service out of which at least one years' regular service should be in Senior Administrative Grade and have successfully completed minimum two weeks' Departmental Induction or prescribed in-service training.
4.	Senior Administrative Grade Level-14 in the Pay Matrix (Rs.1,44,200-2,18,200)	By Promotion	Selection	Officers of the Service in the Junior Administrative Grade in level-12 in the Pay Matrix (Rs. 78,800 – 2,09,200) with eight years' combined service in Junior Administrative Grade and Non-Functional Selection Grade, if any, rendered after appointment thereto on regular basis, or with seventeen years' regular service in Group "A" posts in the service out of which at least four years 'regular service' should be in Junior Administrative grade including Junior Administrative Grade (Non-Functional Selection Grade).
5	Junior Administrative Grade (Non Functional Selection Grade) Level-13 in the Pay Matrix (Rs.1,23,100-2,15,900)	By placement in the scale on the basis of seniority subject to suitability	-	Officers of the Service in the Junior Administrative Grade in level 12 in the pay matrix (Rs. 78,800–2,09,200) who have entered the 14 th year of service on the 1 st January of the year calculated from the year following the year of examination on the basis of which such member of the service was recruited or the year of inclusion in the select list of Junior Time Scale on promotion.
6.	Junior Administrative Grade	By Promotion	Selection	Officers of the service in the Senior Time Scale in level 11 in the pay matrix (Rs. 67,700– 2,08,700) with five years' service in the grade rendered

	Level-12 in the Pay Matrix (Rs. 78,800-2,09,200)			after appointment thereto on regular basis, and have successfully completed minimum two weeks' Departmental Induction or prescribed in-service training.
7.	Senior Time Scale Level-11 in the Pay Matrix (Rs. 67,700-2,08,700)	By Promotion	Selection	Officers of the service in the Junior Time Scale in level 10 in the pay matrix (Rs. 56,100-1,77,500) with four years' service in the grade rendered after appointment thereto on regular basis, and have successfully completed minimum two weeks Departmental induction or prescribed in-service training.
8.	Junior Time Scale Level-10 in the Pay Matrix (Rs.56,100 - 1,77,500)	50% by Direct Recruitment	Not Applicable	Through Civil Services Examination conducted by the Commission.
		50% by promotion	Selection	Senior Accounts officers of the Indian Posts and Telecommunications Accounts and Finance Service Group 'B' in Level -10 of the pay matrix (Rs.56,100-1,77,500) and Accounts officers in Level -9 of the pay matrix (Rs.53,100 -1,67,800) with two years of regular service in those grades rendered after appointment thereto on regular basis and have successfully completed minimum two weeks Departmental induction training.

Note 1: The crucial date for determining the eligibility of the officers for promotion to various grades shall be as per the instructions issued by the Government from time to time.

Note 2: Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying or eligibility service by more than half of such qualifying or eligibility service or two years, whichever is less and have successfully completed their probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying or eligibility service.

SCHEDULE-III

[See Sub Rule 7(3) and 7(4)]

Composition of Departmental Promotion Committee, Departmental Screening Committee and Departmental Confirmation Committee for considering cases of promotion and confirmation of Group "A" officers of Indian Posts and Telecommunications Accounts and Finance Service (Group 'A').

S.No	Grade	Group 'A' Departmental Promotion Committee (for considering Promotion) consisting of :-	Group 'A' Departmental Confirmation Committee (for considering confirmation) consisting of :-
(1)	(2)	(3)	(4)
1	Apex Level Level -17 in the Pay Matrix (Rs. 2,25,000)	(1) Chairman/ Member, Union Public Service Commission – Chairman; (2) Secretary (Telecom), Department of Telecom -Member; (3) Member (Finance), Telecom Commission -Member.	Not applicable.
2	Higher Administrative Grade+ Level-16 in the Pay Matrix(Rs. 2,05,400-2,24,400)	(1) Chairman/ Member, Union Public Service Commission – Chairman; (2) Secretary (Telecom), Department of Telecom -Member; (3) Member (Finance), Telecom Commission -Member.	Not applicable.

3	Higher Administrative Grade Level-15 in the Pay Matrix (Rs.1,82,200-2,24,100)	(1) Chairman/ Member, Union Public Service Commission – Chairman; (2) Secretary (Telecom) , Department of Telecom –Member; (3) Member (Finance), Telecom Commission –Member.	Not applicable.
4	Senior Administrative Grade Level-14 in the Pay Matrix (Rs.1,44,200-2,18,200)	(1) Chairman/ Member, Union Public Service Commission – Chairman; (2) Member (Finance), Telecom Commission –Member; (3) Advisor (Finance), Telecom Commission –Member.	Not applicable.
5	Junior Administrative Grade(Non-Functional Selection Grade) Level-13 in the Pay Matrix (Rs.1,23,100-2,15,900)	(1) Member (Finance) , Telecom Commission – Chairman; (2) Advisor (Finance), Telecom Commission – Member; (3) Deputy Director General (Establishment and Training), Department of Telecom –Member.	Not applicable.
6	Junior Administrative Grade Level-12 in the Pay Matrix (Rs. 78,800-2,09,200)	(1) Chairman/ Member, Union Public Service Commission – Chairman; (2) Advisor (Finance), Telecom Commission – Member; (3) Deputy Director General (Establishment and Training), Department of Telecom – Member.	Not applicable.
7	Senior Time Scale Level-11 in the Pay Matrix (Rs. 67,700-2,08,700)	(1) Advisor (Finance), Telecom Commission – Chairman; (2) Deputy Director General (Establishment and Training), Department of Telecom – Member; (3) Director (Staff Establishment Accounts), Department of Telecom –Member.	Not applicable.
8	Junior Time Scale Level-10 in the Pay Matrix (Rs.56,100 -1,77,500)	(1)Chairman/Member, Union Public Service Commission - Chairman; (2) Advisor (Finance), Telecom Commission – Member; (3) Deputy Director General (Establishment and Training), Department of Telecom – Member; (4) Director (Staff Establishment Accounts), Department of Telecom – Member.	1. Advisor (Finance), Telecom Commission – Chairman; 2. Deputy Director General (Establishment and Training), Department of Telecom –Member; 3. Director (Staff Establishment Accounts), Department of Telecom – Member.

SCHEDULE-IV

[See Sub Rule 10(3) (ii)]

Composition of Departmental Screening Committee for considering grant of Non-Functional Up-gradation to the officers of Indian Posts and Telecommunications Accounts and Finance Service (Group 'A').

S.No.	Grade	Screening Committee for Non-Functional Up-gradation consisting of :-
(1)	(2)	(3)
(1)	Higher Grade Administrative	(1) Secretary (Telecom), Department of Telecom - Chairman; (2) Member (Finance), Telecom Commission - Member; (3) Advisor (Finance), Telecom Commission - Member.
(2)	Senior Grade Administrative	(1) Secretary (Telecom), Department of Telecom - Chairman; (2) Member (Finance), Telecom Commission - Member; (3) Advisor (Finance), Telecom Commission - Member.
(3)	Junior Grade Administrative (Non-Functional Selection Grade)	(1) Secretary (Telecom), Department of Telecom - Chairman; (2) Member (Finance), Telecom Commission - Member ; (3) Advisor (Finance), Telecom Commission - Member.
(4)	Junior Grade Administrative	(1) Secretary (Telecom), Department of Telecom - Chairman; (2) Member (Finance), Telecom Commission - Member; (3) Advisor (Finance), Telecom Commission - Member.
(5)	Senior Time Scale	(1) Secretary (Telecom), Department of Telecom - Chairman; (2) Member (Finance), Telecom Commission - Member; (3) Advisor (Finance), Telecom Commission - Member.

[F. No. 08-02/2012-SEA-I]

ABHAY KUMAR SINGH, Dy. Director General (E&T)

F.No.301(1)/2012/PA Admn.III/30 to 120
Government of India,
Ministry of Communications,
Department of Posts, Postal Accounts Wing.
Dak Bhavan, Sansad Marg,
New Delhi – 110 001.

Dated: 2nd April, 2018.

To

All Heads of Postal Accounts Offices/CCAs

Sub: Recruitment Rules 2018 of Indian P&T Accounts and Finance Service (Group 'B') of Accounts Officers and Assistant Accounts Officers for DoT and DoP regarding.

Sir/Madam,

It is intimated that the Recruitment Rules for Accounts Officer and Assistant Accounts Officer of Indian P&T AFS Group 'B' has been published in the Gazette of India on 2nd April 2018 (G.S.R. 320(E)), a copy of which is enclosed herewith for information and necessary action. This is also being uploaded into the websites of DoP & DoT. If there is any variation between the Hindi and English versions of the notification, then English version would prevail.

Yours faithfully,

Encl: As above.

Dharmesh

(Dharmesh Kumar)
Assistant Director General (PA Admn.)
Telephone No.23044778

Copy along with the copy of the Gazette forwarded to:-

1. All Heads of Postal Circle.
2. DDG (E&T) with a request to upload the contents of this letter of web portal of DoT.
3. GM (CEPT), Mysore with a request to upload the ibid Gazette notification into the DoP Website at prominent place for information of all concerned.
4. The Under Secretary (RR), Union Public Service Commission, Dholpur House, New Delhi with reference to F.No.3/21(A)(1)/2016-RR dated 3rd April and 25th July 2017.
5. Department of Personnel & Training, Estt. (RR Division), New Delhi with reference to ID Note Dy.No.1242946/17/CR dated 22.6.2017.
6. Ministry of Law & Justice (Legislative Department) Legislative Section, Shastri Bhawan, New Delhi with reference to their Dy.No.319/2018 dated 16.2.2018.
7. G.File.
8. Office Copy.
9. Spare.

Encl: As above.

Dharmesh

Assistant Director General (PA-Admn.)

रजिस्ट्री सं० डी० एल०-33004/99

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संचार मंत्रालय

(डाक विभाग)

(डाक लेखा शाखा)

अधिसूचना

नई दिल्ली, 2 अप्रैल, 2018

सा.का.नि. 320(अ).—राष्ट्रपति, संविधान के अनुच्छेद 309 के परन्तुक द्वारा प्रदत्त शक्तियों का प्रयोग करते हुए, और (i) भारतीय डाक एवं तार लेखा और वित्त सेवा, दूरसंचार शाखा, समूह 'ख' (लेखा अधिकारी) भर्ती नियम, 1980; (ii) भारतीय डाक एवं तार लेखा और वित्त सेवा, डाक शाखा, समूह 'ख' (लेखा अधिकारी) भर्ती नियम, 1980; (iii) दूरसंचार विभाग (कनिष्ठ लेखा अधिकारी) समूह 'ग' भर्ती नियम 1986 (iv) दूरसंचार विभाग, (सहायक लेखा अधिकारी) भर्ती नियम, 2000; (v) डाक विभाग, (कनिष्ठ लेखा अधिकारी), समूह 'ख' (अराजपत्रित) भर्ती नियम, 2002; और (vi) डाक विभाग, (सहायक लेखा अधिकारी) समूह 'ख' भर्ती नियम, 2005, को उन बातों के सिवाय अधिकांत करते हुए, जिन्हें ऐसे अधिक्रमण से पहले किया गया हो अथवा लोप किया गया है, संचार मंत्रालय के अधीन डाक विभाग तथा दूरसंचार विभाग में भारतीय डाक एवं दूरसंचार और वित्त सेवा समूह 'ख' के लेखा अधिकारी और सहायक लेखा अधिकारी के पदों पर भर्ती की पद्धति का विनिमयन करने के लिए निम्नलिखित नियम बनाते हैं, अर्थात:-

- संक्षिप्त नाम और प्रारंभ:-** (1) इन नियमों का संक्षिप्त नाम भारतीय डाक एवं दूरसंचार लेखा और वित्त सेवा समूह 'ख', (लेखा अधिकारी और सहायक लेखा अधिकारी) भर्ती नियम 2018 है।
(2) ये नियम सरकारी राजपत्र में प्रकाशन की तारीख से प्रवृत्त होंगे।
- विनियोग:-** ये नियम, इन नियमों के उपबद्ध अनुसूची के स्तम्भ (1) में विनिर्दिष्ट पदों पर लागू होंगे।
- पदों की संख्या, वर्गीकरण, वेतन मैट्रिक्स में वेतन स्तर:-** उक्त पदों की संख्या, उनका वर्गीकरण, इसके साथ संलग्न वेतन मैट्रिक्स में स्तर वे होंगे जो उक्त अनुसूची के स्तम्भ (2) से (4) में विनिर्दिष्ट हैं।

1924 GI/2018

(1)

4. **भर्ती की पद्धति, आयु-सीमा तथा अन्य योग्यताएं इत्यादि:-** भर्ती की पद्धति, आयु-सीमा, अर्हता तथा इससे संबंधित अन्य मामले वे होंगे, जो उक्त अनुसूची के स्तम्भ (5) से (13) में विनिर्दिष्ट हैं।
5. **प्रारंभिक संगठन:-** इन नियमों के लागू होने से पूर्व, नियमित आधार पर पद धारण करने वाले कार्मिकों को, इन नियमों के प्रावधानों के अनुसार नियुक्त किया गया माना जाएगा।
6. **स्थानांतरण संबंधी दायित्व की परिधि:-** उक्त पदों पर नियुक्त व्यक्ति को भारत में किसी भी स्थान पर स्थानांतरित किया जा सकेगा।
7. **निरहताएं:-** वह व्यक्ति,-
(क) जिसने ऐसे व्यक्ति, जिसका पति या जिसकी पत्नी जीवित है, से विवाह किया है, या
(ख) जिसने अपने पति या अपनी पत्नी के जीवित होते हुए किसी अन्य व्यक्ति से विवाह किया है,

उक्त पद पर नियुक्ति का पात्र नहीं होगा:

लेकिन यदि, केन्द्रीय सरकार का समाधान हो जाता है कि ऐसा विवाह, ऐसे व्यक्ति और विवाह के अन्य पक्षकार को लागू स्वीय विधि के अधीन अनुज्ञेय है और ऐसा करने के लिए अन्य आधार है, तो किसी व्यक्ति को इस नियम के प्रवर्तन से छूट दी जा सकती है।

8. **शिथिल करने की शक्ति:-** जहां केंद्रीय सरकार की यह राय है कि ऐसा करना आवश्यक या समीचीन है, वहां वह उसके लिए जो कारण हैं उन्हें लेखबद्ध करके तथा संघ लोक सेवा आयोग से परामर्श करके, इन नियमों के किसी उपबंध को किसी वर्ग या प्रवर्ग के व्यक्तियों की बाबत आदेश द्वारा शिथिल कर सकेगी।
9. **व्यावृत्ति:-** इन नियमों की कोई बात, ऐसे आरक्षणों, आयु-सीमा में छूट अन्य रियायतों पर प्रभाव नहीं डालेगी, जिनका केंद्रीय सरकार द्वारा इस संबंध में समय-समय पर निकाले गए आदेशों के अनुसार अनुसूचित जातियों, अनुसूचित जन जातियों अन्य पिछड़े वर्गों भूतपूर्व-सैनिकों और अन्य विशेष प्रवर्ग के व्यक्तियों के लिए उपबंध करना अपेक्षित है।

अनुसूची

पद का नाम	पदों की संख्या	वर्गीकरण	वेतन मैट्रिक्स स्तर	चयन पद अथवा अचयन पद
(1)	(2)	(3)	(4)	(5)
(1) लेखा अधिकारी	94 (2018) कार्यभार के आधार पर परिवर्तन किया जा सकता है।	साधारण केंद्रीय सेवा, समूह 'ख' राजपत्रित अनुसूचिवीय	स्तर-9 (53,100-1,67,800 रु.)	चयन पद

सीधी भर्ती किए जाने वाले व्यक्तियों के लिए आयु सीमा	सीधी भर्ती के लिए अपेक्षित शैक्षिक और अन्य अर्हताएं	सीधी भर्ती किए जाने वाले व्यक्तियों के लिए विहित आयु और शैक्षिक अर्हताएं, प्रोन्नत व्यक्तियों के मामले, में लागू होंगी या नहीं	परिवीक्षा की अवधि, यदि कोई हो।
(6)	(7)	(8)	(9)
लागू नहीं	लागू नहीं	लागू नहीं	लागू नहीं

<p>भर्ती की पद्धति, भर्ती सीधे होगी या प्रोन्नति द्वारा या प्रतिनियुक्ति/आमेलन द्वारा और विभिन्न पद्धतियों द्वारा भरे जाने वाले पदों की प्रतिशतता</p>	<p>प्रोन्नति अथवा प्रतिनियुक्ति/आमेलन द्वारा भर्ती की दशा में, वे ग्रेड जिनसे प्रोन्नति अथवा प्रतिनियुक्ति/आमेलन किया जाएगा।</p>	<p>यदि विभागीय प्रोन्नति समिति है, तो उसकी संरचना</p>	<p>भर्ती करने में किन परिस्थितियों में संघ लोक सेवा आयोग से परामर्श किया जाएगा।</p>
<p>(10) प्रोन्नति द्वारा ऐसा न होने पर प्रतिनियुक्ति द्वारा</p>	<p>(11) प्रोन्नति: विभागीय सहायक लेखा अधिकारी जिसने वेतन मैट्रिक्स के स्तर 8 (47,600-151,100 रु.) में, इस ग्रेड में नियमित आधार पर नियुक्ति के बाद दो वर्ष की सेवा पूरी कर ली है। यह प्रोन्नति, प्रोन्नत पद के लिए संवर्ग नियंत्रण प्राधिकारी द्वारा निर्धारित और प्रायोजित ड्यूटी अथवा उत्तरदायित्वों के क्षेत्र में अनिवार्य प्रशिक्षण पूर्ण करने के अध्यक्षीन होगी: बशर्ते कि ऐसे व्यक्तियों, जिन्होंने विभागीय पदोन्नति समिति की बैठक की तारीख से पहले प्रोन्नति के लिए प्रशिक्षण कार्य पूरा नहीं किया है, फिर भी इस शर्त के अध्यक्षीन विचार किया जाएगा, कि वे विभागीय पदोन्नति समिति की बैठक की तारीख के एक वर्ष के अन्दर अपेक्षित प्रशिक्षण पूरा कर लेंगे। ऐसे व्यक्ति जो दो वर्षों के भीतर सेवानिवृत्त हो जाएंगे, उन्हें प्रोन्नति हेतु ऐसे प्रशिक्षण को पूरा करने से छूट प्राप्त होगी। टिप्पण : जहां उन कनिष्ठ कर्मचारियों को प्रोन्नति देने के लिए विचार किया जा रहा है जिन्होंने अपनी अर्हक अथवा पात्रता सेवा पूरी कर ली है, तो उनके वरिष्ठों के नाम पर भी विचार किया जाएगा बशर्ते कि उनकी कार्यावधि ऐसी अर्हक/पात्रता सेवा अपेक्षित अर्हक/पात्रता सेवा के आधे से अधिक अथवा दो वर्षों, जो भी कम हो, से कम न हो और उन्होंने ऐसी अर्हक/पात्रता सेवा पूरी करने वाले अपने कनिष्ठों के साथ अगली उच्चतर श्रेणी में प्रोन्नति के लिए अपनी परिवीक्षा अवधि सफलतापूर्वक पूरी कर ली हो। प्रतिनियुक्ति: केंद्रीय सरकार के वे कर्मचारी: (क) (i) जो मूल संवर्ग/विभाग में नियमित आधार पर सदृश पदों को धारण किए हुए हैं; अथवा (ii) जिन्होंने वेतन मैट्रिक्स के मूल संवर्ग/विभाग में स्तर-8 (47,600-151,100 रु.) में अथवा समकक्ष पदों पर नियमित आधार पर नियुक्ति के बाद उस ग्रेड में दो वर्ष की सेवा की है; और (ख) जो निम्नलिखित शैक्षिक अर्हताएं तथा अनुभव रखते हैं (i) मान्यताप्राप्त विश्वविद्यालय अथवा संस्थान से स्नातक की उपाधि; और (ii) भारत सरकार के अधीन किसी संगठित लेखा सेवा विभाग द्वारा आयोजित अधीनस्थ लेखा सेवा परीक्षा उत्तीर्ण की है; और (iii) भारतीय लेखापरीक्षा एवं लेखा विभाग के किसी कार्यालय में लेखा अथवा लेखापरीक्षा संबंधी कार्य करने का तीन वर्ष का अनुभव। टिप्पण 1: फीडर श्रेणी के ऐसे विभागीय अधिकारी, जिन्हें निकट भविष्य में सीधे प्रोन्नति किया जाना है, वे</p>	<p>(12) समूह 'ख' विभागीय पदोन्नति समिति (पदोन्नति हेतु विचार करने के लिए) का गठन 1. सलाहकार (वित्त), दूरसंचार आयोग-अध्यक्ष 2. उप महानिदेशक (स्थापना एवं वित्त) दूरसंचार विभाग-सदस्य 3. उप महानिदेशक (डाक लेखा एवं वित्त)-सदस्य</p>	<p>(13) संघ लोक सेवा आयोग का परामर्श आवश्यक नहीं है।</p>

	प्रतिनियुक्ति पर नियुक्ति के लिए विचार करने हेतु पात्र नहीं होंगे। इसी प्रकार प्रतिनियुक्त व्यक्ति प्रोन्नति द्वारा नियुक्ति हेतु विचार करने के लिए पात्र नहीं होंगे। टिप्पण 2: प्रतिनियुक्ति की अवधि, जिसके अंतर्गत केन्द्रीय सरकार के उसी या किसी अन्य संगठन या विभाग में इस नियुक्ति से ठीक पहले धारित किसी अन्य काडर बाह्य पद पर प्रतिनियुक्ति की अवधि है, साधारणतया 3 वर्ष से अधिक नहीं होगी। टिप्पण 3: प्रतिनियुक्ति द्वारा नियुक्ति के लिए अधिकतम आयु-सीमा, आवेदन प्राप्त करने की अंतिम तारीख को छप्पन वर्ष से अधिक नहीं होगी।			
(1)	(2)	(3)	(4)	(5)
(2) सहायक लेखा अधिकारी	1208' (2018) * कार्यभार के आधार पर परिवर्तन किया जा सकता है।	साधारण केंद्रीय सेवा, समूह 'ख' राजपत्रित अननुसचिवीय	स्तर-8 (47,600-151,100 रु.)	चयन पद

(6)	(7)	(8)	(9)
अधिकतम तीस वर्ष (केन्द्रीय सरकार द्वारा जारी किए अनुदेशों अथवा आदेशों के अनुसार सरकारी कर्मचारियों के लिए 5 वर्ष तक शिथिल की जा सकती है।) टिप्पणी : आयु सीमा अवधारित करने के लिए निर्णायक तारीख भारत में अभ्यर्थियों से आवेदन प्राप्त करने के लिए नियत की गई अंतिम तारीख होगी (न कि वह अंतिम तारीख जो असम, मेघालय, अरुणाचल प्रदेश, मिजोरम, मणिपुर, नागालैंड, त्रिपुरा, सिक्किम, जम्मू एवं कश्मीर राज्य के लद्दाख खंड, हिमाचल प्रदेश के चंबा जिले के लाहोल और स्पीति जिले तथा चंबा जिले के पांगी उप खंड, अंडमान एवं निकोबार द्वीप समूह तथा लक्षद्वीप के अभ्यर्थियों के लिए विहित की गई है।)	अनिवार्य योग्यता: किसी मान्यताप्राप्त विश्वविद्यालय या संस्थान से स्नातक की उपाधि वांछनीय: चार्टरित लेखाकार अथवा लागत और प्रबंध लेखाकार अथवा कंपनी सेक्रेटरी अथवा किसी मान्यताप्राप्त विश्वविद्यालय अथवा संस्थान से वाणिज्य में मास्टर डिग्री अथवा व्यवसाय प्रशासन (विल्ट) में मास्टर डिग्री अथवा व्यवसाय अर्थशास्त्र में मास्टर डिग्री टिप्पण 1: अर्हताएं, अन्यथा सुअर्हित अभ्यर्थियों की दशा में उन कारणों के लिए जो लेखबद्ध किए जाएं, कर्मचारी चयन आयोग के विवेकानुसार शिथिल की जा सकती है। टिप्पण 2 : अनुभव संबंधी अर्हता (अर्हताएं), उन कारणों के लिए जो लेखबद्ध किए जाएं, कर्मचारी चयन आयोग के विवेकानुसार अनुसूचित जातियों और अनुसूचित जनजातियों के अभ्यर्थियों के मामले में तब शिथिल की जा सकती है जब चयन के किसी प्रक्रम पर कर्मचारी चयन आयोग अथवा सक्षम प्राधिकरण की यह राय हो कि उनके लिए आरक्षित रिक्तियों को भरने के लिए अपेक्षित अनुभव रखने वाले उन समुदाय के अभ्यर्थियों के पर्याप्त संख्या में उपलब्ध होने की संभावना नहीं है।	लागू नहीं होता	सीधी भर्ती द्वारा भर्ती किए जाने वाले तथा प्रोन्नत किए गए उम्मीदवारों के लिए दो वर्ष टिप्पणी: समूह 'ख' के प्रोन्नत उम्मीदवारों के लिए परिवीक्षा की आवश्यकता नहीं परिवीक्षा की अवधि के दौरान सीधी भर्ती किए गए उम्मीदवारों को सहायक लेखा अधिकारी के रूप में पुष्ट तथा नियमित किए जाने हेतु अधीनस्थ लेखा सेवा परीक्षा अथवा विभाग द्वारा तैयार की गई समकक्ष परीक्षा में अर्हता प्राप्त करनी होगी।

(10)	(11)
पदोन्नति द्वारा, ऐसा न हो पाने की स्थिति में प्रतिनियुक्ति द्वारा, दोनों ही न हो पाएं तो सीधी भर्ती द्वारा	पदोन्नति: वे विभागीय उम्मीदवार जिन्होंने अधीनस्थ लेखा सेवा परीक्षा अथवा डाक तथा दूरसंचार विभाग अथवा विभाग द्वारा विनिर्दिष्ट किसी सक्षम प्राधिकारी द्वारा आयोजित समकक्ष परीक्षा में अर्हता प्राप्त की हो। 1. डाक विभाग तथा दूरसंचार विभाग के ज्येष्ठ अथवा कनिष्ठ लेखाकार, जिन्होंने वेतन मैट्रिक्स में स्तर 6 (35400-1,12,400 रु.) तथा वेतन मैट्रिक्स में स्तर 5 (29,200-92,300 रु.) में क्रमशः तीन वर्ष और छः वर्ष की नियमित सेवा की हो। 2. डाक विभाग अथवा दूरसंचार विभाग के समूह 'ग' संवर्ग के वे सभी कर्मचारी जिनके पास किसी मान्यताप्राप्त विश्वविद्यालय अथवा संस्थान की बैचलर्स डिग्री हो तथा जिन्होंने निम्नानुसार नियमित अर्हक सेवा पूरी कर ली हो: (i) स्तर 1 में चौदह वर्ष की नियमित सेवा, अथवा (ii) स्तर 2 में तेरह वर्ष की नियमित सेवा, अथवा (iii) स्तर 3 में ग्यारह वर्ष की नियमित सेवा, अथवा

	<p>(iv) स्तर 4 में नौ वर्ष की नियमित सेवा, अथवा</p> <p>(v) स्तर 5 में सात वर्ष की नियमित सेवा, अथवा</p> <p>(vi) स्तर 6 में चार वर्ष की नियमित सेवा, अथवा</p> <p>टिप्पण : जहां उन कनिष्ठ कर्मचारियों को प्रोन्नति देने के लिए विचार किया जा रहा है जिन्होंने अपनी अर्हक अथवा पात्रता सेवा पूरी कर ली है, तो उनके वरिष्ठों के नाम पर भी विचार किया जाएगा बशर्ते कि उनकी कार्यावधि ऐसी अर्हक/पात्रता सेवा अपेक्षित अर्हक/पात्रता सेवा के आधे से अधिक अथवा दो वर्षों, जो भी कम हो, से कम न हो और उन्होंने ऐसी अर्हक/पात्रता सेवा पूरी करने वाले अपने कनिष्ठों के साथ अगली उच्चतर श्रेणी में प्रोन्नति के लिए अपनी परिवीक्षा अवधि सफलतापूर्वक पूरी कर ली हो।</p> <p>प्रतिनियुक्ति: भारत सरकार के अंतर्गत विभिन्न संगठित सेवा और लेखा परीक्षा सेवाओं के वे अधिकारी जो:</p> <p>(क)(i) मूल संवर्ग अथवा विभाग में नियमित आधार पर सदृश पदधारी हों; अथवा</p> <p>(ii) जिन्होंने भारत सरकार के अंतर्गत किसी संगठित लेखा संवर्ग में अधीनस्थ लेखा सेवा अथवा अधीनस्थ लेखा परीक्षा सेवा परीक्षा अथवा समकक्ष परीक्षा उत्तीर्ण की हो।</p> <p>टिप्पण 1: फीडर श्रेणी के वे विभागीय अधिकारी, जो निकट भविष्य में प्रोन्नत किए जाने वाले हों, प्रतिनियुक्ति पर नियुक्ति हेतु विचार किए जाने के पात्र नहीं होंगे। इसी प्रकार, प्रोन्नति पर नियुक्ति हेतु विचार किए जाने के लिए प्रतिनियुक्त अधिकारी पात्र नहीं होंगे।</p> <p>टिप्पण 2: प्रतिनियुक्ति की अवधि, जिसमें इस नियुक्ति से तुरंत पहले, इसी अथवा किसी अन्य संगठन अथवा केंद्र सरकार के किसी विभाग में किसी संवर्ग-ब्राह्म पद पर प्रतिनियुक्ति की अवधि भी शामिल है, सामान्यतया तीन वर्ष से अधिक नहीं होगी।</p> <p>टिप्पण 3: प्रतिनियुक्ति द्वारा नियुक्ति किए जाने हेतु अधिकतम आयु-सीमा, आवेदन प्राप्ति की अंतिम तारीख को छप्पन वर्ष से अधिक न हो।</p>
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(12)	(13)
<p>समूह 'ख' विभागीय पदोन्नति समिति (प्रोन्नति पर विचार करने के लिए) जिसमें निम्नलिखित शामिल होंगे:</p> <ol style="list-style-type: none"> 1. उप महानिदेशक (डाक लेखा एवं वित्त)- अध्यक्ष 2. निदेशक (स्टाफ स्थापना लेखा), दूरसंचार विभाग- सदस्य 3. निदेशक (बजट एवं प्रशासन), डाक विभाग- सदस्य <p>समूह 'ख' विभागीय पुष्टिकरण समिति (पुष्टिकरण पर विचार करने के लिए) जिसमें निम्नलिखित शामिल होंगे:</p> <ol style="list-style-type: none"> 1. उप महानिदेशक (डाक लेखा एवं वित्त)- अध्यक्ष 2. निदेशक (स्टाफ स्थापना लेखा), दूरसंचार विभाग- सदस्य 3. निदेशक (बजट एवं प्रशासन), डाक विभाग- सदस्य 	<p>संघ लोक सेवा आयोग के साथ परामर्श करना आवश्यक नहीं है।</p>

[फा. सं. 301(1)/2012/पीए प्रशासन-III]

दीपक कुमार, निदेशक (बजट एवं प्रशासन)

MINISTRY OF COMMUNICATIONS

(Department of Posts)

(POSTAL ACCOUNTS WING)

NOTIFICATION

New Delhi, the 2nd April, 2018

G.S.R. 320(E).—In exercise of the powers conferred by the proviso to article 309 of the Constitution and in supersession of ; (i) the Indian Posts and Telegraphs Accounts and Finance Service, Telecommunications Wing, Group 'B' (Accounts Officer) Recruitment Rules, 1980; (ii) the Indian Posts and Telegraphs Accounts and Finance Service, Postal Wing, Group 'B' (Accounts Officer) Recruitment Rules, 1980; (iii) the Department of Telecommunications, (Junior Accounts Officer) Group 'C' Recruitment Rules, 1986 (iv) the Department of Telecommunications, (Assistant

Accounts Officer) Recruitment Rules, 2000; (v) the Department of Posts, (Junior Accounts Officer), Group 'B' (Non-Gazetted) Recruitment Rules, 2002; and (vi) the Department of Posts, (Assistant Accounts Officer) Group 'B' Recruitment Rules, 2005, except as respects things done or omitted to be done before such supersession, the President hereby makes the following rules regulating the method of recruitment to the posts of Accounts Officer and Assistant Accounts Officers of Indian Posts and Telecommunications and Finance Service Group 'B' in the Department of Posts and Department of Telecommunications under Ministry of Communications, namely:-

1. **Short title and commencement:-** (1) These rules may be called the Indian Posts and Telecommunications Accounts and Finance Service Group 'B', (Accounts Officers and Assistant Accounts officers) Recruitment Rules 2018.
 (2) They shall come into force on the date of their publication in the Official Gazette.
2. **Application:-** These rules shall apply to the posts specified in column (1) of the Schedule annexed to these rules.
3. **Number of posts, classifications, pay level in pay matrix:-** The number of said posts, their classification, level in pay matrix attached thereto shall be as specified in column (2) to (4) of the said schedule.
4. **Method of recruitment, age limit and other qualifications, etc:-** The method of recruitment, age limit, qualifications and other matters relating thereto shall be as specified in columns (5) to (13) of the aforesaid Schedule.
5. **Initial constitution:-** The personnel holding the posts on regular basis, before the commencement of these rules, shall be deemed to have been appointed in accordance with the provisions of these rules.
6. **Liability for transfer:-** Persons appointed to the said posts shall be liable to transfer anywhere in India.
7. **Disqualifications:-** No person, -
 (a) who has entered into or contracted a marriage with a person having a spouse living; or
 (b) who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to any of the said posts:
 Provided that the Central Government may, if satisfied that such marriage is permissible, under the personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.
8. **Power to relax:-** Where the Central Government is of the opinion that it is necessary or expedient so to do, it may, by order, for reasons to be recorded in writing and in consultation with the Union Public Service Commission, relax any of the provisions of these rules with respect to any class or category of persons.
9. **Savings:-** Nothing in these rules shall affect reservation, relaxation of age limit and other concessions required to be provided for candidates belonging to the Scheduled Castes, Scheduled Tribes, Other Backward Classes, Ex-servicemen and other special categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.

SCHEDULE

Name of the post	Number of posts	Classification	Level in Pay Matrix	Whether selection post or non-selection post
(1)	(2)	(3)	(4)	(5)
(1) Accounts Officer	94 *(2018) * subject to variation dependent on workload	General Civil Service Group 'B' Gazetted, Non-Ministerial	Level-9 (Rs.53,100-1,67,800)	Selection post

Age limit for direct recruits.	Educational and other qualifications required for direct recruits.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	Period of probation, if any.
(6)	(7)	(8)	(9)
Not Applicable	Not applicable	Not Applicable	Not Applicable

Method	of	In case of recruitment by promotion or	If a departmental promotion	Circumstances	in
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recruitment, whether by direct recruitment or by promotion or by deputation/Absorption and percentage of the vacancies to be filled by various methods	deputation/absorption, grades from which promotion or deputation/absorption is to be made	committee exists, what is the composition	which Union Public Service Commission is to be consulted in making recruitment
(10)	(11)	(12)	(13)
<p>By promotion failing which by deputation.</p>	<p>Promotion: The Departmental Assistant Accounts Officers in level 8 (Rs.47,600-1,51,100) in the pay matrix with two years of service in the grade rendered after appointment thereto on regular basis. Promotion shall be subject to completion of mandatory training in the field of duties or responsibilities of the promotional post, as devised and sponsored by the cadre controlling authority: Provided that those persons who have not completed training for promotion before the date of meeting of Departmental Promotion Committee will also be considered subject to the condition that the required training will be completed within one year of the date of meeting of Departmental Promotion Committee. Those persons who are due to retire within two years will be exempted from completion of such training for promotion. Note : Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying or eligibility service by more than half of such qualifying or eligibility service, or two years, whichever is less, and have successfully completed their probation period for promotion to the next higher grade alongwith their juniors who have already completed such qualifying or eligibility service. Deputation: Officers of the Central Government: (a) (i)holding analogous posts on regular basis in the parent Cadre /Department; or (ii)with two years' service in</p>	<p>Group 'B' Departmental Promotion Committee (for considering promotion)consisting of;</p> <ol style="list-style-type: none"> 1. Advisor (Finance), Telecom Commission - Chairman. 2. Deputy Director General(Establishment and Finance), Department of Telecommunications – Member. 3. Deputy Director General (Postal Accounts and Finance) – Member. 	<p>Consultation with Union Public Service Commission is not necessary</p>

	<p>the grade rendered after appointment thereto on a regular basis in the posts in level-8 (Rs.47,600-1,51,100) in pay matrix or equivalent in the parent Cadre/ Department; and</p> <p>(b) Possessing the following educational qualifications and experience:</p> <p>(i) Bachelor's Degree from a recognised University or Institute; and</p> <p>((ii) passed Subordinate Accounts Service Examination conducted by any organised Accounts Service Department under the Government of India; and</p> <p>(iii) Three years' experience in handling the Accounts or Audit work in any office of the Indian Audit and Accounts Department.</p> <p>Note 1: The Departmental Officers in the feeder category, who are in the direct line of promotion will not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion.</p> <p>Note 2: The period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same and some other Organisation or Department of the Central Government shall ordinarily not to exceed three years.</p> <p>Note 3: The maximum age limit for appointment by deputation shall be not exceeding fifty six years as on the closing date of receipt of applications.</p>		
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(1)	(2)	(3)	(4)	(5)
(2) Assistant Accounts Officer	1208* (2018) *subject to variation dependent on work load	General Civil Service Group 'B' Gazetted, Non-Ministerial	level-8 (Rs.47,600 – 1,51,100)	Selection post

(6)	(7)	(8)	(9)
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<p>Not exceeding thirty years. (Relaxable for Government servants up to five years' in accordance with the instructions or orders issued by the Central Government) Note: The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu and Kashmir State, Lahaul and Spiti District and Pangti Sub-Division of Chamba District of Himachal Pradesh, Union territory of Andaman and Nicobar Islands or Union territory of Lakshadweep).</p>	<p>Essential: Bachelor's Degree from a recognised University or Institute. Desirable: Chartered Accountant or Cost and Management Accountant or Company Secretary or Master's in Commerce or Master's in Business Administration (Finance) or Master's in Business Economics from a recognised University or Institute. Note 1: Qualifications are relaxable at the discretion of the Staff Selection Commission or Competent Authority, for reasons to be recorded in writing, in the case of candidates otherwise well qualified. Note 2: The qualification(s) regarding experience is/are relaxable at the discretion of the Staff Selection Commission or Competent Authority, for the reasons to be recorded in writing, in the case of candidates belonging to the Scheduled Castes or Scheduled Tribes if at any stage of selection the Staff Selection Commission or Competent Authority is of the opinion that sufficient numbers of candidates from these communities possessing the requisite experience are not likely to be available to fill up the vacancies reserved for them.</p>	<p>Not applicable.</p>	<p>Two years for direct recruits and Promotees. Note: No probation for Group 'B' promotees. During the period of probation, direct recruits shall have to qualify Subordinate Accounts Service Examination or equivalent examination as devised by the Department, for confirmation and regular appointment as Assistant Accounts Officer.</p>
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(10)	(11)
<p>By promotion failing which by deputation failing both by direct recruitment.</p>	<p>Promotion: Departmental candidates who have passed the Subordinate Accounts Service Examination or equivalent examination conducted by Department of Posts and Telecommunications or Competent Authority specified by the Department. 1. Senior Accountant or Junior Accountant of Department of Posts and Department of Telecommunications with three years or Six years regular service in level 6 in the pay matrix (Rs.35,400-1,12,400) and in level 5 in the pay matrix (Rs.29,200-92,300) respectively. 2. All other officials of the Department of Posts or Department of Telecommunications in Group 'C' cadre possessing a bachelor's degree from a recognised University or Institute with the following regular qualifying service: (i) in level-1 with fourteen years regular service, or</p>

	<p>(ii) in level-2 with thirteen years regular service, or (iii) in level-3 with eleven years regular service, or (iv) in level-4 with nine years regular service, or (v) in level-5 with seven years regular service, or (vi) in level-6 with four years regular service.</p> <p>Note: Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying or eligibility service by more than half of such qualifying or eligibility service, or two years, whichever is less, and have successfully completed their probation period for promotion to the next higher grade alongwith their juniors who have already completed such qualifying or eligibility service.</p> <p>Deputation: Officers under various organised Accounts and Audit Services under the Government of India: (a)(i) holding analogous post on regular basis in the parent Cadre or Department; or (ii) who has passed the Subordinate Accounts Service or Subordinate Audit Service Examination or equivalent examination in any organised Accounts Cadre under the Government of India.</p> <p>Note 1: The Departmental officers in the feeder category who are in direct line of promotion will not be eligible for consideration for appointment on deputation. Similarly, deputationist shall not be eligible for consideration for appointment by promotion.</p> <p>Note 2 : Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other Organisation or Department of the Central Government shall ordinarily not to exceed three years.</p> <p>Note 3 : The maximum age limit for appointment by deputation shall be not exceeding fifty six years as on the closing date of receipt of applications.</p>
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(12)	(13)
<p>Group'B' Departmental Promotion Committee (for considering promotion) consisting of: 1. Deputy Director General (Postal Accounts and Finance) —Chairman. 2. Director (Staff Establishment Accounts), Department of Telecommunications —Member . 3. Director (Budget and Administration), Department of Posts —Member.</p> <p>Group'B' Departmental Confirmation Committee (for considering confirmation) consisting of: 1. Deputy Director General (Postal Accounts and Finance) —Chairman. 2. Director (Staff Establishment Accounts), Department of Telecommunications —Member. 3. Director (Budget and Administration), Department of Posts —Member.</p>	<p>Consultation with Union Public Service Commission not necessary.</p>

[F. No. 301 (1)/2012/PA Admn III]

DEEPAK KUMAR, Director (Budget & Administration)

संख्या नं. जी. (जी. एन.)-128

REGISTERED NO. D. (D.N.)-12E



GSR No. 583 of
Page No. 2202 to 2208

भारत का राजपत्र The Gazette of India

शाधिकार से प्रकाशित
PUBLISHED BY AUTHORITY

सं० 29]
No. 29]

नई दिल्ली, शनिवार, जुलाई 16, 1988/ आषाढ़ 25, 1910
NEW DELHI, SATURDAY, JULY 16, 1988/ASADHA 25, 1910

इस भाग में भिन्न पृष्ठ संख्या की जाती है जिससे कि यह अलग संकलन के रूप में
रखा जा सके
Separate Paging is given to this Part in order that it may be filed as a
separate compilation

भाग II—खण्ड 3—उप-खण्ड (1)

PART II—Section 3—Sub-section (1)

(रक्षा मंत्रालय को छोड़कर) भारत सरकार के मंत्रालयों और (संघ राज्य क्षेत्र प्रशासनों को छोड़कर)
केंद्रीय अधिकारियों द्वारा विधि के अन्तर्गत बनाए और जारी किए गए साधारण नियम,
जिनमें साधारण प्रकार के आदेश, उपनियम आदि सम्मिलित हैं।

General Statutory Rules (including Orders, Bye-laws etc. of a general
Character issued by the Ministries of the Government of India (other
than the Ministry of Defence) and by the Central Authorities (other
than the Administrations of Union Territories)

विधि और न्याय मंत्रालय
(न्याय विभाग)

नई दिल्ली, 1 जुलाई, 1988

MINISTRY OF LAW AND JUSTICE
(Department of Justice)

New Delhi, the 1st July, 1988

संख्या नं. 564 -- संविधान के अनुच्छेद 222 के खण्ड (2)
के अन्वय में, उपरोक्त एन.ए. द्वारा निम्नलिखित आदेश देने हैं, अर्थात्:--

उत्तराखण्ड उच्च न्यायालय के न्यायाधीश, न्यायमूर्ति श्री नरेश चन्द्र
कोटवाल, जिन्हें दिल्ली उच्च न्यायालय में उत्तराखण्ड उच्च न्यायालय में
स्थानान्तरित किया गया है, अपने वेतन के अभाव में उत्तराखण्ड उच्च न्यायालय
के न्यायाधीश के रूप में अपनी सेवा की अवधि के दौरान 800 रुपये
(आठ सौ रुपये केवल) प्रतिमाह की दर से प्रतिपूरक भत्ता देने के हकदार
होंगे।

G.S.R. 564.—In pursuance of clause (2) of article 222
of the Constitution, the President hereby makes the following
order, namely:—

That Shri Justice Naresh Chandra Kothwal, Judge of
the Rajasthan High Court, who has been transferred from
the Delhi High Court to the Rajasthan High Court, shall be
entitled to receive, in addition to his salary, a compensatory
allowance at the rate of Rs. 800 (Rupees eight hundred
only) per mensem for the period of his service as Judge of
the Rajasthan High Court.

[नं. 50/1/86-न्याय]

बी. बी. जैन, डेस्क अधिकारी

[No. 50/1/86-Jus.]

B. B. JAIN, Desk Officer

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संचार विभाग

(दूरसंचार विभाग)

नई दिल्ली, 4 जुलाई, 1988

सं. क्र. नि. 582:—संविधान की धारा 309 के परमूक द्वारा प्रदत्त शक्तियों का प्रयोग करते हुए, राष्ट्रपति एन.ए. द्वारा भारतीय डाक और विद्युत संचार विभाग में ग्रुप 'क' (अर्धी) नियम, 1972 में संशोधन करने हेतु निम्नलिखित नियम बनाने हैं, अर्थात्:—

- 1 (1) यह नियम भारतीय डाक और विद्युत संचार विभाग में ग्रुप "क" (अर्धी) संशोधन नियम, 1988 कहनाये जायेगा।
 - (2) यह सरकारी राजपत्र में प्रकाशित होने की तारीख से लागू होगे।
 - 2 भारतीय डाक और विद्युत संचार विभाग में ग्रुप "क" अर्धी नियम, 1972 के भाग-1, पैरा 3(3), में संशोधन वेतनमान, सी.पी.एन. (अर्धी) नियम, 1986 के घोषित होने पर 1-1-86 से लागू होने जो प्रत्येक ग्रेड के मामले में निम्नलिखित रूप में होंगे:—
- | | |
|-----------------------------------|------------------------------------|
| (i) जूनियर समयमान | : 3200-75-2800-ईबी-100-4000 रुपये। |
| (ii) जूनियर समयमान | : 3000-100-3500-125-4500 रुपये। |
| (iii) जूनियर प्रशासनिक ग्रेड | : 3700-125-4700-150-5000 रुपये। |
| (iv) जूनियर में चयन ग्रेड | : 4500-150-5700 रुपये। |
| (v) जूनियर प्रशासनिक ग्रेड | : 5900-200-6700 रुपये। |
| (vi) जूनियर उपसहाय निदेशक (वित्त) | : 7300-100-7600 रुपये। |

[सं. 3-2/88-ए.डी. ई. ए.]
साधना दीक्षित, निदेशक
(एन.ए.)

**MINISTRY OF COMMUNICATIONS
(Dept. of Telecommunication)
New Delhi, the 4th July, 1988**

G.S.R. 582:—In exercise of the powers conferred by the proviso to Article 309 of the Constitution, the President hereby makes the following rules to amend the Indian P&T Accounts and Finance Service, Group 'A' (Recruitment) Rules, 1972, namely:—

- 1 (i) These Rules may be called the Indian Posts and Telegraphs Accounts and Finance Service, Group 'A' (Recruitment) Amendment Rules, 1988.
 - (ii) They shall come into force on the date of their publication in the official Gazette.
 2. In Part I Para 3(3) of the Indian P&T Accounts and Finance Service, Group 'A' Recruitment Rules, 1972, the revised scales of pay effective from 1-1-86, consequent on the promulgation of C.C.S(RP) Rules, 1986 are indicated against each grade.
- | | |
|---------------------------------------|--------------------------------|
| (i) Junior Time Scale | : Rs. 2200-75-2800-EB-100-4000 |
| (ii) Senior Time Scale | : Rs. 3000-100-3500-125-4500 |
| (iii) Junior Admn Grade | : Rs. 3700-125-4700-150-5000 |
| (iv) Selection Grade in JAG | : Rs. 4500-150-5700 |
| (v) Senior Admn. Grade | : Rs. 5900-200-6700 |
| (vi) Senior Dy. Dir General (Finance) | : Rs. 7300-100-7600 |

[No. 3-2/88—SFA]
SADHANA DIKSHIT, Director (SFA)

नई दिल्ली, 5 जुलाई, 1988

सं. क्र. नि. 582:—राष्ट्रपति, संविधान के अनुच्छेद 309 के परमूक द्वारा प्रदत्त शक्तियों का प्रयोग करते हुए, दूरसंचार विभाग में दूरसंचार विभाग में ग्रुप 'क' (अर्धी) नियम, 1972 में संशोधन करने हेतु निम्नलिखित नियम बनाने हैं, अर्थात्:—

- 1 संशोधन नाम तथा शारतः:—(1) इन नियमों को दूरसंचार विभाग, दूरसंचार विभाग (अर्धी) अर्धी नियम, 1972 में संशोधन नियम, 1988 कहनाये जायेगा।
- (2) ये नियम सरकारी राजपत्र में प्रकाशित होने की तारीख से लागू होंगे।
- 2 विनियोजन:—ये नियम वेतनमान सुची के अन्तर्गत में निम्नलिखित पदों पर लागू होंगे।
- 3 पदों की संख्या, वर्गीकरण तथा वेतनमान:—पदों की संख्या, उनका वर्गीकरण वेतनमान उपर्युक्त सूची के अनुसार 2,3 और 4 में निम्नलिखित रूप में होंगे।
- 4 अर्धी की पदवर्ति, आय सीमा तथा अन्य शर्तें:—उक्त पदों की अर्धी पदवर्ति, आय सीमा, शर्तें तथा अन्य संबंधित अन्य मामलों उपर्युक्त सूची के अनुसार 5 में 1-4 में निम्नलिखित हैं।

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6	7	8	9
2 18 से 25 वर्ष के बीच (केन्द्र सरकार द्वारा जारी अनुदेशों के अनुसार सरकारी कर्मचारियों के लिए 25 वर्ष तक की छुट्टी) यदि 25 की सीमा ही नहीं है।	नाम नहीं होगा	किसी मान्यता प्राप्त विश्व विद्यालय/ संस्थान से उपाधि अथवा समकक्ष योग्यता	नहीं।
3 नाम नहीं होगा। *टिप्पणी: कर्मचारी चयन आयोग द्वारा समय-समय पर इस उद्देश्य में निर्धारित निर्वाचित शारीरिक के अनुसार नियुक्तन और अतिरिक्त प्रावधानोंमा निर्धारित की जाएगी।	नाम नहीं होगा	नाम नहीं होगा।	नाम नहीं होगा।

10	11	12	13	14
परिभाषा की अवधि यदि कोई हो	भर्ती-व्यक्ति-यथा भर्ती की गई होगी अथवा पदोन्नति या प्रतिनिधित्व/स्थानान्तरण द्वारा और विभिन्न पद-निर्वाहों द्वारा भरे जाने वाले रिक्त पदों की प्रतिगणना।	यदि भर्ती पदोन्नति/प्रतिनिधित्व/स्थानान्तरण द्वारा भरी जाती है तो वह प्रत्येक पदोन्नति/प्रतिनिधित्व/स्थानान्तरण होना है।	यदि कोई विभागीय पदोन्नति प्रति मिति है तो उगकी संरचना क्या है।	वे प्रतिनिधित्व विनमें भर्ती करने के लिए संघ लोक सेवा आयोग की सलाह भी जाती है।

10	11	12	13	14
2 वर्ष	कर्मचारी चयन आयोग के आदेश से सीधी भर्ती द्वारा।	नाम नहीं होगा	नाम नहीं होगा	नाम नहीं होगा।

पुष्टि
यह एक उम्मीदवारों की अवर श्रेणी निष्पक्ष रूप से पुष्टि होने से पहले उन्हें परीक्षा अवधि के दौरान एक अति-निर्देशना उपीर्ण करनी होगी।

10	11	12	13	14
माघी 25 के लिए : वर्ष	(1) 60% (माघी 25) द्वारा	पदोन्नति जैक कि कक्षा: 11 के निदेशित वि. सं. है।	(1) नि:कम (दूरसंचार) निदेशित प्रशासनिक सेवा के उपभोक्ता प्रव. अथवा निदेशक (क. ए. ए. ए.) - सचिव	नाम नहीं होगा।

10	11	12	13	14
पुष्टि उत्तर केन्द्र सरकार द्वारा निर्वाचितियों पर और निर्वाचित अवधि के अतिरिक्त शारीरिक पुष्टि परीक्षा: उपीर्ण करनी होगी।	(2) 20% उच्च श्रेणी निष्पक्ष (दूरसंचार सेवा) को सी-सी को 1 जून 2000 को 5 वर्ष की संभावित सेवा पुरो कर चुके हैं, वे में अतिरिक्त सेवा योग्यता के आधार पर पदोन्नति द्वारा (विभागीय कोटा) (3) 20% उच्च श्रेणी निष्पक्ष (दूरसंचार सेवा), जहाँ भर्ती-वर्ष का 1 जून 2000 को कम से कम 5 वर्ष की न्यूनतम सेवा पूर्ण कर चुके हैं, वे निम्न निर्धारित प्रतिशतों विन शारीरिक परीक्षा के अतिरिक्त में।		(2) संकलन-अध्यक्ष द्वारा निदेशित निदेशित संभव-सं. के एक पृष्ठ "क" विद्या व विन अतिरिक्त - सचिव (3) दूरसंचार सचिव के संकलन द्वारा निर्देशित पृष्ठ "क" का एक अतिरिक्त (कार्टी) अनुविद्या व विन अतिरिक्त अतिरिक्त विन विद्या)	

[सं. 1-87-3 (i)]

भारत का संकल्प : जुलाई 16, 1988/स.पा. 25, 1910

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10	11	12	13	14
3 क्रम	पदोन्नति द्वारा	पदोन्नति : कनिष्ठ लेखकार जो कनिष्ठ लेखकार के बर्तमान क्रम से कम 3 वर्ष की निवृत्तिन सेवा पूरी कर चुके हों तथा निम्नलिखित परिशोका-अवधि संतोषजनक रूप से पूरी कर ली हों और निम्नलिखित युक्ति-परीक्षा (सौखी) कर्त्ती के माध्यम से) / अपर श्रेणी लिपिक से कनिष्ठ लेखकार की पदोन्नति के लिए प्रायोगिक विमर्शनीय परीक्षा, अक्षाधिकृत हों, उत्तीर्ण करनी हों।	पदोन्नति तथा युक्ति के लिए गठित हुए "स" विभागीय पदोन्नति समिति, जिसमें निम्नलिखित सदस्य शामिल हों :- (1) निदेशक दूरसंचार/ कनिष्ठ प्रशासनिक सेवा में उप-निदेशक एक एच ए - सचिव (2) सचिव/निदेशक द्वारा नामित कनिष्ठ सचिव/स. में एन एच "क" का लेखा अधिकारी -- सदस्य (3) दूरसंचार अभिनव के अध्यक्ष द्वारा नामित एक हुए "क" अधिकाारी (स.ई. टो. एम. / लेखा एवं वित्त अथवा तार परिधान सेवा में) -- सदस्य	नए नहीं होंगे

[सं. 19-1-87-एफदेए]

के. एन. अणुपति, महानक, महानिदेशक (ए. व. ए.)

New Delhi, the 5th July, 1988

G.S.R. 583.—In exercise of the powers conferred by the proviso to article 309 of the Constitution, the President hereby makes the following rules regulating the method of recruitment to the posts of Lower Division Clerks, Junior Accountants and Senior Accountants in Telecommunications Accounts Wing in the Department of Telecommunications, namely—

1. Short title and commencement.—(1) These rules may be called the Department of Telecommunications, Telecommunications Accounts (Lower Division Clerks, Junior Accountants and Senior Accountants) Recruitment Rules, 1988.

(2) They shall be deemed to have come into force on the 1st day of April, 1987.

2. Application.—These rules shall apply to the posts specified in column 1 of the Schedule annexed to these rules.

3. Number of posts, classification and scale of pay.—The number of the said posts, their classification and the scales of pay attached thereto shall be as specified in columns 2, 3 and 4 of the said Schedule.

4. Method of recruitment, age limit, qualification, etc.—The method of recruitment, age limit, qualifications and other matters relating to the said posts shall be as specified in columns 5 to 14 of the Schedule aforesaid.

5. Initial constitution.—(1) Notwithstanding anything contained in these rules, any person already holding on a regular basis the post of Lower Division Clerk (Telecommunications Accounts) or Upper Division Clerk (Telecommunications Accounts), Selection Grade Upper Division Clerk (Telecommunications Accounts) or Lower Selection Grade (Telecommunications Accounts), on the date of commencement of these rules, shall be deemed to have been appointed to the post of Lower Division Clerk (Telecommunications Accounts)

(1) Junior Accountant or Senior Accountant respectively under these rules.

(2) Persons holding the post of Upper Division Clerk (Telecommunications Accounts) or Selection Grade Upper Division Clerk (Telecommunications Accounts) on ad-hoc basis on the date of commencement of these rules shall also be deemed to have been appointed to the post of Junior or Senior Accountant respectively with effect from the date of meeting of the Departmental Promotion Committee concerned :

Provided that the officers are found fit by the appointing authority on the basis of the recommendations of the Departmental Promotion Committee prescribed under these rules for appointment to the post of Junior or Senior Accountant, as the case may be.

6. Disqualification.—No person,—

(a) who has entered into or contracted a marriage with a person having a spouse living, or

(b) who, having a spouse living, has entered into or contracted a marriage with any person,

shall be eligible for appointment to any of the said posts :

Provided that the Central Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

7. Power to relax.—Where the Central Government is of the opinion that it is necessary or expedient to do so, it may, by order and for reasons, to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons

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8 Saving.—Nothing in these rules shall affect reservation, relaxation of age limit and other concessions required to be provided for the Scheduled Castes, the Scheduled Tribes Ex-servicemen and other special categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.

EXPLANATORY MEMORANDUM

The Department of Telecommunications, Telecommunications Accounts (Lower Division Clerks, Junior Accountants

and Senior Accountants) Recruitment Rules, 1968 have been made to implement the decision of the Government of India to restructure the account staff in the organised accounts cadres with effect from 1-4-87 vide Government of India, Department of Expenditure O.M. No. F. 5(32)/E. III/86/Pl. II dated 12-6-87. Accordingly, these rules are being given retrospective effect from 1-4-87. It is certified that the retrospective effect being given to these rules will not affect adversely any employe to whom these rules apply.

SCHEDULE

Name of the post	Number of posts	Classification	Scale of pay	Whether self post or non-selection post
1	2	3	4	5
1. Lower Division Clerk (Telecommunication Accounts)	815* *Subject to variation depending on workload.	General Central Civil Services, Group 'C' Non-gazetted Ministerial	Rs. 950-20-1150-EB-25-1500	Non-selection
2. Junior Accountant	1579* *Subject to variation depending on workload.	General Central Service, Group 'C' Non-gazetted, Ministerial	Rs. 1200-30-1560-EB-40-2040	Non-selection
3. Senior Accountant	1250* *Subject to variation depending on workload.	General Central Service Group 'C' Non-gazetted, Ministerial	Rs. 1400-40-1600-50-2300-EB-60-2600	Non-selection

Age limit for direct recruits	Whether benefit of added years of service admissible under Rule 30 of the CCS (Pension) Rules, 1972	Educational and other qualifications required for direct recruits	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees
6	7	8	9
1. Between 18 and 25 years (Relaxable for Government servants upto 35 years in accordance with instructions issued by the Central Government)*	Not applicable	1. Matriculation or equivalent examination conducted by a recognised University or Board. 2. Typewriting with a minimum speed of 30 words per minute in English or 25 words per minute in Hindi essential.	Not applicable
2. Between 18 and 25 years (Relaxable for Government servants upto 35 years in accordance with instructions issued by the Central Government)*	Not applicable	Degree or equivalent qualification from a recognised university/institution	No
3. Not applicable	Not applicable	Not applicable	Not applicable

*The minimum and upper age limit shall be determined w.r. to the crucial date fixed for the purpose by the Staff Selection Commission from time to time.

11-खंड 3 (i)]

आरक्षण का उद्देश्य : मुद्राई 16, 1988/आबाई 25, 1910

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10	11	12	13	14
<p>Period of probation if any</p>	<p>Method of recruitment whether by direct recruitment or by promotion or by deputation/transfer and percentage of vacancies to be filled by various methods</p>	<p>In case of recruitment by promotion/deputation/transfer, grades from which promotion, deputation/transfer to be made</p>	<p>If a Departmental Promotion Committee exists, what is its composition</p>	<p>Circumstances in which Junior Public Service Commission is to be consulted in making recruitment</p>
<p>1. 2 years Confirmation: Selected candidates will be required to pass an aptitude test within the period of probation before he is confirmed as Lower Division Clerk</p>	<p>By direct recruitment through Staff Selection Commission</p>	<p>Not applicable</p>	<p>Not applicable</p>	<p>Not applicable</p>
<p>2. For Direct Recruits 2 years Confirmation They will be required to pass the Departmental Confirmatory Examination on such terms and conditions and within such period as may be prescribed by the Central Government.</p>	<p>(1) 60% by direct recruitment (2) 20% by promotion on the basis of seniority-cum-fitness from Lower Division Clerk (Telecom Accounts) who have completed 8 years' continuous service as on the 1st July of the year of recruitment (Departmental quota) (3) 20% through a competitive departmental examination for the Lower Division Clerks (Telecom Accounts) with not less than 5 years continuous service as on 1st July of the year of recruitment</p>	<p>Promotion: As specified under column 11</p>	<p>(1) Director (Telecom)/ Deputy General Manager in Junior Administrative Grade or Director (F&A)—Chairman (2) One Group 'A' Accounts & Finance Officer in Senior Time Scale nominated by the Head of Circle—Member (3) Any officer of Group 'A' (from ITS/Accounts & Finance or Telegraph Traffic Service) nominated by the Head of the Telecom Circle—Member</p>	<p>Not applicable</p>
<p>3. Nil</p>	<p>By promotion</p>	<p>Promotion: Junior Accountants who have rendered not less than 3 years' regular service as Junior Accountants and who have completed satisfactorily the period of probation and have passed confirmatory examination (in the case of Direct recruits)/Departmental Examination for promotion of Lower Divisions Clerks in Junior</p>	<p>Group 'C' D.P.C. for promotion and confirmation consisting of: (1) Director Telecommunications/Dy. General Manager in Junior Administrative Grade or Director (F&A)—Chairman (2) One Group 'A' Accounts & Finance Officer in the Senior Time scale nominated by the Head of</p>	<p>Not applicable</p>

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12	13
Accountants, whose prescribed	Circle/District —Member (3) Any officer Group 'A' (from ITS/Accounts & Finance or Telegraph Traffic Service) nominated by the Head of the Telecom Circles —Member

[No. 19-1/87-SEA]
K.N. GANAPATHY, Asst. Director General (SEA)

नागर विमानन मंत्रालय
नई दिल्ली, 29 जून, 1988

मा.बा.नि 584 — उपर्युक्त, संविधान के अनुच्छेद 309 के परामर्श द्वारा प्रदत्त कर्मियों का प्रयोग करने हुए नागर विमानन सुरक्षा ब्यूरो में मनुष्य "ग" वर्ग पर कर्मी की पदवी का विनियमन करने के लिए निम्नलिखित नियम बनाये हैं, अर्थात्

- संश्लिप्त नाम और प्रारम्भ (1) इन नियमों का संश्लिप्त नाम नागर विमानन सुरक्षा ब्यूरो (समूह "ग" वर्ग) कर्मी नियम, 1988 है।
(2) ये धारापत्र में प्रकाशन की तारीख को प्रवृत्त होंगे।
- नाम होना : ये नियम इससे उपरोक्त अनुसूची के स्लॉम 1 में विनिर्दिष्ट पदों को लागू होंगे।
- पद संख्या, वर्गीकरण और वेतनमान : इन पदों की संख्या, उनका वर्गीकरण और उनके वेतनमान में होने जो इन अनुसूची के स्लॉम 2 से स्लॉम 4 में विनिर्दिष्ट हैं।

- वर्ग की पदवी : अ.सु. सीमा, और अर्हताएं आदि : इन पदों पर कर्मी की पदवी, आय सीमा, अर्हताएं और अन्य संबंधित अन्य बातें होंगी जो अनुसूची के स्लॉम 5 से स्लॉम 14 में विनिर्दिष्ट हैं।
- निरहंत : अ.सु. स्थिति
(क) जिसने ऐसे व्यक्ति से जिनकी पति या जिहकी पत्नी जीवित है, विवाह किया है, या
(ख) जिसने अपने पति या अपनी पत्नी के जीवित होते हुए किसी व्यक्ति से विवाह किया है, उन पद पर नियुक्ति का पात्र नहीं होगा।

परंतु यदि केन्द्रीय सरकार के यह समझान हो जाता है कि ऐसा विवाह ऐसे व्यक्ति और विवाह के अन्य परकार को लागू किया बिधि के अधीन अनुश्रेय है और ऐसा करने के लिए अन्य साधारण है तो यह किसी व्यक्ति को इन नियम के प्रवर्तन में बाधा दे नहीं सकेगा।

6. विनियम करने की शक्ति : यहाँ केन्द्रीय सरकार को यह शक्ति है कि ऐसा कर्ता साधारण तरीक़ीय है, बड़ा बड़ा, उनके लिए जो लागू है उन्हें लेखबद्ध करने इन नियमों के किसी उपबन्ध की कितने रण या प्रवर्ग के व्यक्तियों को बाधित, आदेश द्वारा शक्ति कर सकेगा।

7. व्याप्ति : इन नियमों की कोई बात, ऐसे आदेशों, आयु सीमा में छूट और अन्य शिथिलताओं पर प्रभाव नहीं डालेगा, जिनका केन्द्रीय सरकार द्वारा इन संवध में समय-समय पर निम्नलिखित आदेशों के अनुसार अनुसूचित जातियों, अनुसूचित जनजातियों, अनुसूचित क्षेत्रों और अन्य विशेष प्र.म. के व्यक्तियों के लिए उपबंध करना असेमित है।

अनुसूची

पद का नाम	पदों की संख्या	वर्गीकरण	वेतनमान	सेवा में आने हुए कर्मी का आवेदन करने पर केन्द्रीय सिविल सेवा (वेतन) नियम 1972 के नियम 30 के अधीन अनुश्रेय है या नहीं	अन्य पद	संबंधित कर्मी किए जाने वाले व्यक्तियों के लिए आयु सीमा
1	2	3	4	5	6	7
1. ज्येष्ठ निमित्त	* 14	मासाध्य केन्द्रीय सेवा समूह "ग" अधीन प्रचलित अनुसूचित मर्चिय	1200-30-1560- द.री-40-2010	नाम नहीं होता	अवकाश	नाम नहीं होगा
		आधार पर ही परिवर्तन किया जा सकता है				

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संचार मंत्रालय

(दूर संचार विभाग)

(महानियंत्रक संचार लेखा)

अधिसूचना

नई दिल्ली, 4 नवम्बर, 2020

सा.का.नि. 688(अ).—संविधान के अनुच्छेद 309 के परन्तुक द्वारा प्रदत्त शक्तियों का प्रयोग करते हुए और दूर संचार विभाग, दूरसंचार लेखा (अवर श्रेणी लिपिक, कनिष्ठ लेखाकार और वरिष्ठ लेखाकार) भर्ती नियम 1988, जहां वह कनिष्ठ लेखाकार के पदों से सम्बंधित है, के अधिक्रमण में, इस अधिक्रमण से पूर्व किये गए कार्यों अथवा करने के लिए लोप किये गए कार्यों को छोड़कर, राष्ट्रपति एतद्वारा दूरसंचार विभाग में कनिष्ठ लेखाकार के पद की भर्ती पद्धति को विनियमित करने के लिए निम्नलिखित नियम बनाते हैं, नामतः—

1. संक्षिप्त शीर्षक और प्रारम्भ.—(1) ये सेवा नियम दूर संचार विभाग के कार्यालयों (महानियंत्रक संचार लेखा/प्रधान नियंत्रक संचार लेखा/नियंत्रक संचार लेखा/संयुक्त नियंत्रक संचार लेखा (अंडमान और निकोबार व उत्तर पूर्व द्वितीय)/राष्ट्रीय संचार वित्त संस्थान) में कनिष्ठ लेखाकार पद भर्ती नियम, 2020 के लिए लागू होंगे।

(2) ये नियम सरकारी राजपत्र में प्रकाशन की तारीख से लागू होंगे।

2. पद, संख्या, वर्गीकरण तथा वेतन मैट्रिक्स में वेतनमान.—उक्त पदों की संख्या, इसका वर्गीकरण तथा इससे सम्बंधित वेतन स्तर और वेतन मैट्रिक्स, इन नियमों के साथ संलग्न अनुसूची के कॉलम (2) से (4) में यथा-विनिर्दिष्ट अनुसार होंगे।

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(1)

3. भर्ती की पद्धति, आयु सीमा, अन्य अहर्ताएं आदि.—इस पद की भर्ती की पद्धति, आयु सीमा, अहर्ताएं तथा इससे सम्बंधित अन्य मामले, उक्त अनुसूची के कॉलम (5)से (13) में यथा विनिर्दिष्ट अनुसार होंगे।

4. निर्हरता.—कोई ऐसा व्यक्ति :-

(क) जिसने किसी ऐसे व्यक्ति से विवाह किया है या विवाह करना तय किया है जिसकी पत्नी या पति जीवित है या ;

(ख) जिसने पत्नी या पति के जीवित रहते हुए, किसी अन्य व्यक्ति से विवाह किया है या विवाह करना तय किया है :

उक्त पद पर नियुक्ति का पात्र नहीं होगा।

बशर्ते यदि केंद्र सरकार इस बात से संतुष्ट हो, कि ऐसा विवाह ऐसे व्यक्ति या विवाह के दूसरे पक्ष पर लागू व्यक्तिगत कानून के तहत अनुमत है और यह कि ऐसा विवाह करने के अन्य आधार है, तो इस प्रकार के व्यक्ति के सम्बन्ध में इस नियम को लागू करने से छूट दे सकती है।

5 शिथिल करने की शक्ति.—यदि केंद्र सरकार का यह मत है कि ऐसा करना अनिवार्य है अथवा व्यावहारिक है तो वह इसके कारणों को लिखित में दर्ज करके, आदेश द्वारा व्यक्तियों की किसी श्रेणी अथवा किसी वर्ग के सन्दर्भ में इन नियमों के किसी प्रावधान को शिथिल कर सकती है।

6 अपवाद.—इन नियमों की कोई बात, केंद्र सरकार द्वारा समय-समय पर जारी आदेशों के अनुसरण में अनुसूचित जातियों, अनुसूचित जनजातियों, भूतपूर्व सैनिकों और व्यक्तियों की अन्य विशेष श्रेणियों को प्रदान किये जाने वाले आरक्षण आयु सीमा में छूट तथा अन्य रियायतों को प्रभावित नहीं करेंगे।

अनुसूची

पद का नाम	पदों की संख्या	वर्गीकरण	वेतन स्तर	चयन अथवा अचयन पद	सीधे भर्ती किये जाने वाले व्यक्तियों के लिए आयु सीमा
(1)	(2)	(3)	(4)	(5)	(6)
कनिष्ठ लेखाकार	215 * (2020) *कार्यभार की घट-बढ़ के आधार पर परिवर्तनीय	सामान्य केंद्रीय सेवा श्रेणी "ग" अराजपत्रित अनुसचिवीय	वेतन मैट्रिक्स की वेतन स्तर - 5 (रुपए 29,200-92,300)	अचयन पद	18 से 27 वर्ष के मध्य (सरकारी सेवकों के लिए 40 वर्षों तक छूट) उन नियमों के तहत जो केंद्रीय सरकार द्वारा समय समय पर जारी किये जाते हैं। टिप्पणी - निर्णायक तिथि को निर्धारित करने के लिए आयु सीमा कर्मचारी चयन आयोग द्वारा प्रकाशित की जाएगी।

सीधे भर्ती के लिए आवश्यक शैक्षिक और अन्य योग्यता	क्या सीधी भर्ती के लिए निर्धारित आयु एवं शैक्षिक अहर्ताएं पदोन्नत होने वाले कर्मचारियों के लिए लागू होगी।	परिवीक्षा की अवधि, यदि कोई हो।	भर्ती की पद्धति : भर्ती सीधे होगी या प्रोन्नति द्वारा या प्रतिनियुक्ति/आमेलन द्वारा तथा विभिन्न पद्धतियों द्वारा भरी जाने वाली रिक्तियों की प्रतिशतता।
(7)	(8)	(9)	(10)
मान्यताप्राप्त विश्वविद्यालय से स्नातक डिग्री।	नहीं	सीधी भर्ती की स्थिति में दो वर्ष	(1) 60 प्रतिशत सीधी भर्ती --- कर्मचारी चयन आयोग द्वारा। (2) 20 प्रतिशत पदोन्नति वरिष्ठता और योग्यता के आधार पर---- अवर श्रेणी लिपिक (संचार लेखा) जिन्होंने वेतन मैट्रिक्स के लेवल - 2 (रुपए 19,900-63,200) में पांच वर्ष की निरंतर सेवा प्रदान की हो।

		(3) 20 प्रतिशत भर्ती सीमित विभागीय प्रतियोगी परीक्षा द्वारा --- अवर श्रेणी लिपिक (संचार लेखा) जिन्होंने वेतन मैट्रिक्स के लेवल - 2 (रुपए 19,900-63,200) में तीन वर्ष की निरंतर सेवा प्रदान की हो ।
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प्रोन्नति/आमेलन द्वारा भर्ती की दशा में वे श्रेणियाँ, जिनसे प्रोन्नति/आमेलन किया जाएगा	यदि विभागीय प्रोन्नति समिति है, तो उसकी संरचना	वे परिस्थितियाँ जिनमें भर्ती करने के लिए संघ लोक सेवा आयोग से परामर्श किया जाएगा
(11)	(12)	(13)
जैसा कॉलम 10 के (i) और (ii) में उल्लिखित है	<p>समूह "ग" विभागीय पदोन्नति समिति (पदोन्नति के लिए निम्न सदस्य होंगे)</p> <p>(1) संयुक्त महानियंत्रक संचार लेखा नियंत्रक संचार लेखा उप महानिदेशक (राष्ट्रीय संचार वित्त संस्थान) उप महानिदेशक (संचार विभाग मुख्यालय) - चेयरमैन</p> <p>(2) कनिष्ठ प्रशासन क्रम स्तर पर प्रशासन का अधिकारी -- सदस्य</p> <p>(3) सहायक महा नियंत्रक संचार लेखा उप नियंत्रक संचार लेखा उप निदेशक (राष्ट्रीय संचार वित्त संस्थान) सहायक महानिदेशक (संचार विभाग मुख्यालय) - सदस्य</p> <p>समूह "ग" विभागीय पदोन्नति समिति (स्थायीकरण के लिए निम्न सदस्य होंगे)</p> <p>1) संयुक्त महानियंत्रक संचार लेखा नियंत्रक संचार लेखा उप महानिदेशक (राष्ट्रीय संचार वित्त संस्थान) उप महानिदेशक (संचार विभाग मुख्यालय) - चेयरमैन</p> <p>(2) कनिष्ठ प्रशासन क्रम स्तर पर प्रशासन का अधिकारी -- सदस्य</p> <p>(3) सहायक महा नियंत्रक संचार लेखा उप नियंत्रक संचार लेखा उप निदेशक (राष्ट्रीय संचार वित्त संस्थान) सहायक महानिदेशक (संचार विभाग मुख्यालय) - सदस्य</p>	लागू नहीं

[फा. सं. 25-10-2018/एडमिन-V]

संजय कुमार, संयुक्त महा नियंत्रक संचार लेखा, समन्वय एवं प्रशासन

MINISTRY OF COMMUNICATIONS

(Department of Telecommunications)

(CONTROLLER GENERAL OF COMMUNICATION ACCOUNTS)

NOTIFICATION

New Delhi, the 4th November, 2020

G.S.R. 688(E).—In exercise of the powers conferred by the proviso to article 309 of the Constitution and in supersession of the Department of Telecommunications, Telecommunications Accounts (Lower Division Clerk, Junior Accountants and Senior Accountants) Recruitment Rules, 1988, in so far as it relates to the post of Junior Accountant except as respects things done or omitted to be done before such supersession, the President hereby makes the following rules regulating the method of recruitment to the post of Junior Accountant, in the Department of Telecommunications, namely:-

1. Short title and Commencement.—(1) These rules may be called the Ministry of Communication, Department of Telecommunications, Junior Accountant Recruitment Rules, 2020.

(2) They shall come into force on the date of their publication in the Official Gazette.

2. Number of posts, classification and Level in the pay matrix— The number of posts, its classification and Level in the pay matrix attached thereto shall be as specified in columns (2) to (4) of the Schedule annexed to these rules.

3. Method of recruitment, age limit, qualification etc.—The method of recruitment to the said posts, age limit, qualification and other matters relating thereto shall be as specified in column (5) to (13) of the aforesaid Schedule.

4. Disqualification.— No person:-

(a) Who, has entered into or contracted a marriage with a person having a spouse living; or

(b) Who, having a spouse living, has entered into or contracted a marriage with any person.

shall be eligible for appointment to the said post:

Provided that the Central Government may, if satisfied that such marriage is permissible under personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

5. Power to relax.— Where the Central Government is of the opinion that it is necessary or expedient to do so, it may, by order, and for reasons to be recorded in writing, relax any of the provisions of these rules with respect of any class or category of persons.

6. Saving.— Nothing in these rules shall affect reservation, relaxation of age limit and other concessions required to be provided for the Scheduled Castes, the Scheduled Tribes, Ex-servicemen, and other special categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.

SCHEDULE

Name of post	Number of post.	Classification.	Level in Pay Matrix	Whether Selection post or Non-selection post.	Age limit for direct recruits.
(1)	(2)	(3)	(4)	(5)	(6)
Junior Accountant.	215* (2020) *Subject to variation dependent on workload	General Central Service Group- "C", Non-Gazetted, Ministerial.	Level 5 in pay matrix (Rs. 29,200 - 92,300)	Non-Selection	Between 18 and 27 years (Relaxable for Government servants up to 40 years in accordance with instructions or orders issued by the Central Government from time to time). Note: The crucial date for determining the age limit shall be advertised by the Staff Selection Commission.

Educational and other Qualifications required for direct recruits	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Period of probation, if any	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of vacancies to be filled by various methods
(7)	(8)	(9)	(10)
Bachelor's degree from a recognized university.	No	Two years in case of direct recruits.	(i) 60% by direct recruitment through Staff Selection Commission. (ii) 20 % by promotion on the basis of Seniority Cum Fitness from Lower Division Clerks (Telecom Accounts) in level of 2 (Rs. 19,900-63,200) in pay matrix with five years of regular service in the grade. (iii) 20% through a limited departmental competitive examination from Lower Division Clerks (Telecom Accounts) in level of 2 (Rs. 19,900-63,200) in pay matrix with three years of regular service. In the grade.

In Case of recruitment by promotion or absorption, Grade from which promotion or deputation/absorption to be made.	If Departmental Promotion Committee exists, what is its composition	Circumstances in which the Union Public Service Commission is to be consulted in making recruitment
(11)	(12)	(13)
As stated in items (ii) and (iii) of column 10.	<p>Group "C" Departmental Promotion Committee (for considering Promotion) consisting of:-</p> <p>(1) Joint Controller General of Communication Accounts/Controller of Communication Accounts/ Deputy Director General (National Institute of Communication Finance)/Deputy Director General (Department of Telecom Headquarter) - Chairman.;</p> <p>(2) Junior Administrative Grade-level officer in charge of Administration - Member,</p> <p>(3) Assistant Controller General of Communication Accounts/Deputy Controller of Communication Accounts/Deputy Director (National Institute of Communication Finance)/Assistant Director General (Department of Telecom Headquarter) - Member</p> <p>Group "C" Departmental Confirmation Committee (for considering confirmation) consisting of;</p> <p>(1) Joint Controller General of Communication Accounts/ Controller of Communication Accounts/Deputy Director General (National Institute of Communication Finance)/Deputy Director General (Department of Telecom Headquarter) - Chairman;</p> <p>(2) Junior Administrative Grade-level officer in charge of Administration -Member;</p>	Not Applicable

	(3) Assistant Controller General of Communication Accounts/ Deputy Controller of Communication Accounts/Deputy Director (National Institute of Communication Finance)/ Assistant Director General (Department of Telecom Headquarter) - Member	
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[F. No. 25-10-2018/Admin-V]

SANJAY KUMAR, Jt. CGCA, Coordination and Administration


सत्यमेव जयते

भारत का राजपत्र The Gazette of India

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EXTRAORDINARY
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संचार मंत्रालय
(दूर संचार विभाग)
अधिसूचना

नई दिल्ली, 4 नवम्बर, 2020

सा.का.नि. 687(अ).—संविधान के अनुच्छेद 309 के परन्तुक द्वारा प्रदत्त शक्तियों का प्रयोग करते हुए राष्ट्रपति एतद द्वारा दूरसंचार विभाग के कार्यालयों (महानियंत्रक संचार लेखा /प्रधान नियंत्रक संचार लेखा /नियंत्रक संचार लेखा/ संयुक्त नियंत्रक संचार लेखा (अंडमान और निकोबार) /राष्ट्रीय संचार वित्त संस्थान) में, आशुलिपिक ग्रेड-II भर्ती नियम 2015 के निम्नलिखित नियमों में संशोधन करते हैं नामतः

1. संक्षिप्त शीर्षक और प्रारम्भ :- (1) इन नियमों को दूर संचार विभाग के कार्यालयों (महानियंत्रक संचार लेखा /प्रधान नियंत्रक संचार लेखा /नियंत्रक संचार लेखा /संयुक्त नियंत्रक संचार लेखा (अंडमान और निकोबार व उत्तर पूर्व द्वितीय) / राष्ट्रीय संचार वित्त संस्थान व महानियंत्रक संचार लेखा) में दूर संचार विभाग आशुलिपिक ग्रेड-II भर्ती नियम 2020 कहा जाये।

(2) ये नियम सरकारी राजपत्र में प्रकाशन की तारीख से लागू होंगे।

2. दूर संचार विभाग के कार्यालयों (महानियंत्रक संचार लेखा /प्रधान नियंत्रक संचार लेखा /नियंत्रक संचार लेखा /संयुक्त नियंत्रक संचार लेखा (अंडमान और निकोबार व उत्तर पूर्व द्वितीय)/राष्ट्रीय संचार वित्त संस्थान) में दूर संचार विभाग आशुलिपिक ग्रेड-II भर्ती नियम 2015 की अनुसूची के कॉलम (12) में निम्नलिखित प्रविष्टियों को जोड़ा जाएगा, नामतः समूह 'ग' विभागीय पदोन्नति समिति (स्थायीकरण पर विचार हेतु):-

संयुक्त महा संचार लेखा नियंत्रक	: अध्यक्ष
उप महा संचार लेखा नियंत्रक	: सदस्य
सहायक महा संचार लेखा नियंत्रक	: सदस्य

टिप्पणी : सैद्धांतिक नियम भारत के राजपत्र, भाग-II खंड- III, उप-खण्ड (i) में दिनांक 7 अगस्त 2015 को अधिसूचना संख्या सा.का.नि. 620(अ) में दिनांक 5 अगस्त 2015 को प्रकाशित हुए थे जो कि अधिसूचना संख्या सा.का.नि. 183 में दिनांक 8 फरवरी 2017 को संशोधित हुए थे।

[फा. सं. 25-16/2020-एडमिन-V]

संजय कुमार, संयुक्त महानियंत्रक संचार लेखा (समन्वय एवं प्रशासन)

MINISTRY OF COMMUNICATION

(Department of Telecommunications)

NOTIFICATION

New Delhi, the 4th November, 2020

G.S.R. 687(E).—In exercise of the powers conferred by the proviso to article 309 of the Constitution, the President hereby makes the following rules further to amend the Department of Telecommunications in the offices of Controller of Communication Accounts (Pr.CCA/CCA/Joint CCA (Andaman and Nicobar)/National Institute of Communication Finance), Stenographer Grade-II post Recruitment Rules, 2015 namely:-

1. Short title and Commencement :- (1) These rules may be called the Department of Telecommunications in the offices of Controller of Communication Accounts (Pr.CCA/CCA/Joint CCA (Andaman and Nicobar) and North East-II)/ National Institute of Communication Finance and Controller General of Communication Accounts) , Stenographer Grade-II post (Amendment) Recruitment Rules 2020.

(2) They shall come into force on the date of their publication in the Official Gazette.

2. In the Department of Telecommunications in the offices of Controller of Communication Accounts (Pr.CCA/CCA/Joint CCA (Andaman and Nicobar)/ National Institute of Communication Finance), Stenographer Grade-II post Recruitment Rules 2015 in the schedule in column (12), the following entries shall be added, namely :-

Group 'C' Departmental Confirmation Committee (For considering confirmation) :-

1. Joint Controller General of Communication Accounts : Chairman;
2. Deputy Controller General of Communication Accounts : Member;
3. Assistant Controller General of Communication Accounts : Member

Note : The principal rules were published in the Gazette of India, Extraordinary, Part II, Section 3, Sub section (i), dated the 7th August, 2015 *vide* notification number G.S.R.620(E), dated the 5th August, 2015 and amended *vide* notification number G.S.R. 183 dated the 8th February, 2017.

[F. No. 25-16/2020-Admin-V]

SANJAY KUMAR, Jt. Controller Genl. of Communication Accounts
(Coordination & Administration)

रजिस्ट्री सं० डी० एल०-33004/99

REGD. NO. D. L.-33004/99



भारत का राजपत्र The Gazette of India

असाधारण

EXTRAORDINARY

भाग II—खण्ड 3—उप-खण्ड (i)

PART II—Section 3—Sub-section (i)

प्राधिकार से प्रकाशित

PUBLISHED BY AUTHORITY

सं. 149]

नई दिल्ली, बुधवार, मार्च 1, 2017/फाल्गुन 10, 1938

No. 149]

NEW DELHI, WEDNESDAY, MARCH 1, 2017/PHALGUNA 10, 1938

संचार और सूचना प्रौद्योगिकी मंत्रालय

(दूरसंचार विभाग)

अधिसूचना

नई दिल्ली, 08 फरवरी, 2017

सा.का.नि. 183(अ).—राष्ट्रपति, संविधान के अनुच्छेद 309 के परन्तुक द्वारा प्रदत्त शक्तियों का प्रयोग करते हुए दूरसंचार विभाग, संचार लेखा नियंत्रक (प्रधान सीसीए/सीसीए/संयुक्त सीसीए (अंडमान एवं निकोबार)/राष्ट्रीय संचार वित्त संस्थान, में आशुलिपिक ग्रेड-II पद भर्ती नियम, 2015 में और संशोधन करने के लिए निम्नलिखित नियम बनाते हैं, अर्थात्:-

1. संक्षिप्त शीर्षक एवं प्रारंभ—

इन नियमों का संक्षिप्त नाम दूरसंचार विभाग, संचार लेखा नियंत्रक (प्रधान सीसीए/सीसीए/संयुक्त सीसीए (अंडमान एवं निकोबार)/राष्ट्रीय संचार वित्त संस्थान, आशुलिपिक ग्रेड-II पद भर्ती नियम (संशोधन), 2016 है।

2. ये नियम सरकारी राजपत्र में प्रकाशन की तिथि से प्रवृत्त होंगे।

3. दूरसंचार विभाग की अनुसूची में, संचार लेखा नियंत्रक (प्रधान सीसीए/सीसीए/संयुक्त सीसीए (अंडमान एवं निकोबार)/राष्ट्रीय संचार वित्त संस्थान, आशुलिपिक ग्रेड-II पद भर्ती नियम, 2015 में निम्नलिखित प्रविष्टि को प्रतिस्थापित किया जाए, नामतः—

कालम सं. 4 : 'वेतन बैंड और ग्रेड वेतन अथवा वेतनमान' के लिए 'वेतन मैट्रिक्स में स्तर'

कालम 4 में : 'वेतन बैंड-1, 5200-20200 रु. + ग्रेड वेतन 2400/-रु.' के लिए 'वेतन मैट्रिक्स 25500-81100 रु. में स्तर-4'

नोट : दूरसंचार विभाग, संचार लेखा नियंत्रक (प्रधान सीसीए/सीसीए/संयुक्त सीसीए (अंडमान एवं निकोबार)/राष्ट्रीय संचार वित्त संस्थान के कार्यालयों में आशुलिपिक ग्रेड-II पद भर्ती नियम (संशोधन), 2015 को दिनांक 5.8.2015 के सा.का.नि. 620 (अ) द्वारा अधिसूचित किया गया था।

[फा. सं. 33-02/2015-एसईए-III]

सौरभ कुमार तिवारी, उप महानिदेशक (ई एंड एफ)

MINISTRY OF COMMUNICATION AND INFORMATION TECHNOLOGY

(Department of Telecommunication)

NOTIFICATION

New Delhi, the 08th February, 2017

G.S.R. 183(E).—In exercise of the powers conferred by the proviso to article 309 of the Constitution, the president hereby makes the following rules further to amend the Department of Telecommunications, Controller of Communication Accounts (Pr.CCA/CCA/Joint CCA (Andaman and Nicobar)/ National Institute of Communication Finance, Stenographer Grade-II Posts Recruitment Rules, 2015, namely: -

1. Short title and Commencement.—

These rules may be called the Department of Telecommunications, in the Controller of Communication Accounts (Pr.CCA/CCA/Joint CCA (Andaman and Nicobar)/ National Institute of Communication Finance, Stenographer Grade-II Posts Recruitment Rules (Amendment), 2016.

2. They shall come into force on the date of their publication in the official Gazette.

3. In the schedule to the Department of Telecommunications, in the Controller of Communication Accounts (Pr.CCA/CCA/Joint CCA (Andaman and Nicobar)/National Institute of Communication Finance, Stenographer Grade-II Posts Recruitment Rules, 2015 the following entry shall be substituted, namely:—

Column No. 4 : “LEVEL in the Pay Matrix” for “Pay band and Grade Pay or Pay Scale”

Under Column 4 : “LEVEL-4 Pay Matrix Rs 25500-81100” for “Pay Band-1 Rs. 5200-20200 Plus Grade Pay of Rs. 2400/-”

Note : The Department of Telecommunication, in the offices of Controller of Communication Accounts (Pr.CCA/CCA/Joint CCA (Andaman and Nicobar)/ National Institute of Communication Finance, Stenographer Grade-II Posts Recruitment Rules (Amendment), 2015 were originally notified vide GSR 620(E), dated 05/08/2015.

[F. No. 33-02/2015-SEA-III]

SAURABH KUMAR TIWARI, Dy. Director General (E&F)


भारत का राजपत्र
The Gazette of India

असाधारण

EXTRAORDINARY

भाग II—खण्ड 3—उप-खण्ड (i)

PART II—Section 3—Sub-section (i)

प्राधिकार से प्रकाशित

PUBLISHED BY AUTHORITY

सं. 497]

नई दिल्ली, शुक्रवार, अगस्त 7, 2015/श्रावण 16, 1937

No. 497]

NEW DELHI, FRIDAY, AUGUST 7, 2015/SHRAVANA 16, 1937

संचार एवं सूचना प्रौद्योगिकी मंत्रालय

(दूरसंचार विभाग)

अधिसूचना

नई दिल्ली, 5 अगस्त, 2015

सा.का.नि. 620(अ).— संविधान के अनुच्छेद 309 के परंतुक द्वारा प्रदत्त शक्तियों का प्रयोग करते हुए और दूरसंचार विभाग के आशुलिपिक (ग्रेड-I, II और III) भर्ती नियम, 1994, जहां ये यह आशुलिपिक ग्रेड II और III के पदों से संबंधित हैं, के अधिक्रमण में, इस अधिक्रमण से पूर्व किए गए कार्य अथवा करने के लिए लोप किए कार्य को छोड़कर, राष्ट्रपति एतद्वारा दूरसंचार विभाग में आशुलिपिक ग्रेड-II के पद की भर्ती पद्धति को विनियमित करने के लिए निम्नलिखित नियम बनाते हैं, नामतः-

1. संक्षिप्त शीर्षक और प्रारंभ :

(1) इन नियमों को संचार लेखा नियंत्रक (प्रधान संचार लेखा नियंत्रक/संचार लेखा नियंत्रक/संयुक्त संचार लेखा नियंत्रक (अंडमान और निकोबार)/राष्ट्रीय संचार वित्त संस्थान के कार्यालयों में दूरसंचार विभाग, आशुलिपिक ग्रेड-II पद भर्ती नियम, 2015 कहा जाए।

(2) ये नियम सरकारी राजपत्र में प्रकाशन की तारीख से लागू होंगे।

2. पदों की संख्या, वर्गीकरण और वेतन बैंड तथा ग्रेड वेतन अथवा वेतनमान: उक्त पद की संख्या, इसका वर्गीकरण तथा इससे संबद्ध वेतन बैंड और ग्रेड वेतन अथवा वेतनमान इन नियमों के साथ संलग्न अनुसूची के कालम (2) से (4) में यथा-विनिर्दिष्ट अनुसार होंगे।

3. भर्ती की पद्धति, आयु सीमा, अन्य अर्हताएं आदि : इस पद की भर्ती की पद्धति, आयु सीमा, अर्हताएं तथा इससे संबद्ध अन्य मामले उक्त अनुसूची के कालम 5 से 13 में यथा-विनिर्दिष्ट अनुसार होंगे।

4. **निरर्हता** : कोई ऐसा व्यक्ति :-

(क) जिसने किसी ऐसे व्यक्ति से विवाह किया है या विवाह करना तय किया है जिसकी पत्नी या पति जीवित हैं; या

(ख) जिसने पत्नी या पति के जीवित रहते हुए, किसी अन्य व्यक्ति से विवाह किया है या विवाह करना तय किया है; उक्त पद पर नियुक्ति का पात्र नहीं होगा।

बशर्ते यदि केन्द्र सरकार इस बात से संतुष्ट हो, कि ऐसा विवाह ऐसे व्यक्ति या विवाह के दूसरे पक्ष पर लागू व्यक्तिगत कानून के तहत अनुमत है और यह कि ऐसा विवाह करने के अन्य आधार हैं, तो इस प्रकार के व्यक्ति के संबंध में इस नियम को लागू करने से छूट दे सकती है।

5. **शिथिल करने की शक्ति** : यदि केन्द्र सरकार का यह मत है कि ऐसा करना अनिवार्य है अथवा व्यावहारिक है, तो यह इसके कारणों को लिखित में दर्ज करके, आदेश द्वारा व्यक्तियों की किसी श्रेणी अथवा किसी वर्ग के संदर्भ में इन नियमों के किसी प्रावधान को शिथिल कर सकती है।

6. **अपवाद** : इन नियमों की कोई बात केन्द्र सरकार द्वारा समय-समय पर जारी आदेशों के अनुसरण में अनुसूचित जातियों, अनुसूचित जनजातियों, भूतपूर्व सैनिकों और व्यक्तियों की अन्य विशेष श्रेणियों को प्रदान किए जाने वाले आरक्षण, आयु सीमा में छूट तथा अन्य रियायतों को प्रभावित नहीं करेगी।

अनुसूची

(1)	(2)	(3)	(4)	(5)	(6)
पद का नाम	पदों की संख्या	वर्गीकरण	वेतन बैंड एवं ग्रेड वेतन अथवा वेतनमान	क्या चयन पद है अथवा अचयन पद	सीधी भर्ती के लिए आयु सीमा
आशुलिपिक ग्रेड-II	30* (2015) *कार्यभार की घट-बढ़ के आधार पर परिवर्तनीय	सामान्य केंद्रीय सेवा, समूह 'ग' अराजपत्रित, अनुसचिवीय	वेतन बैंड-1, 5200-20200+ ग्रेड वेतन 2400/- रूपए	लागू नहीं	18 से 27 वर्ष के बीच (केन्द्र सरकार द्वारा समय-समय पर जारी अनुदेशों अथवा आदेशों के अनुसार सरकारी कर्मचारियों के लिए 40 वर्ष तक शिथिलनीय) नोट: आयु सीमा के निर्धारित करने की निर्णायक तिथि कर्मचारी चयन आयोग द्वारा यथा-विज्ञापित तारीख होगी।

(7)	(8)	(9)	(10)
सीधी भर्ती के लिए अपेक्षित शैक्षिक एवं अन्य अर्हताएं	क्या सीधी भर्ती के लिए निर्धारित आयु एवं शैक्षिक अर्हताएं पदोन्नत होने वाले कर्मचारियों के लिए भी लागू होंगी	परिवीक्षा की अवधि, यदि कोई हो	भर्ती की पद्धति क्या सीधी भर्ती की जाएगी या पदोन्नति द्वारा अथवा प्रतिनियुक्ति/आमेलन द्वारा तथा विभिन्न पद्धतियों से भरी जाने वाली रिक्तियों का प्रतिशत
(i) किसी मान्यता प्राप्त बोर्ड अथवा विश्वविद्यालय से 12वीं पास अथवा समकक्ष: (ii) कौशल परीक्षा के मानक: श्रुतलेख (डिक्टेशन): 80 शब्द प्रति मिनट की दर से 10 मिनट प्रति लेखन (ट्रांसक्रिप्शन): अंग्रेजी में 50 मिनट, हिन्दी में 65 मिनट (कम्प्यूटर पर)	लागू नहीं	दो वर्ष	सीधी भर्ती द्वारा। नोट: पदधारी के प्रतिनियुक्ति अथवा लम्बी वीमारी अथवा अध्ययनार्थ छुट्टी अथवा अन्य परिस्थितियों के अंतर्गत एक वर्ष अथवा इससे अधिक अवधि तक बाहर होने के परिणाम स्वरूप होने वाली रिक्तियों को केन्द्र सरकार के नियमित आधार पर और सीधी भर्ती के लिए कॉलम (7) में निर्धारित अर्हता प्राप्त सदृश पदों पर तैनात

		अधिकारियों से प्रतिनियुक्ति के आधार पर भरा जा सकता है।
(11)	(12)	(13)
पदोन्नति अथवा प्रतिनियुक्ति अथवा आमेलन द्वारा भरे जाने के मामले में, वे ग्रेड जिनमें से पदोन्नति/प्रतिनियुक्ति अथवा आमेलन किया जाएगा।	यदि विभागीय पदोन्नति समिति है, तो इसकी संरचना क्या है	वे परिस्थितियां जिनमें भर्ती करने के लिए संघ लोक सेवा आयोग (यूपीएससी) से परामर्श किया जाएगा।
लागू नहीं	समूह 'ग' विभागीय पदोन्नति समिति (स्थायीकरण के लिए) : (1) संचार लेखा नियंत्रक/ महानिदेशक (राष्ट्रीय संचार वित्त संस्थान) -अध्यक्ष (2) प्रशासन प्रभारी कनिष्ठ प्रशासनिक - सदस्य ग्रेड स्तर के अधिकारी (3) उप संचार लेखा नियंत्रक/उप निदेशक -सदस्य	लागू नहीं

[फा. सं. 33-02/2015-एसईए-III]

सौरभ के. तिवारी, उप महानिदेशक (ईएण्डएफ)

MINISTRY OF COMMUNICATION AND INFORMATION TECHNOLOGY

(Department of Telecommunication)

NOTIFICATION

New Delhi, the 5th August, 2015

G.S.R. 620(E).—In exercise of the powers conferred by the proviso to article 309 of the Constitution and in supersession of the Department of Telecommunications Stenographers (Grade-I, II and III) Recruitment Rules, 1994, in so far as it relates to the posts of Stenographer Grade II and III except as respects things done or omitted to be done before such supersession, the President hereby makes the following rules regulating the method of Recruitment to the post of Stenographer grade-II, in the Department of Telecommunications, namely :-

1. Short title and Commencement. -

- (1) These rules may be called the Department of Telecommunications in the offices of Controller of Communication Accounts (Pr. CCA/CCA/Joint CCA (Andaman and Nicobar)/National Institute of Communication Finance) Stenographer Grade-II post Recruitment Rules, 2015.
- (2) They shall come into force on the date of their publication in the official Gazette.

2. Number of post, classification and the Pay Band and Grade Pay or Pay Scale.—The number of post, its classification and the Pay Band and Grade Pay or Pay scale attached thereto shall be as specified in columns (2) to (4) of the Schedule annexed to these rules.

3. Method of recruitment, age limit, qualifications, etc.—The method of recruitment to the said post, age limit, qualifications and other matters relating thereto shall be as specified in columns (5) to (13) of the aforesaid Schedule.

4. Disqualification.—No person ,-

- (a) who, has entered into or contracted a marriage with a person having a spouse living; or
- (b) who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the said post:

Provided that the Central Government may, if satisfied that such marriage is permissible under personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

5. **Power to relax.**—Where the Central Government is of the opinion that it is necessary or expedient to do so, it may, by order, and for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.
6. **Savings.**—Nothing in these rules shall affect reservation, relaxation of age limit and other concessions required to be provided for the Scheduled Castes, the Scheduled Tribes, ex- Servicemen, and other special categories of persons in accordance with the order issued by the Central Government from time to time in this regards.

SCHEDULE

(1)	(2)	(3)	(4)	(5)	(6)
Name of post	Number of post	Classification	Pay Band and Grade Pay or Pay Scale	Whether selection post or non- selection post	Age limit for direct recruits
Stenographer Grade-II	30* (2015) *Subject to variation dependent on workload.	General Central Service Group-C, Non- Gazetted, Ministerial	Pay Band-I, Rs.5200-20200 Plus Grade Pay of Rs.2400/-	Not applicable	Between 18 and 27 years (Relaxable for Government servants up to 40 years in accordance with instructions or orders issued by the Central Government from time to time). Note: The crucial date for determining the age limit shall be as advertised by the Staff Selection Commission.

(7)	(8)	(9)	(10)
Educational and other qualifications required for direct recruits	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Period of Probation , if any	Method of recruitment whether by direct recruitment or by promotion or by deputation / absorption and percentage of vacancies to be filled by various methods
(i) 12th pass or equivalent from a recognised Board or University, (ii) Skill Test Norms: Dictation:10 minutes @80 words per minutes Transcription : 50 minutes in English, 65 minutes in Hindi (On Computer)	Not applicable	Two years	By direct recruitment. Note: Vacancies caused by the incumbent being away on deputation or long illness or study leave or under other circumstances for duration of one year or more may be filled on deputation from the officials of the Central Government holding analogous posts on regular basis and possessing the qualifications prescribed for direct recruits in column (7).

(11)	(12)	(13)
In case of recruitment by promotion or deputation / absorption, grade from which promotion or deputation/ absorption to be made.	If Departmental Promotion Committee exists, what is its composition	Circumstances in which the Union Public Service Commission is to be consulted in making recruitment
Not applicable	Group- C Departmental Promotion Committee (for confirmation) : 1.Controller of Communication Accounts /Director General (National Institute of Communication Finance) -Chairman 2. Junior Administrative Grade -level officer in charge of Administration – Member 3.Deputy Controller of Communication Accounts / Deputy Director – Member	Not applicable

[F. No. 33-02/2015-SEA -III]

SAURABH K. TIWARI, DDG (E&F)

रजिस्ट्री सं० डी० एल०-33004/99

REGD. NO. D. L.-33004/99



भारत का राजपत्र The Gazette of India

असाधारण

EXTRAORDINARY

भाग II—खण्ड 3—उप-खण्ड (i)

PART II—Section 3—Sub-section (i)

प्राधिकार से प्रकाशित

PUBLISHED BY AUTHORITY

सं. 148]

नई दिल्ली, बुधवार, मार्च 1, 2017/फाल्गुन 10, 1938

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NEW DELHI, WEDNESDAY, MARCH 1, 2017/PHALGUNA 10, 1938

संचार और सूचना प्रौद्योगिकी मंत्रालय

(दूरसंचार विभाग)

अधिसूचना

नई दिल्ली, 31 जनवरी, 2017

सा.का.नि. 182(अ).— संविधान के अनुच्छेद 309 के परंतुक द्वारा प्रदत्त शक्तियों का प्रयोग करते हुए राष्ट्रपति, दूरसंचार विभाग के संचार लेखा नियंत्रक के कार्यालयों/राष्ट्रीय संचार वित्त संस्थान में समूह 'ग' अवर श्रेणी लिपिक पद भर्ती नियमावली, 2015 को और संशोधित करने के लिए एतद्वारा निम्नलिखित नियम, बनाते हैं; अर्थात:—

1. लघु शीर्ष और आरंभ—

इन नियमों को दूरसंचार विभाग के संचार लेखा नियंत्रक के कार्यालयों/राष्ट्रीय संचार वित्त संस्थान में समूह 'ग' अवर श्रेणी लिपिक पद भर्ती नियमावली (संशोधन) 2016 के नाम से जाना जाएगा।

ये नियम सरकारी राजपत्र में उनके प्रकाशन की तारीख से प्रभावी होंगे।

2. दूरसंचार विभाग, संचार लेखा नियंत्रक के कार्यालयों/राष्ट्रीय संचार वित्त संस्थान में समूह 'ग' अवर श्रेणी लिपिक पद भर्ती नियम 2015 की अनुसूची में निम्नलिखित प्रविष्टि को प्रतिस्थापित किया जाएगा, अर्थात:—

कालम संख्या 4: " पे बैंड और 'ग्रेड पे' अथवा वेतनमान " के स्थान पर 'पे-मेट्रिक्स में स्तर "

कालम 4 के अंतर्गत: " पे-बैंड-1 5200-20200+1900/- रु. के ग्रेड पे " के स्थान पर "19900-

63200 रु. के पे-मेट्रिक्स में स्तर -2 "

कालम 10 के अंतर्गत: (ii) " 1800 रु. के ग्रेड पे के लि स्तर-1 "

(iii) "1800 रु. के ग्रेड पे सहित के लिए स्तर-1 का "

टिप्पणी : दूरसंचार विभाग के संचार लेखा कार्यालय/राष्ट्रीय संचार वित्त संस्थान में समूह 'ग' अवर श्रेणी लिपिक पद भर्ती नियमावली (संशोधन) 2015 को मूल रूप से दिनांक 05/08/2015 की सा.का.नि. 619 (इ) द्वारा अधिसूचित किया गया था।

[फा. सं. 19-1/2011-SEA-III]

सौरभ कुमार तिवारी, उप महानिदेशक (ई एंड एफ)

MINISTRY OF COMMUNICATION AND INFORMATION TECHNOLOGY

(Department of Telecommunication)

NOTIFICATION

New Delhi, the 31st January, 2017

G.S.R. 182(E).— In exercise of the powers conferred by the proviso to article 309 of the Constitution, the president hereby makes the following rules further to amend the Department of Telecommunications, in the offices of Controller of Communication Accounts / National Institute of Communication Finance, Group 'C' Lower Division Clerk Posts Recruitment Rules, 2015, namely: -

1. **Short title and Commencement.** - These rules may be called the Department of Telecommunications, in the offices of Controller of Communication Accounts / National Institute of Communication Finance, Group 'C' Lower Division Clerk Posts Recruitment Rules (Amendment)2016.
2. They shall come into force on the date of their publication in the official Gazette.
3. In the schedule to the Department of Telecommunications, in the offices of Controller of Communication Accounts / National Institute of Communication Finance, Group 'C' Lower Division Clerk Posts Recruitment Rules, 2015 the following entry shall be substituted, namely: -

Column No 4: "LEVEL in the Pay Matrix" for "Pay band and Grade Pay or Pay Scale"
Under Column 4: "LEVEL-2 Pay Matrix Rs 19900-63200" for "Pay band-1 Rs.5200-20200 Plus Grade Pay of Rs 1900/-"
Under Column 10: (II) "LEVEL-1" for "Grade Pay of Rs 1800"
 (III) Of LEVEL-1" for "with the Grade Pay of Rs 1800"

Note: The Department of Telecommunication, in the offices of Controller of Communication Accounts / National Institute of Communication Finance, Group 'C' Lower Division Clerk Posts Recruitment Rules (Amendment)2015 were originally notified vide GSR 619(E) dated 05/08/2015.

[F. No. 19-1/2011-SEA-III]

SAURABH KUMAR TIWARI, Dy. Director General (E&F)


भारत का राजपत्र
The Gazette of India

असाधारण

EXTRAORDINARY

भाग II—खण्ड 3—उप-खण्ड (i)

PART II—Section 3—Sub-section (i)

प्राधिकार से प्रकाशित

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NEW DELHI, FRIDAY, AUGUST 7, 2015/SRAVANA 16, 1937

संचार एवं सूचना प्रौद्योगिकी मंत्रालय

(दूरसंचार विभाग)

अधिसूचना

नई दिल्ली, 5 अगस्त, 2015

सा.का.नि. 619(अ)- संविधान के अनुच्छेद 309 के परंतुक द्वारा प्रदत्त शक्तियों का प्रयोग करते हुए और दूरसंचार विभाग, दूरसंचार लेखा (अवर श्रेणी लिपिक, कनिष्ठ लेखाकार और वरिष्ठ लेखाकार) भर्ती नियम, 1988, जहां यह अवर श्रेणी लिपिक के पदों से संबंधित है, के अधिक्रमण में, इस अधिक्रमण से पूर्व किए गए कार्यों अथवा करने के लिए लोप किए गए कार्यों को छोड़कर, राष्ट्रपति एतद्वारा दूरसंचार विभाग में अवर श्रेणी लिपिकों के समूह 'ग' पद की भर्ती पद्धति को विनियमित करने के लिए निम्नलिखित नियम बनाते हैं, नामतः-

1. संक्षिप्त शीर्षक और प्रारंभ :

(1) इन नियमों को संचार लेखा नियंत्रक/राष्ट्रपति संचार वित्त संस्थान के कार्यालयों में दूरसंचार विभाग, समूह 'ग' अवर श्रेणी लिपिक पद भर्ती नियम, 2015 कहा जाए।

(2) ये नियम सरकारी राजपत्र में प्रकाशन की तारीख से लागू होंगे।

2. पदों की संख्या, वर्गीकरण और वेतन बैंड तथा ग्रेड वेतन अथवा वेतनमान: उक्त पद की संख्या, इसका वर्गीकरण तथा इससे संबद्ध वेतन बैंड और ग्रेड वेतन अथवा वेतनमान इन नियमों के साथ संलग्न अनुसूची के कालम (2) से (4) में यथा-विनिर्दिष्ट अनुसार होंगे।

3. भर्ती की पद्धति, आयु सीमा, अन्य अर्हताएं आदि : इस पद की भर्ती की पद्धति, आयु सीमा, अर्हताएं तथा इससे संबद्ध अन्य मामले उक्त अनुसूची के कॉलम (5) से (13) में यथा-विनिर्दिष्ट अनुसार होंगे।

4. निरर्हता : कोई ऐसा व्यक्ति :-

(क) जिसने किसी ऐसे व्यक्ति से विवाह किया है या विवाह करना तय किया है जिसकी पत्नी या पति जीवित है; या

(ख) जिसने पत्नी या पति के जीवित रहते हुए, किसी अन्य व्यक्ति से विवाह किया है या विवाह करना तय किया है; उक्त पद पर नियुक्ति का पात्र नहीं होगा।

बशर्ते यदि केन्द्र सरकार इस बात से संतुष्ट हो, कि ऐसा विवाह ऐसे व्यक्ति या विवाह के दूसरे पक्ष पर लागू व्यक्तिगत कानून के तहत अनुमत है और यह कि ऐसा विवाह करने के अन्य आधार हैं, तो इस प्रकार के व्यक्ति के संबंध में इस नियम को लागू करने से छूट दे सकती है।

5. **शिथिल करने की शक्ति** : यदि केन्द्र सरकार का यह मत है कि ऐसा करना अनिवार्य है अथवा व्यावहारिक है, तो यह इसके कारणों को लिखित में दर्ज करके, आदेश द्वारा व्यक्तियों की किसी श्रेणी अथवा किसी वर्ग के संदर्भ में इन नियमों के किसी प्रावधान को शिथिल कर सकती है।

6. **अपवाद** : इन नियमों की कोई बात केन्द्र सरकार द्वारा समय-समय पर जारी आदेशों के अनुसरण में अनुसूचित जातियों, अनुसूचित जनजातियों, भूतपूर्व सैनिकों और व्यक्तियों की अन्य विशेष श्रेणियों को प्रदान किए जाने वाले आरक्षण, आयु सीमा में छूट तथा अन्य रियायतों को प्रभावित नहीं करेगी।

अनुसूची

पद का नाम	पदों की संख्या	वर्गीकरण	वेतन बैंड एवं ग्रेड वेतन अथवा वेतनमान	क्या चयन पद है अथवा अचयन पद	सीधी भर्ती के लिए आयु सीमा
(1)	(2)	(3)	(4)	(5)	(6)
अवर श्रेणी लिपिक	371* (2015) *कार्यभार की घट-बढ़ के आधार पर परिवर्तनीय	सामान्य केन्द्रीय सेवा, समूह 'ग' अराजपत्रित, अनुसचिवीय	वेतन बैंड-1, 5200-20200+ ग्रेड वेतन 1900/- रुपए	अचयन पद	18 से 27 वर्ष के बीच (केन्द्र सरकार द्वारा समय-समय पर जारी अनुदेशों अथवा आदेशों के अनुसार सरकारी कर्मचारियों के लिए 40 वर्ष तक शिथिलनीय) नोट: आयु सीमा को निर्धारित करने की निर्णायक तिथि कर्मचारी चयन आयोग द्वारा यथा-विज्ञापित तारीख होगी।

सीधी भर्ती के लिए अपेक्षित शैक्षिक एवं अन्य अर्हताएं	क्या सीधी भर्ती के लिए निर्धारित आयु एवं शैक्षिक अर्हताएं पदोन्नत होने वाले कर्मचारियों के लिए भी लागू होंगी	परिवीक्षा की अवधि, यदि कोई हो	भर्ती की पद्धति क्या सीधी भर्ती की जाएगी या पदोन्नति द्वारा अथवा प्रतिनियुक्ति/आमेलन द्वारा तथा विभिन्न पद्धतियों से भरी जाने वाली रिक्तियों का प्रतिशत
(7)	(8)	(9)	(10)
(i) किसी मान्यताप्राप्त बोर्ड अथवा विश्वविद्यालय से 12वीं पास अथवा समकक्ष: (ii) कम्प्यूटर पर अंग्रेजी में 35 शब्द प्रति मिनट अथवा हिन्दी में 30 शब्द प्रति मिनट की टाइपिंग गति। (35 शब्द प्रति मिनट और 30 शब्द प्रति मिनट प्रत्येक शब्द के लिए औसतन 5 कुंजी दबाव (की-डिप्रेसन) के हिसाब से 10500 केडीपीएच/9000 केडीपीएच समरूप हैं)	जी हों, कॉलम 10 में दर्शाई गई सीमा तक	दो वर्ष	(i) 85 प्रतिशत पद कर्मचारी चयन आयोग के माध्यम से सीधी भर्ती द्वारा भरे जाएंगे। (ii) 10 प्रतिशत रिक्तियों को 1800/-रू. ग्रेड वेतन में कार्यरत ऐसे समूह-ग के कर्मचारियों से विभागीय अर्हक परीक्षा के आधार पर भरा जाएगा जो 12वीं कक्षा पास हों अथवा समकक्ष योग्यता रखते हों और इस ग्रेड में 3 वर्ष की नियमित सेवा पूरी कर चुके हों। इस परीक्षा के लिए पात्रता हेतु अधिकतम आयु-सीमा 45 वर्ष (अनुसूचित जाति/अनुसूचित जनजाति के लिए 50 वर्ष) है। नोट:यदि उपर्युक्त शर्त (ii) के अंतर्गत परीक्षा को पास

[भाग II-खण्ड 3(i)]

भारत का राजपत्र : असाधारण

3

		करने वाले ऐसे कर्मचारियों की संख्या उपलब्ध रिक्तियों की संख्या से अधिक हो, तो ऐसे अतिरिक्त कर्मचारियों के नाम पर अगले वर्षों में होने वाली रिक्तियों को भरने के लिए विचार किया जाएगा ताकि परीक्षा को पहले पास करने वाले कर्मचारियों के नाम पर परीक्षा को बाद में पास करने वाले कर्मचारियों से पहले विचार किया जा सके। (iii) 5 प्रतिशत रिक्तियों को 1800/-रू. के ग्रेड वेतन वाले पदों में 3 वर्ष की नियमित सेवा पूरी कर चुके समूह-ग कर्मचारियों में से बरीयता-सह-उपयुक्तता के आधार पर भरा जाएगा।
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पदोन्नति अथवा प्रतिनियुक्ति अथवा आमेलन द्वारा भरे जाने के मामले में, वे ग्रेड जिनमें से पदोन्नति/प्रतिनियुक्ति अथवा आमेलन किया जाएगा।	यदि विभागीय पदोन्नति समिति है, तो इसकी संरचना क्या है	वे परिस्थितियां जिनमें भर्ती करने के लिए संघ लोक सेवा आयोग (यूपीएससी) से परामर्श किया जाएगा।
(11)	(12)	(13)
कॉलम 10 में उल्लेख किए गए अनुसार	समूह 'ग' विभागीय पदोन्नति समिति (स्थायीकरण के लिए) : (1) संचार लेखा नियंत्रक/ महानिदेशक (राष्ट्रीय संचार वित्त संस्थान) -अध्यक्ष (2) प्रशासन प्रभारी कनिष्ठ प्रशासनिक -सदस्य ग्रेड स्तर के अधिकारी (3) उप संचार लेखा नियंत्रक/उप निदेशक -सदस्य	लागू नहीं।

[फा. सं. 19-01/2011-एसईए-III-अ.श्रे.लि.]

सौरभ के. तिवारी, उप महानिदेशक (ईएण्डएफ)

MINISTRY OF COMMUNICATION AND INFORMATION TECHNOLOGY

(Department of Telecommunication)

NOTIFICATION

New Delhi, the 5th August, 2015

G.S.R. 619(E).-In exercise of the powers conferred by the proviso to article 309 of the Constitution and in supersession of the Department of Telecommunications, Telecommunications Accounts (Lower Division Clerks, Junior Accountants and Senior Accountants) Recruitment Rules, 1988, in so far as it relates to the posts of Lower Division Clerk except as respects things done or omitted to be done before such supersession, the President hereby makes the following rules regulating the method of recruitment to Group 'C' post of Lower Division Clerks, in the Department of Telecommunications, namely :-

1. **Short title and Commencement.** -

- (1) These rules may be called the Department of Telecommunications, in the offices of Controller of Communication Accounts / National Institute of Communication Finance, Group 'C' Lower Division Clerk posts Recruitment Rules, 2015.
- (2) They shall come into force on the date of their publication in the official Gazette.

2. **Number of post, classification and the Pay Band and Grade Pay or Pay Scale.** - The number of post, its classification and the Pay Band and Grade Pay or Pay scale attached thereto shall be as specified in columns (2) to (4) of the Schedule annexed to these rules.

3. **Method of recruitment, age limit, qualifications, etc.**-The method of recruitment to the said post, age limit, qualifications and other matters relating thereto shall be as specified in columns (5) to (13) of the aforesaid Schedule.

4. **Disqualification.** - No person ,-

(a) who, has entered into or contracted a marriage with a person having a spouse living; or

(b) who, having a spouse living, has entered into or contracted a marriage with any person,

shall be eligible for appointment to the said post:

Provided that the Central Government may, if satisfied that such marriage is permissible under personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

5. **Power to relax.** - Where the Central Government is of the opinion that it is necessary or expedient to do so, it may, by order, and for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.

6. **Savings.** - Nothing in these rules shall affect reservation, relaxation of age limit and other concessions required to be provided for the Scheduled Castes, the Scheduled Tribes, ex- Servicemen, and other special categories of persons in accordance with the orders issued by the Central Government from time to time in this regards.

SCHEDULE

Name of post	Number of post	Classification	Pay Band and Grade Pay or Pay Scale	Whether selection post or non- selection post	Age limit for direct recruits
(1)	(2)	(3)	(4)	(5)	(6)
Lower Division Clerk	371* (2015) *Subject to variation dependent on workload	General Central Service, Group-C, Non- Gazetted, Ministerial	Pay Band-1, Rs.5200-20200 Plus Grade Pay of Rs.1900/-	Non selection	Between 18 and 27 years (Relaxable for Government servants up to 40 years in accordance with instructions or orders issued by the Central Government from time to time). Note: The crucial date for determining the age limit shall be as advertised by the Staff Selection Commission.

Educational and other qualifications required for direct recruits	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Period of Probation , if any	Method of recruitment whether by direct recruitment or by promotion or by deputation / absorption and percentage of vacancies to be filled by various methods
(7)	(8)	(9)	(10)
(i) 12th pass or equivalent from a recognised Board or University, (ii) A typing speed 35 w.p.m. in English or 30 w.p.m. in Hindi on computer. (35w.p.m and 30.p.m correspond to 10500 KDPH/ 9000 KDPH on an average of 5 key depressions for each word)	Yes, to the extent indicated in Col.10.	Two years	(i)85% by direct recruitment through Staff Selection Commission. (ii)10% of the vacancies shall filled from amongst the Group- C Staff in the Grade Pay of Rs.1800/- and who possess 12 th Class pass or equivalent qualification and have rendered 3 years regular service in the grade, on the basis of departmental qualifying examination. The maximum age limit for eligibility for examination is 45 years (50 years of age for the candidates belonging to the Schedule Caste and Schedule Tribe communities). Note: if more of such employees than

			<p>the number of vacancies available under Clause (ii) qualified at the examination, such excess number of employees shall be considered for filling the vacancies arising in the subsequent years so that the employees qualifying at an earlier examination are considered before those who qualify at a later examination.</p> <p>(iii) 5% of the vacancies shall be filled on seniority- cum- fitness basis from Group- C employees who have 3 years regular service in posts with the Grade Pay of Rs.1800.</p>
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In case of recruitment by promotion or deputation or absorption, grade from which promotion or deputation/ absorption to be made.	If Departmental Promotion Committee exists, what is its composition	Circumstances in which the Union Public Service Commission is to be consulted in making recruitment
(11)	(12)	(13)
As stated in Column 10.	<p>Group- C Departmental Promotion Committee (for confirmation) :</p> <p>1. Controller of Communication Accounts /Director General (National Institute of Communication Finance) –Chairman.</p> <p>2. Junior Administrative Grade -level officer in charge of Administration – Member</p> <p>3. Deputy Controller of Communication Accounts / Deputy Director – Member</p>	Not applicable.

[F. No. 19-01/2011-SEA-III-LDC]
 SAURABH K. TIWARI, DDG(E&F)

रजिस्ट्री सं. डी. एल. (एन) 04/0007/2003-05

REGD. NO. D. L. (N) 04/0007/2003-05



भारत का राजपत्र

The Gazette of India

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सं. 51] नई दिल्ली, दिसम्बर 11—दिसम्बर 17, 2011, शनिवार/अग्रहायण 20—अग्रहायण 26, 1933
No. 51] NEW DELHI, DECEMBER 11—DECEMBER 17, 2011, SATURDAY/AGRAHAYANA 20—AGRAHAYANA 26, 1933

इस भाग में भिन्न पृष्ठ संख्या दी जाती है जिससे कि यह पृथक संकलन के रूप में रखा जा सके
Separate Paging is given to this Part in order that it may be filed as a separate compilation

भाग II—खण्ड 3—उप-खण्ड (i)
PART II—Section 3—Sub-section (i)

भारत सरकार के मंत्रालयों (रक्षा मंत्रालय को छोड़कर) और केन्द्रीय अधिकारियों (संघ राज्य क्षेत्र प्रशासनों को छोड़कर) द्वारा विधि के अंतर्गत बनाए और जारी किए गए साधारण सांविधिक नियम (जिनमें साधारण प्रकार के आदेश, उप-नियम आदि सम्मिलित हैं)

General Statutory Rules (Including Orders, Bye-laws etc. of a general character) issued by the Ministries of the Government of India (other than the Ministry of Defence) and by the Central Authorities (other than the Administrations of Union Territories)

संचार और सूचना प्रौद्योगिकी मंत्रालय
(दूरसंचार विभाग)

नई दिल्ली, 25 नवम्बर, 2011

सा.का.नि. 338.—भारत के राष्ट्रपति, संविधान के अनुच्छेद 309 के परन्तुक द्वारा प्रदत्त शक्तियों का प्रयोग करते हुए, दूरसंचार विभाग में “बहु कार्य कर्मचारिवृंद” (तत्कालीन समूह “घ” पदों) के पद पर भर्ती की पद्धति का विनियमन करने के लिए निम्नलिखित नियम बनाती हैं, अर्थात् :—

- संक्षिप्त नाम और प्रारंभ.—(1) इन नियमों का संक्षिप्त नाम दूरसंचार विभाग (बहु कार्य कर्मचारिवृंद), भर्ती नियम, 2011 है।
(2) ये राजपत्र में प्रकाशन की तारीख को प्रवृत्त होंगे।
- लागू होना.—ये नियम, इससे उपाबद्ध अनुसूची के स्तंभ (1) में विनिर्दिष्ट पदों को लागू होंगे।
- पद संख्या, वर्गीकरण और वेतनमान.—उक्त पद संख्या, उसका वर्गीकरण और उसका वेतनमान वह होगा, जो इन नियमों से उपाबद्ध अनुसूची के स्तंभ (2) से स्तंभ (4) में विनिर्दिष्ट हैं।

4399 GI/2011

(1601)

4. **भर्ती की पद्धति, आयु-सीमा, अन्य अर्हताएं, आदि.**—भर्ती की पद्धति, आयु-सीमा, अर्हताएं और उससे संबंधित अन्य बातें वह होंगी जो उक्त अनुसूची के स्तंभ (5) से स्तंभ (14) में विनिर्दिष्ट हैं।

5. **निरहता.**—वह व्यक्ति,—

(क) जिसने ऐसे व्यक्ति से जिसका पति या जिसकी पत्नी जीवित है, विवाह किया है, या

(ख) जिसने अपने पति या अपनी पत्नी के जीवित रहते हुए किसी व्यक्ति से विवाह किया है,

उक्त पदों पर नियुक्ति का पात्र नहीं होगा :

परन्तु यदि केन्द्रीय सरकार का यह समाधान हो जाता है कि ऐसा विवाह, ऐसे व्यक्ति और विवाह के अन्य पक्षकार को लागू स्वीय विधि के अधीन अनुज्ञेय है और ऐसा करने के लिए अन्य आधार हैं तो वह किसी व्यक्ति को इस नियम के प्रवर्तन से छूट दे सकेगी।

6. **शिथिल करने की शक्ति.**—जहां केन्द्रीय सरकार की यह राय है कि ऐसा करना आवश्यक या समीचीन है, वहां वह उसके लिए जो कारण हैं उन्हें लेखबद्ध करके, इन नियमों के किसी उपबंध को किसी वर्ग या प्रवर्ग के व्यक्तियों की बाबत, आदेश द्वारा शिथिल कर सकेगी।

7. **व्यावृत्ति.**—इन नियमों की कोई बात, ऐसे आरक्षण, आयु-सीमा में छूट और अन्य रियायतों पर प्रभाव नहीं डालेगी, जिनका केन्द्रीय सरकार द्वारा इस संबंध में समय-समय पर निकाले गए आदेशों के अनुसार अनुसूचित जातियों, अनुसूचित जनजातियों, भूतपूर्व सैनिकों, अन्य पिछड़े वर्गों, और अन्य विशेष प्रवर्ग के व्यक्तियों के लिए उपबंध करना अपेक्षित है।

अनुसूची

पद का नाम	पदों की संख्या	वर्गीकरण	वेतन बैंड और ग्रेड वेतन	चयन अथवा अचयन पद	सेवा में जोड़े गए वर्षों का फायदा केन्द्रीय सिविल सेवा (पेंशन) नियम, 1972 के नियम 30 के अधीन अनुज्ञेय है या नहीं	सीधे भर्ती किए जाने वाले व्यक्तियों के लिए आयु-सीमा
(1)	(2)	(3)	(4)	(5)	(6)	(7)
बहु-कार्य कर्मचारिवृन्द (कनिष्ठ पुस्तकालय परिचर/कनिष्ठ गेस्टेटर आपरेटर/दफ्तरी/ज्येष्ठ चपरासी/चपरासी/फराश/चौकीदार/माली/सफाई कर्मचारी/मजदूर/प्रयोगशाला परिचर के तत्कालीन समूह "घ" पदों)	312* (2011) *कार्यभार/आवश्यकता के आधार पर परिवर्तन किया जा सकता है।	साधारण केन्द्रीय सेवा, समूह 'ग' अराजपत्रित, अननुसचिवीय	वेतन बैंड 1, (5200—20200 रु.) + ग्रेड वेतन 1800 रु.	लागू नहीं होता	लागू नहीं होता	18 और 25 वर्ष के बीच टिप्पणी : आयु-सीमा अवधारित करने के लिए निर्णायक तारीख भारत में अभ्यर्थियों से आवेदन प्राप्त करने के लिए नियत की गई अंतिम तारीख होगी। (न कि वह अंतिम तारीख जो असम, मेघालय अरुणाचल प्रदेश, मिजोरम, मणिपुर, नागालैंड, त्रिपुरा, सिक्किम, जम्मू-कश्मीर राज्य के लद्दाख खंड, हिमाचल प्रदेश के लाहौल और स्पीति जिले तथा चम्बा जिले के पांगी उप-खंड, अंदमान और निकोबार द्वीप या लक्षद्वीप के अभ्यर्थियों के लिए विहित की गई है।) रोजगार कार्यालयों के माध्यम से की जाने वाली भर्ती की दशा में आयु-सीमा अवधारित करने के लिए निर्णायक तारीख वह अंतिम तारीख होगी जिस तक रोजगार कार्यालयों से नाम भेजने के लिए कहा गया है।

[भाग II—खण्ड 3(i)]

भारत का राजपत्र : दिसम्बर 17, 2011/अग्रहायण 26, 1933

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सीधे भर्ती किए जाने वाले व्यक्तियों के लिए अपेक्षित शैक्षिक और अन्य अर्हताएं	सीधे भर्ती किए जाने वाले व्यक्तियों के लिए विहित आयु और शैक्षिक अर्हताएं प्रोन्नत व्यक्तियों की दशा में लागू होंगी या नहीं	परिवीक्षा की अवधि, यदि कोई हो
(8)	(9)	(10)
मैट्रिकुलेशन या समतुल्य उत्तीर्ण	लागू नहीं होता	दो वर्ष
भर्ती की पद्धति : भर्ती सीधी होगी या प्रोन्नति द्वारा या प्रतिनियुक्ति/आमेलन द्वारा तथा विभिन्न पद्धतियों द्वारा भरी जाने वाली रिक्तियों की प्रतिशतता	प्रोन्नति/प्रतिनियुक्ति/आमेलन द्वारा भर्ती की दशा में वे श्रेणियां, जिनसे प्रोन्नति/प्रतिनियुक्ति/आमेलन किया जाएगा	
(11)	(12)	
सीधी भर्ती द्वारा	लागू नहीं होता	
यदि विभागीय प्रोन्नति समिति है, तो उसकी संरचना	भर्ती करने में किन परिस्थितियों में संघ लोक सेवा आयोग से परामर्श किया जाएगा	
(13)	(14)	
पुष्टि के संबंध में विचार करने के लिए समूह "ग" विभागीय प्रोन्नति समिति :- 1. उप सचिव/निदेशक —अध्यक्ष 2. अवर सचिव —सदस्य 3. अवर सचिव —सदस्य	लागू नहीं होता ।	

[फा. सं. ए-12018/2/2010-प्रशा. III]

एन. पी. केशवन, अवर सचिव

MINISTRY OF COMMUNICATIONS AND INFORMATION TECHNOLOGY

(Department of Telecommunications)

New Delhi, the 25th November, 2011

G.S.R. 338.—In exercise of the powers conferred by the proviso to article 309 of the Constitution, the President of India hereby makes the following rules regulating the method of recruitment to the post of "Multi Tasking Staff" (erstwhile Group 'D' posts) in the Department of Telecommunications, namely :—

1. Short title and commencement.—(1) These rules may be called Department of Telecommunications (Multi Tasking Staff) Recruitment Rules, 2011.

(2) They shall come into force on the date of their publication in the Official Gazette.

2. Application.—These rules shall apply to the posts specified in column (1) of the Schedule annexed to these rules.

3. Number of posts, classification and scale of pay.—The number of the said post, its classification and the scale of pay attached thereto, shall be as specified in columns (2) to (4) of the Schedule annexed to these rules.

4. Method of recruitment, age limit, other qualifications, etc.— The method of recruitment, age limit, qualifications and other matters relating thereto shall be as specified in columns (5) to (14) of the said Schedule.

5. Disqualifications.—No person,—

(a) who has entered into or contracted a marriage with a person having a spouse living; or

(b) who have a spouse living, has entered into or contracted a marriage with any person,

shall be eligible for appointment to the said posts :

Provided that the Central Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for doing so, exempt any person from the operation of this rule.

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THE GAZETTE OF INDIA: DECEMBER 17, 2011/AGRAHAYANA 26, 1933

[PART II—SEC. 3(i)]

6. Power to relax.—Where the Central Government is of the opinion that it is necessary or expedient to do so, it may, by order, for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.

7. Saving.—Nothing in these rules shall affect reservations, relaxation of age limit and other concessions required to be provided for the Scheduled Castes, the Scheduled Tribes, Ex-servicemen, OBC, Physically Handicapped and other special categories of persons in accordance with orders issued by the Central Government from time to time in this regard.

SCHEDULE

Name of the post	Number of posts	Classification	Pay Band and Grade Pay	Whether selection post or non-selection post	Whether benefit of added years of service admissible under Rule 30 of the CCS (Pension) Rules, 1972	Age limit for direct recruits
(1)	(2)	(3)	(4)	(5)	(6)	(7)
Multi-Tasking Staff (Erstwhile Group 'D' posts of Jr. Library Attendant/ Junior Gestetner operator/Daftry/ Senior Peon/ Peon/Farash/ Chowkidar/Mali/ Safaikarmchari/ Mazdoor/Lab. Attendant)	312* (2011) *Subject to variation dependent on workload/ optimization	General Central Service, Group 'C', Non-Gazetted, Non-Ministerial	Pay Band-1, (Rs. 5200—20200)+ Grade Pay Rs. 1800	Not applicable	Not applicable	Between 18 and 25 years of age. Note: The crucial date for determining the age limit shall be the closing date for receipt of application from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu and Kashmir State, Lahaul and Spiti District and Pangi Sub-Division of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands or Lakshdweep). In the case of recruitment made through the Employment Exchange, the crucial date for determining the age shall be the last date upto which the Employment Exchange is asked to submit the names.
Educational and other qualifications required for direct recruits			Whether age and educational qualifications prescribed for direct recruitment will apply in the case of promotees		Period of probation, if any	
(8)			(9)		(10)	
Matriculation or equivalent pass			Not applicable		Two years	

[भाग II—खण्ड 3(i)]

भारत का राजपत्र : दिसम्बर 17, 2011/अग्रहायण 26, 1933

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Method of recruitment : Whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods	In case of recruitment by promotion/deputation/absorption, grades from which promotion/deputation/absorption to be made
(11)	(12)
By direct recruitment	Not applicable
If DPC exists, what is its composition	Circumstances in which UPSC is to be consulted in making recruitment
(13)	(14)
Group 'C' Departmental Promotion Committee for considering confirmation :—	Not applicable.
Deputy Secretary/Director	—Chairman
Under Secretary	—Member
Under Secretary	—Member
	[F.No. A-12018/2/2010-Admn. III]
	N. P. KESAVAN, Under Secy.

सांख्यिकी और कार्यक्रम कार्यान्वयन मंत्रालय

नई दिल्ली, 9 दिसम्बर, 2011

सा.का.नि. 339.—राष्ट्रपति, संविधान के अनुच्छेद 309 के परन्तुक द्वारा प्रदत्त शक्तियों का प्रयोग करते हुए और क्षेत्र संकार्य प्रभाग, राष्ट्रीय प्रतिदर्श सर्वेक्षण संगठन (क्षेत्रीय कार्यालयों में चपरासी) भर्ती नियम, 2005 और क्षेत्र संकार्य प्रभाग, राष्ट्रीय प्रतिदर्श सर्वेक्षण संगठन (मुख्यालय में समूह 'घ' पद) भर्ती नियम, 1976 को, उन बातों के सिवाय अधिक्रांत करते हुए, जिन्हें ऐसे अधिक्रमण से पहले किया गया है या करने का लोप किया गया है, सांख्यिकी और कार्यक्रम कार्यान्वयन मंत्रालय, क्षेत्र संकार्य प्रभाग, राष्ट्रीय प्रतिदर्श सर्वेक्षण संगठन में मल्टी टास्किंग कर्मचारीवृंद के पदों पर भर्ती की पद्धति का विनियमन करने के लिए निम्नलिखित नियम बनाती हैं, अर्थात् :—

1. संक्षिप्त नाम और प्रारंभ.—(1) इन नियमों का संक्षिप्त नाम क्षेत्र संकार्य प्रभाग, राष्ट्रीय प्रतिदर्श सर्वेक्षण संगठन, सांख्यिकी और कार्यक्रम कार्यान्वयन मंत्रालय, मल्टी टास्किंग कर्मचारीवृंद, समूह 'ग' पद भर्ती नियम, 2011 है ।

(2) ये राजपत्र में प्रकाशन की तारीख को प्रवृत्त होंगे ।

2. पदों की संख्या, वर्गीकरण, वेतन बैंड और ग्रेड वेतन.—उक्त पदों की संख्या, उनका वर्गीकरण, उसके वेतनमान वे होंगे, जो उक्त अनुसूची के स्तंभ (2) से स्तंभ (4) में विनिर्दिष्ट हैं ।

3. भर्ती की पद्धति, आयु-सीमा और अर्हताएं आदि.—उक्त पदों पर भर्ती की पद्धति, आयु-सीमा, अर्हताएं और उनसे संबंधित अन्य बातें वे होंगी जो उक्त अनुसूची के स्तंभ (5) से स्तंभ (13) में विनिर्दिष्ट हैं ।

4. निरर्हता.—वह व्यक्ति,—

(क) जिसने ऐसे व्यक्ति से जिसका पति या जिसकी पत्नी जीवित है, विवाह किया है, या

(ख) जिसने अपने पति या अपनी पत्नी के जीवित रहते हुए किसी व्यक्ति से विवाह किया है,

उक्त पद पर नियुक्ति का पात्र नहीं होगा;

परन्तु यदि केन्द्रीय सरकार का यह समाधान हो जाता है कि ऐसा विवाह, ऐसे व्यक्ति और विवाह के अन्य पक्षकार को लागू स्वीय विधि के अधीन अनुज्ञेय है और ऐसा करने के लिए अन्य आधार हैं तो वह किसी व्यक्ति को इस नियम के प्रवर्तन से छूट दे सकेगी ।

5. शिथिल करने की शक्ति.—जहां केन्द्रीय सरकार की यह राय है कि ऐसा करना आवश्यक या समीचीन है, वहां वह उसके लिए जो कारण हैं उन्हें लेखबद्ध करके तथा इन नियमों के किन्हीं उपबंधों को किसी वर्ग या प्रवर्ग के व्यक्तियों की बाबत, आदेश द्वारा शिथिल कर सकेगी ।

6. व्यावृत्ति.—इन नियमों की कोई बात, ऐसे आरक्षण, आयु-सीमा में छूट और अन्य रियायतों पर प्रभाव नहीं डालेगी, जिनका केन्द्रीय सरकार द्वारा इस संबंध में समय-समय पर जारी किए गए आदेशों के अनुसार अनुसूचित जातियों, अनुसूचित जनजातियों, अन्य पिछड़े वर्गों, भूतपूर्व सैनिकों और अन्य विशेष प्रवर्ग के व्यक्तियों के लिए उपबंध करना अपेक्षित है ।

रजिस्ट्री सं० डी० एल०-33004/99

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असाधारण

EXTRAORDINARY

भाग II—खण्ड 3—उप-खण्ड (ii)

PART II—Section 3—Sub-section (ii)

प्राधिकार से प्रकाशित

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संचार एवं सूचना प्रौद्योगिकी मंत्रालय

(दूरसंचार विभाग)

संकल्प

नई दिल्ली, 9 अप्रैल, 2010

का.आ. 830(अ).—केन्द्रीय सिविल सेवाएं (वर्गीकरण, नियंत्रण और अपील) नियमावली, 1965 के नियम 9 के उप-नियम (2), नियम 12 के उप-नियम (2) के खण्ड (ख) और नियम 24 के उप-नियम (1) द्वारा प्रदत्त शक्तियों का प्रयोग करते हुए राष्ट्रपति, एतद्द्वारा केन्द्रीय सिविल सेवाएं (वर्गीकरण, नियंत्रण और अपील) नियमावली के नियम 5, 9(2), 12(2) और 24 में संदर्भित अनुसूची में निम्नलिखित संशोधन करते हैं :—

भाग-II केन्द्रीय सिविल सेवाएं, समूह ख

डाक विभाग/ दूरसंचार विभाग में भारतीय डाक एवं दूरसंचार लेखा एवं वित्त संवर्ग ख /अन्य भारतीय डाक एवं दूरसंचार लेखा एवं वित्त कार्यालयों के समूह ख के संस्वीकृत पदों के संदर्भ में नियुक्ति प्राधिकारी, अनुशासनिक प्राधिकारी और अपीलीय प्राधिकारी

क्र० सं०	सेवा का विवरण	नियुक्ति प्राधिकारी	दंडित करने के लिए सक्षम प्राधिकारी और दण्ड, जो ये लगा सकते हैं (सीसीएस सीसीए नियमावली के नियम 11 की मद संख्याओं के संदर्भ में)		अपीलीय प्राधिकारी
			प्राधिकारी	शास्तियां	
1.	2.	3.	4.	5.	6.
1.	(i) भारतीय डाक एवं दूरसंचार लेखा एवं वित्त संवर्ग ख के सभी पद (ii) भारतीय डाक एवं दूरसंचार लेखा एवं वित्त कार्यालयों / इकाईयों में संस्वीकृत अन्य समूह ख के सभी पद	सदस्य (वित्त) दूरसंचार आयोग	सदस्य (वित्त) दूरसंचार आयोग	सभी	राष्ट्रपति
2.	(i) संचार लेखा नियंत्रक (सीसीए) कार्यालयों में भारतीय डाक एवं दूरसंचार लेखा एवं वित्त संवर्ग ख के सभी पद (ii) संचार लेखा नियंत्रक (सीसीए) कार्यालयों में संस्वीकृत अन्य समूह ख के सभी पद	सदस्य (वित्त) दूरसंचार आयोग	(क) प्रधान संचार लेखा नियंत्रक (ख) संचार लेखा नियंत्रक अथवा (ग) दूरसंचार विभाग में जहां प्रधान नियंत्रक / संचार लेखा नियंत्रक का कोई पद नहीं है, वहां संचार लेखा नियंत्रक या संयुक्त संचार लेखा नियंत्रक	(i) से (iv)	सलाहकार (वित्त) दूरसंचार विभाग

1357 GI/2010

(1)

3.	(i) दूरसंचार मुख्यालय / एनआईसीएफ में भारतीय डाक एवं दूरसंचार लेखा एवं वित्त संवर्ग ख के सभी पद (ii) एनआईसीएफ में स्वीकृत समूह ख के सभी पद	सदस्य (वित्त) दूरसंचार आयोग	(क) सलाहकार (वित्त), दूरसंचार विभाग (ख) उपमहानिदेशक (एसईए के प्रभारी) (ग) एनआईसीएफ के प्रमुख	(i) से (iv)	(क) सदस्य(वित्त) दूरसंचार आयोग (ख) और (ग) सलाहकार (वित्त) दूरसंचार विभाग)
4.	(i) डाक लेखा विंग में भारतीय डाक एवं दूरसंचार लेखा एवं वित्त संवर्ग ख के सभी पद (ii) डाक लेखा इकाइयों में संस्वीकृत अन्य सभी समूह ख के पद	सदस्य (वित्त) दूरसंचार आयोग	(क) वित्तीय सलाहकार (डाक) (ख) उपमहानिदेशक (डाक लेखा और वित्त) (ग) डाक लेखा इकाइयों में महा प्रबंधक (वित्त) (घ) जहां महाप्रबंधक का पद नहीं है, वहां डीएपी	(i) से (iv)	(क) सदस्य (वित्त) दूरसंचार आयोग (ख) वित्तीय सलाहकार, डाक (ग) वित्तीय सलाहकार, डाक (घ) उपमहानिदेशक (डाक लेखा और वित्त)

भाग-III केन्द्रीय सिविल सेवाएं, समूह ग

दूरसंचार विभाग में डाक एवं दूरसंचार लेखा एवं वित्त संवर्ग ग /अन्य डाक एवं दूरसंचार लेखा एवं वित्त कार्यालयों के समूह ग के संस्वीकृत पदों के संदर्भ में नियुक्ति प्राधिकारी, अनुशासनिक प्राधिकारी और अपीलीय प्राधिकारी

क्र० सं०	सेवा का विवरण	नियुक्ति प्राधिकारी	शास्तियां आरोपित करने के लिए सक्षम प्राधिकारी और शास्तियां जो ये आरोपित कर सकते हैं (सीसीएस सीसीए नियमावली के नियम 11 की मद संख्याओं के संदर्भ में)		अपीलीय प्राधिकारी
			प्राधिकारी	शास्तियां	
1.	2.	3.	4.	5.	6.
1.	(i) डाक एवं दूरसंचार लेखा एवं वित्त सेवा समूह ग (ii) संचार लेखा नियंत्रक कार्यालयों में संस्वीकृत समूह ग के अन्य पद	(क) प्रधान संचार लेखा नियंत्रक अथवा (ख) संचार लेखा नियंत्रक अथवा (ग) दूरसंचार विभाग में जहां प्रधान संचार लेखा नियंत्रक/संचार लेखा नियंत्रक का कोई पद नहीं है, वहां संयुक्त संचार लेखा नियंत्रक	(क) प्रधान संचार लेखा नियंत्रक (ख) संचार लेखा नियंत्रक अथवा (ग) दूरसंचार विभाग में जहां प्रधान संचार लेखा नियंत्रक/संचार लेखा नियंत्रक का कोई पद नहीं है, वहां संयुक्त संचार लेखा नियंत्रक	सभी	(क) सलाहकार (वित्त), दूरसंचार विभाग (ख) प्रधान संचार लेखा नियंत्रक अथवा सलाहकार (वित्त), दूरसंचार विभाग (ग) सलाहकार (वित्त), दूरसंचार विभाग
2.	(i) दूरसंचार विभाग मुख्यालय और एनआईसीएफ में डाक एवं दूरसंचार लेखा एवं वित्त सेवा समूह ग (ii) एनआईसीएफ में संस्वीकृत समूह ग के अन्य पद	(क) उपमहानिदेशक (एसईए के प्रभारी) (ख) एनआईसीएफ के प्रमुख	(क) उपमहानिदेशक (एसईए के प्रभारी) (ख) एनआईसीएफ के प्रमुख	सभी	सलाहकार (वित्त), दूरसंचार विभाग)

टिप्पणी : उपर्युक्त संकल्प के तहत जारी संशोधन 28 अगस्त, 2009 के राजपत्र अधिसूचना संख्या 1350 के अनुक्रम में तथा उपर्युक्त सभी पदों के बारे में इस मामले के संबंध में विगत में जारी सभी संदर्भों के अतिक्रमण में है।

[फा. सं. 27-03/2010/सीई-II.]

पी. के. सिन्हा, उप-महानिदेशक (एफईबी)

MINISTRY OF COMMUNICATIONS AND INFORMATION TECHNOLOGY

(Department of Telecommunications)

RESOLUTION

New Delhi, the 9th April, 2010

S.O. 830(E).—In exercise of the powers conferred by sub-rule (2) of rule 9, clause (b) of sub-rule (2) of rule 12 and sub-rule (1) of rule 24 of Central Civil Services (Classification, Control and Appeal) Rules, 1965, the President hereby makes the following amendments in the Schedule referred to in the Rules 5, 9(2), 12(2), and 24 of the CCS CCA Rules :

Part II Central Civil Services, Group 'B'

Appointing Authority, Disciplinary Authority and Appellate Authority in r/o IP&TAFS Group 'B'/ other Group 'B' posts sanctioned in IP&T Accounts and Finance offices/units in DOP/DOT"

Sl. No	Description of service	Appointing Authority	Authority competent to impose penalties and penalties which it may impose (with reference to item numbers in Rule 11 of CCS CCA Rules)		Appellate authority
			Authority	Penalties	
(1)	(2)	(3)	(4)	(5)	(6)
1	(i) All IP&TAFS Group 'B' posts (ii) All other Group 'B' posts sanctioned in IP&T Accounts and Finance offices/units in DOP/DOT	Member(F) Telecom Commission	Member(F) Telecom Commission	All	President
2	(i) All posts of IP&TAFS Group 'B' in CCA offices (ii) All other Group 'B' posts sanctioned in CCA offices	Member(F) Telecom Commission	a) Pr. Controller of Communication Accounts, b) Controller of Communication Accounts or Joint Controller of Communication Accounts where there is no Principal Controller/Controller of Communication Accounts,	(i) to (iv)	Advisor (F), DOT
3	(i) All IP&TAFS Group 'B' in DOT HQ/NICF (ii) All other Group 'B' posts sanctioned in NICF	Member(F) Telecom Commission	a) Advisor(F), DOT b) DDG (in charge of Staff & Establishment of Accounts cadre), c) Head of NICF	(i) to (iv)	a) Member (Finance), Telecom Commission (b) & (c) Advisor (F), DOT
4	(i) All IP&TAFS Group 'B' posts in Postal Accounts Wing. (ii) All other Group 'B' posts sanctioned in Postal Accounts Wing	Member(F) Telecom Commission	a) Financial Advisor, (Posts), b) DDG (Postal Accounts & Finance), c) GM(F) in Postal Accounts units, d) DAP where there is no GM(F)	(i) to (iv)	a) Member (Finance), Telecom Commission, b) Financial Advisor, Posts c) Financial Advisor, Posts d) DDG (Postal Accounts & Finance)

Part III Central Civil Services, Group 'C'
"Appointing Authority, Disciplinary Authority, and Appellate Authority in r/o P&TAFS Group 'C' / other Group 'C'
posts sanctioned in P&T Accounts and Finance offices/units in DOT"

Sl. No.	Description of service	Appointing Authority	Authority competent to impose penalties and penalties which it may impose (with reference to item numbers in Rule 11 of CCS CCA Rules)		Appellate authority
			Authority	Penalties	
(1)	(2)	(3)	(4)	(5)	(6)
1	(i) P&TAFS Group 'C'. (ii) Other Group 'C' posts sanctioned in CCA offices	a) Principal Controller of Communication Accounts or b) Controller of Communication Accounts or c) Joint Controller of Communication Accounts in Department of Telecommunication where there is no Pr. CCA/Controller of Communication Accounts	a) Pr. Controller of Communication Accounts, b) Controller of Communication Accounts or c) Joint Controller of Communication Accounts in Department of Telecom where there is no Pr. CCA/Controller of Communication Accounts	All	a) Advisor (F), DOT b) Principal Controller of Communication Accounts or Advisor (F), DOT c) Advisor (F), DOT
2	(i) P&TAFS Group 'C' in DOT HQ and NICF (ii) Other Group 'C' posts sanctioned in NICF	a) DDG (in charge of SEA) b) Head of NICF	a) DDG (in charge of SEA) b) Head of NICF	All	Advisor (F), DOT

Note : The amendment issued *vide* the above Resolution is in continuation of the Gazette Notification No. 1350 dated 28th August 2009 and in supersession of all previous references on this matter in respect of all the above posts.

[F. No. 27/03/2010/SEA-II]

P. K. SINHA, Dy. Director General (FEB)

रजिस्ट्री सं० डी०ए ल०-33004/99

REGD. NO. D. L.-33004/99



भारत का राजपत्र The Gazette of India

असाधारण

EXTRAORDINARY

भाग II—खण्ड 3—उप-खण्ड (ii)

PART II—Section 3—Sub-section (ii)

प्राधिकार से प्रकाशित

PUBLISHED BY AUTHORITY

सं. 2984]

नई दिल्ली, बृहस्पतिवार, सितम्बर 12, 2019/भाद्र 21, 1941

No. 2984]

NEW DELHI, THURSDAY, SEPTEMBER 12, 2019/BHADRA 21, 1941

संचार मंत्रालय

(दूरसंचार विभाग)

संकल्प

नई दिल्ली, 12 सितम्बर, 2019

का.आ. 3261(अ).—सी.जी.सी.ए. सी.सी.ए. एन.आई.सी.एफ में दूरसंचार लेखा एवं वित्त के स्वीकृत भाग 'ख' (अराजपत्रित) एवं भाग 'ग' पदों का नियुक्त प्राधिकारी/जुर्माना प्रभावित करने का सक्षम अधिकारी/अपील प्राधिकारी

क्र. स.	शक्तियों का स्वरूप	नियुक्त प्राधिकारी	शक्तियों की सीमा		अपील प्राधिकारी
			प्राधिकारी जो कि जुर्माना लगा सकता है (CCS (CCA) नियम के नियम 11 के संदर्भ में)		
			प्राधिकार	जुर्माना	
(1)	(2)	(3)	(4)	(5)	(6)
	(i) सी.जी.सी.ए. कार्यालय में दूरसंचार लेखा एवं वित्त के स्वीकृत भाग 'ख' (अराजपत्रित) एवं भाग 'ग' पदों का नियुक्त प्राधिकारी/जुर्माना प्रभावित करने का सक्षम अधिकारी/अपील	संयुक्त सी.जी.सी.ए. (समन्वय एवं प्रशासन)	संयुक्त सी.जी.सी.ए. (समन्वय एवं प्रशासन)	सभी	अतिरिक्त सी.जी.सी.ए.

4720 GI/2019

(1)

प्राधिकारी				
(ii) सी.सी.ए/ एन.आई.सी.एफ कार्यालय में दूरसंचार लेखा एवं वित्त के स्वीकृत भाग 'ख' (अराजपत्रित) एवं भाग 'ग' पदों का नियुक्त प्राधिकारी/जुर्माना प्रभावित करने का सक्षम अधिकारी/अपील प्राधिकारी				अतिरिक्त सी.जी.सी.ए.

टिप्पणी : उपरोक्त संकल्प के विरुद्ध जारी किया गया संशोधन 09 अप्रैल, 2010 के राजपत्र अधिसूचना सं. S.O. 830(E) की निरंतरता में है और उपरोक्त सभी पदों के संबंध में इस मामले पर पिछले सभी संदर्भों के अधिरोपण में है।

[फा. सं. 33-26/2016-एसईए-III(पार्ट.)]

अभय कुमार सिंह, उप महानिदेशक (स्थापना एवं प्रशिक्षण)

MINISTRY OF COMMUNICATIONS

(Department of Telecommunications)

RESOLUTION

New Delhi, the 12th September, 2019

S.O. 3261(E).—Appointing Authority, Authority competent to impose penalty/Appellate Authority of Gr. B (Non-Gazetted) and Gr. C sanctioned posts of Telecom Accounts and Finance service in CGCA/CCA/NICF

Sl.No.	Nature of Powers	Appointing Authority	Extent of Powers		Appellate Authority
			Authority competent to impose penalty and penalties which it may impose (with reference to item numbers in Rule 11 of CCS (CCA) Rules)		
			Authority	Penalties	
(1)	(2)	(3)	(4)	(5)	(6)
	(i) Appointing Authority/ Authority competent to impose penalty/Appellate authority of Telecom. Accounts & Finance Gr. B (Non-Gazetted) and Gr. C posts sanctioned in CGCA office	Joint CGCA (Coordination & Administration)	Joint CGCA (Coordination & Administration)	All	Additional CGCA
	(ii) Appellate authority of other Gr. B (Non-Gazetted) and Gr. C posts of Telecom. Accounts & Finance sanctioned in CCA offices/NICF				Additional CGCA

Note : The amendment issued vide the above resolution is in continuation of the Gazette Notification No. S.O. 830(E) dated 09th April, 2010 and in supersession of all previous references on this matter in respect of all the above post.

[F.No. 33-26/2016-SEA-III (Pt.)]

ABHAY KUMAR SINGH, Dy. Director General (E&T)

No.03-04/2010-SEA-1
Government of India
Ministry of Communications & Information Technology
Department of Telecommunications
Sanchar Bhavan, 20, Ashoka Road
New Delhi-110001

Dated: 23-12.2010

OFFICE MEMORANDUM

Sub: Delegation of Administrative Powers to various officers in the CCA Units of DOT.

Approval of the competent authority is hereby conveyed for the delegation of Administrative Powers to different levels of officers in the CCA Units to the extent indicated in the Annexure-I. This is in supersession of all previous delegations on the matter.

2. The exercise of the Administrative Powers will be subject to all the usual conditions as laid down in the manuals as well as instructions issued from time to time.
3. This order will come into force with immediate effect.

Encls: As above.


(A.R. SINHA)
Director (SEA)
2303 6728

Copy to:

1. All Pr. CsCA/CsCA/GM, NICF
2. PS to Member(F), TC
3. PSO to Advisor(F), DoT
4. Sr. DDG(Vig.), DoT Hqs.
5. All Sr. DsDG/DsDG of Finance and Accounts side in DoT Hqs./Jt. Administrator(F), USOF, DoT Hqs.
6. All Directors of Finance & Accounts side in DoT Hqs.
7. US (SEA), DoT Hqs.
8. Guard File/Spare


Annexure-I

ADMINISTRATIVE POWERS IN CCA UNITS

S. No	Nature of Powers	Extent of Powers		Jt.CCAs Dy.CCAs In CCA Units
		HAG officers	SAG Officers/JAG officer where they are heading the Unit	
(1)	(2)	(3)	(4)	(5)
1	Sanction of Leave(Except Study Leave)	Full Powers	Full Powers	Jt.CCA (Admn.): Full Powers for Officers upto STS, Dy.CCA (Admn) for Gr.C and Gr.D staff in CCA Unit Jt.CCA's case will be submitted to CCA
2	Approval of Tour programme within India Sanction/approvals of local journeys and tours performed by Heads of CCAs within their territorial jurisdiction	Full Powers (i) Heads of CCA units will be their own controlling officers w.r.t. sanction/approval for tours within their territorial jurisdiction. (ii) When the Heads of CCA are directed by the HQ to be on tour on official duty outside the circle jurisdiction	Full Powers Heads of CCA units will be their own controlling officers w.r.t. sanction/ approval for tours within their territorial jurisdiction. (ii) When the Heads of CCA are directed by the HQ to be on tour on official duty outside the circle jurisdiction	Nil
3	Grant of TA Adv. And passing TA bills of the Sub-ordinate staff	Full Powers Heads of CCA <i>units</i> can draw TA Adv. for themselves Pass the TA Bills in the self cases as indicated in item no2. Heads of CCAs can also draw TA Adv. for themselves Pass the TA Bills in the inter circle cases once the tour is approved by the DOT Hqrs.	Full Powers Heads of CCA units (SAG level only) can draw TA Adv. for themselves Pass the TA Bills in the self cases as indicated in item no2. Heads of CCAs units can also draw TA Adv. for themselves Pass the TA Bills once the tour is approved by the DOT Hqrs.	Nil
4	Sanction of Loans & Adv. to Staff	Full Powers	Full Powers	Nil

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(1)	(2)	(3)	(4)	(5)
5	GPF Advance/ withdrawal GPF Advances for Heads of CCA Units.	Full Powers Full Powers	Full Powers Full Powers	Nil
6	Medical Adv./ Settlement of Bills Medical Advance for Heads of CCA	Full Powers as per CGHS/CSMA Medical Rules Full Powers as prescribed in CS MA Rules & CGHS Rules for Medical Advances-. Settlement of Medical bills will be dealt at CCA Unit level as per the CGHS rates and other rulings on the subject Permission to undergo any tests in CGHS recognized diagnostic centers: Full Powers when prescribed by CGHS/P&T Dispensary.	Full Powers as per CGHS/CSMA Medical rules Full Powers as prescribed in CS MA Rules & CGHS Rules for Medical Advances. Settlement of Medical bills will be dealt at CCA Unit level. Permission to undergo any tests in CGHS recognized diagnostic centers: Full Powers when prescribed by CGHS/P&T Dispensary.	Nil
7	Activities requiring permission Under Conduct Rules, 1964 i.r.o. subordinate staff	Full Powers	Full Powers	Nil
8	Issue of NOC for obtaining Passport/ Issue of Identity Certificate for obtaining Passport	Full powers	Full powers	Nil.
9	Issue of NOC for going abroad	No Powers All cases will be Dealt in DOT HQrs	No Powers All cases will be Dealt in DOT HQrs	Nil
10	Disciplinary proceedings under CCS(CCA) Rules & Conduct Rules	The Powers have already notified vide Gazette Notification No. S.O. 830(E) dated 9-04-2010 (copy enclosed)		



(1)	(2)	(3)	(4)	(5)
11	Sanction of OSTC/RSTC/ Mobile Phones. Internet facility and Broadband facility for office Telephones (These powers will be exercised as per approved entitlement for various grades by the HQs .)	Full Powers Full Powers	Full Powers Full powers	Nil Nil
12	Staff Welfare Activities	Full Powers	Full powers	Nil
13	Appointment of AAO, Gr.'C' and Gr.'D' staff on Deputation basis	Full Powers	Full Powers	Nil
14	Appointment of Accounts Officers On deputation Basis. (*)	Full powers	Full powers	Nil
NOTE:- (*) (i)There is no need to send a select panel to DoT Hqs. for approval. (ii)Prior permission of DoT Hqs. is required to be obtained for filling up of vacant posts of Accounts Officers.				
15	Appointment Of PS/PA/Stenos Gr. 'B' & 'C' on deputation basis	Full Powers	Full Powers	Nil
16	Local officiating promotions in different grades of IP&TAF Service	Existing powers delegated to CCA Units vide letters No. 48-1/2003-SEA dated 6-11-2003 and No.. 33-14/2002-SEA-I dated 27-11-2003 are retained		

Note:-

(1) In the case of item listed from 1 to 6, in the Units headed at the HAG level (Pr. CCA), CsCA can exercise the full powers as delegated to the Pr. CCA for the subordinate staff. The case pertaining to the CCA shall be dealt with by the Pr. CsCA.

(2) All the cases pertaining to the Heads of CCA units will be dealt in the DoT HQs. except where otherwise have been stated.



No.03-04/2018-SEA-I
 Government of India
 Ministry of Communication
 Department of Telecommunications
 Sanchar Bhavan, 20 Ashoka Road,
 New Delhi-110001.

Dated: 27:07:2018

OFFICE MEMORANDUM

Sub: Delegation of Administrative Powers to Controller General of Communication Accounts (CGCA).

Approval of competent authority is hereby conveyed for the delegation of following Administrative Powers to Controller General of Communication Accounts (CGCA), DoT:-

S. No	Nature of Powers	Extent of Powers			
		CGCA (Apex)	Addl. CGCA (HAG+)	Jt. CGCA (Co-ordination) (SAG)	Dy.CGCA (Admn.) (JAG)
1	Sanction of Leave Note- The Case of Ex-India Leave, Leave Preparatory to Retirement, Study Leave and CCL of all IP&T AFS Gr.'A' officers will be dealt in DoT Hqrs. -Copy of Sanction of Leave beyond 45 days in r/o Gr'A' Officers will be intimated to DoT Hqrs.	Full Powers Leave of CGCA is to be sanctioned by DoT Hqrs.	Full Powers Addl. CGCA's case will be submitted to CGCA	Full Powers Jt. CGCA's case will be submitted to Addl. CGCA	Dy.CGCA (Admn.):- Full Powers for Officers upto STS, Asst. CGCA (Admn) Full power for Gr.C staff in CGCA Dy. CGCA's case will be submitted to Jt. CGCA
2	Approval of Tour programme within India	Full Powers Tours of CGCA will be approved by DoT Hqrs.	Full Powers Addl. CGCA's case will be submitted to CGCA.	Full Powers Jt. CGCA's case will be submitted to Addl. CGCA	Nil
3	Grant of TA Adv. And passing TA bills of the Sub-ordinate staff	Full Powers CGCA can draw his own TA Advance and pass his own TA Bills once the tour is approved by the DOT Hqrs.	Full Powers Addl. CGCA's case will be submitted to CGCA	Full Powers Jt. CGCA's case will be submitted to Addl. CGCA	Nil
4	Sanction of Loans & Advances.	Full Powers Loans & Advances of CGCA shall be sanctioned by DoT Hqrs.	Full Powers Addl. CGCA's case will be submitted to CGCA	Full Powers Jt. CGCA's case will be submitted to Addl. CGCA	Nil

S. No	Nature of Powers	Extent of Powers			
		CGCA (Apex)	Addl. CGCA (HAG+)	Jt. CGCA (Co-ordination) (SAG)	Dy.CGCA (Admn.) (JAG)
5	GPF Advance/ withdrawal	Full Powers GPF Advance/ withdrawal of CGCA will be sanctioned by DoT Hqrs.	Full Powers Addl. CGCA's case will be submitted to CGCA	Full Powers Jt. CGCA's case will be submitted to Addl. CGCA	Nil
6	LTC Advance/Settlement of Claims	Full Powers CGCA can draw his own LTC advance after leave for LTC has been sanctioned by DoT Hqrs. However, the settlement of LTC claims of CGCA will be dealt by DoT Hqs.	Full Powers Addl. CGCA's case will be submitted to CGCA	Full Powers Jt. CGCA's case will be submitted to Addl. CGCA	Nil
7	Medical Adv./ Settlement of Bills Medical Advance for CGCA	Full Powers as per CGHS/CSMA Medical Rules Full Powers as prescribed in CSMA Rules & CGHS Rules. for Medical Advances- Settlement of Medical bills will be dealt at CGCA Office as per the CGHS rates and other rulings on the subject Permission to undergo any tests in CGHS recognized diagnostic centers:- Full Powers when prescribed by CGHS/P&T Dispensary.	Full Powers as per CGHS/CSMA Medical rules	Full Powers as per CGHS/CSMA Medical rules	Nil
8	Activities requiring permission Under Conduct Rules, 1964 i.r.o. subordinate staff	Full Powers The cases pertaining to CGCA will be dealt in DOT Hqrs.	Full Powers The cases pertaining to ACGCA will be submitted to CGCA.	Full Powers The cases pertaining to Jt. CGCA will be submitted to ACGCA.	Nil



S. No	Nature of Powers	Extent of Powers			
		CGCA (Apex)	Addl. CGCA (HAG+)	Jt. CGCA (Co-ordination) (SAG)	Dy.CGCA (Admn.) (JAG)
9	Issue of NOC for obtaining Passport/ Issue of Identity Certificate for obtaining Passport	Full powers The Cases pertaining to CGCA will be dealt in DOT Hqrs.	Full powers The Cases pertaining to ACGCA will be submitted to CGCA.	Full powers The Cases pertaining to Jt. CGCA will be submitted to ACGCA.	Nil.
10	Issue of NOC for going abroad	No Powers Note-All cases of IP&T AFS will be dealt in DOT Hqrs.	Nil	NIL	Nil
11	Disciplinary proceedings under CCS(CCA) Rules & Conduct Rules	The Powers already notified vide Gazette Notification No. S.O. 830(E) dated 9-04-2010 (copy enclosed) will be modified as per prescribed procedure.			
12	Staff Welfare Activities	Full Powers	Full powers	Full powers	Nil
13	Appointment of AAO on Deputation basis	Full Powers	Full Powers	NIL	Nil
14	Appointment of Accounts Officers on deputation basis (*)	Full powers	Full powers	Nil	Nil
		NOTE:- (*) (i) There is no need to send a select panel to DoT Hqs. for approval. (ii) Prior confirmation of DoT Hqs/DoP Hqs regarding vacancy position is required to be obtained before filling up of vacant posts of Assistant Accounts Officers and Accounts Officers.			
15	Appointment Of PS/PA/Stenos Gr. 'B' & 'C' on deputation basis.	Full Powers	Full Powers	Nil	Nil
16	Local officiating promotions in different grades of IP&TAF Service	Full Powers as per the eligibility conditions prescribed by DoT Hqrs. for making local officiating promotion upto JAG level in various Grades of IP&T AFS.	Full Powers as per the eligibility conditions prescribed by DoT Hqrs. for making local officiating promotion upto JAG level in various Grades of IP&T AFS.	Nil	Nil
17	Appointments of Gr.'C' staff	Full Powers	Nil	Nil	Nil



2. The exercise of the Administrative Powers will be subject to all usual conditions as laid down in the manuals as well as instructions issued from time to time.
3. This order will come into force with immediate effect.

Manish
27/7/18

(Manish Kumar Gupta)
Director (SEA)
Tele : 23036059

Copy to:

1. PPS to Secretary (T).
2. PPS to Member [F], TC.
3. PS to Advisor [F], DoT.
4. CGCA/ACGCA.
5. Sr. DDG (LFP), DoT/ Sr. DDG (PAF), DoP/DG NICF.
5. CVO, DoT Hqrs.
6. All DDsG Accounts and Finance Side DoT Hqrs/Jt. Administrator(F), USOF.
7. All Pr. CsCA/CsCA.
8. ADG (Fin.), DoT Hqrs.
9. US (SEA-II), DoT Hqrs.
10. Guard File.

No. 03-04/2018-SEA-I
 Government of India
 Ministry of Communications
 Department of Telecommunications
 Sanchar Bhawan, 20, Ashoka Road, New Delhi-110001

Dated 16.04.2019

OFFICE MEMORANDUM

Sub: Delegation of Administrative powers to CGCA-reg.

A reference is invited to this office OM no. 3-04/2010-SEA-I dated 10.03.2015 wherein approval of competent authority was conveyed for the delegation of Administrative Powers to Pr. CsCA as Regional Heads with respect to CsCA/ Jt. CsCA (where they head the CCA Offices) under their respective designated region and subsequent clarifications issued vide this office OM No. 3-04/2010-SEA-I dated 20.04.2015.

2. CGCA has been declared Reporting Officer of Pr. CsCA/ CsCA/ Jt. CsCA (where they head the CCA Offices) vide this office OM No. 03-02/2010-SEA-I dated 04.12.2018.

3. Accordingly the matter has been reviewed by the Competent Authority and in suppression to the above OMs (mentioned in Para-1) the Administrative Powers are now delegated to CGCA with respect to Pr. CsCA/CsCA/ Jt. CsCA (where they head the CCA Offices) to the extent as mentioned below:

S. No.	Nature of Powers	Extent of Powers delegated to CGCA with respect to Pr. CsCA/CsCA/ Jt. CsCA (where they head the CCA Offices)
1	Sanction of Leave	<p>Full Powers for sanction of Leave upto 30 days and cases of extension of leave upto 15 days.</p> <p>However, full Powers for sanction of CL in respect of CCA/ Jt. CCA (where they head the CCA Offices) under their respective designated regions will remain with Pr. CsCA. But Casual Leave in respect of Pr. CsCA will be sanctioned by CGCA.</p> <p>Note- The case of Ex-India Leave, Leave Preparatory to Retirement, Study Leave and CCL of all IP&TAFS Gr. "A" officers will be dealt in DoT HQ.</p>
2	Approval of Tour program	<p>Full Powers.</p> <p>However, in self cases, Pr. CsCA will be their own controlling officers w.r.t. sanction/approval for tour within their designated region. But approval of tour programme outside the designated region will be dealt in CGCA.</p> <p>Note- At the end of tour in the region a brief report will invariably be sent to CGCA and Advisor (F) by Pr. CCA.</p>

		<u>TA Advance & Settlement of Claims w.r.t. Tour Programme-</u> In self cases, Pr. CsCA can draw TA Advance for themselves and pass the TA Bills for- i) Tour within their designated region. ii) Tour outside their designated region once the tour is approved by CGCA.
3	LTC Advance/ Settlement of Claims	Full Powers. However, the LTC advance cases of Pr. CsCA/ CsCA/ Jt. CsCA (where they head the CCA Offices) after sanctioning of leave for LTC by CGCA, will be dealt at the level of respective Pr. CsCA/ CsCA/ Jt. CsCA (where they head the CCA Offices) without referring the case to CGCA. But, the settlement of LTC claims of Head of CCA Offices will be dealt in CGCA.

4. For the above said purpose Service Book of Pr. CsCA/CsCA/Jt. CsCA (where they head the CCA Offices) shall be maintained in the O/o CGCA.

5. The link officer arrangement of CsCA/ Jt. CsCA where they head the CCA Offices within their designated region, shall be decided by the Pr. CsCA concerned.

6. The exercise of the Administrative Powers will be subject to all the usual conditions as laid down in the manuals as well as instructions issued from time to time.

7. This order will come into force with immediate effect.

8. This issues with the approval of Competent Authority.



(O.P. Jairath)
ADG (SEA-I)

Copy to:

1. PPS to Member [F], DCC, New Delhi.
2. PS to CGCA/ Additional CGCA.
3. PS to Advisor [F], Department of Telecom, New Delhi.
4. CVO, DoT Hq.
5. DG NICF/ Additional Administrator, USOF/All DDsG Accounts and Finance Side DoT Hq.
6. All Head of the CCA Offices.
7. Under Secretary (SEA-II), DoT Hq.
8. Guard file/Spare copy

No. 18-05/2021-SEA-I
 Government of India
 Ministry of Communications
 Department of Telecommunications
 Sanchar Bhawan, 20, Ashoka Road, New Delhi-110001

Dated: 06.09.2021

Sub: Delegation of Administrative Powers to Pr. CsCA to enable discharge their regional responsibilities- reg.

Approval of the Competent Authority is hereby conveyed for the delegation of following administrative powers to the Pr. CsCA for discharging their regional responsibilities given over and above their Head of Office responsibilities-

Sl. No.	Nature of Powers	Extent of Powers delegated to Pr. CCA w.r.t. CsCA/ Jt. CsCA (where heading the CCA Unit) in their region
1	Sanction of Leave	Power for sanction of - i. EL/HPL upto 15 days. ii. CL/RH/Station Leave. Note: -Sanction copy of leave shall be endorsed to CGCA.
2	Approval of tour programmes	i. Full powers for sanction/ approval of journeys of CsCA/ Jt. CsCA (where heading the CCA Unit) outside their circle but within designated region, under intimation to CGCA. ii. Tour programmes of CsCA/ Jt. CsCA (where heading the CCA Unit) outside the designated region will be approved by CGCA. iii. In the case of vacancy of Pr. CCA post, tour approval will be given by CGCA. iv. In self-cases, Pr. CsCA will be their own controlling officers, w.r.t. sanction/ approval of tour within their designated region under intimation to CGCA. However, approval of CGCA will be obtained for tour programmes outside the designated region.


 06/09/2021

		<p><u>TA Advance and settlement of claims w.r.t. Tour Programme-</u></p> <ol style="list-style-type: none"> i. Full powers in case indicated in 2 (i) & 2 (ii) above. ii. In self cases, Pr. CsCA can draw TA advance for themselves and pass the TA Bills for- <ol style="list-style-type: none"> a. Tour within their designated region. b. Tour outside their designated region once the tour is approved by CGCA.
3	Internal Audit	<p>Full powers to conduct the Internal Audit of the office of CsCA under the region and monitor the IA work of CCA offices in the manner as outlined in the operating procedure to OM NoF.No.1-12/2020-2021-IA/2942 dated 13- 11-2020. Pr. CCA will also submit a copy of report to O/o CGCA.</p>
4	Coordination	<ol style="list-style-type: none"> i. Conduct the periodical review of CCA offices in the Region through visit SWR etc. and participate in the half yearly review meetings conducted by CGCA. Visit report of CCA offices by Pr. CCA to be invariably submitted to O/o CGCA. ii. Monitor the assessment works of decentralized licenses in CCA offices of the region for timely completion as per rule. <p>Note-</p> <p>I. CGCA office may design a format for collecting important data/statistics to monitor the work of CsCA. The existing SWR may be split in two parts one going to O/o CGCA with copy to Pr. CCA and another part for Pr. CCA who will consolidate the data in part two and submit a consolidated report of the region to CGCA.</p> <p>II. Coordination of Review Meeting of the region is to be conducted by O/o CGCA under intimation to DoT Hq. who may send representatives.</p>


 06/10/2021

2. A Regional Monitoring Cell (RMC) shall be constituted under each Pr. CCA to enable discharging regional responsibilities of Pr. CCA. It may be constituted by rationalization of existing posts in Pr. CCA offices. It may have one Dy. CCA/ ACCA/ Sr. AO assisted by a AAO and a SA/JA/LDC. The RMC will work directly under Pr. CCA.

3. Pr. CsCA are head of their respective offices and for the purpose of discharging their additional regional responsibilities, the jurisdiction of Pr. CsCA shall be the same as mentioned in Para 2 of this office order no. 03-04/2010-SEA-I dated 28.12.2010 issued on the subject 'Mechanism for evolving/ replicating best practices in CCA Units' subject to following modifications-

(i) Due to bifurcation of O/o Pr. CCA Andhra Pradesh into CCA Andhra Pradesh (Vijaywada) and Pr. CCA Telangana (Hyderabad); CCA Andhra Pradesh will be under the jurisdiction of Pr. CCA Telangana.

(ii) Due to bifurcation of O/o Pr. CCA Maharashtra into Pr. CCA Mumbai and CCA Maharashtra & Goa; CCA Maharashtra & Goa will be under the jurisdiction of Pr. CCA Mumbai.

4. The exercise of the Administrative Powers will be subject to all the usual conditions as laid down in the manuals as well as instructions issued from time to time.

5. This order will come into force with immediate effect.

6. This issues with the approval of Competent Authority.

Swati Shahi
06/09/2017
(Swati Shahi)
Director (SEA)
Ph. 23036059

Copy to:

1. PSO to Secretary (T)
2. Sr. PPS to Member (F), DCC
3. PS to CGCA/Addl. CGCA.
4. Sr. PPS to Advisor(F), DoT
5. CVO, DoT Hqs. /Sr. DDG (PAF) DoP Hqs/ DG (NICF)/ Addl. Administrator, USOF/ All DDsG Accounts & Finance side, DoT Hqs.
6. All Pr. CsCA & CsCA, DoT.
7. US (SEA-II), DoT Hqs-for uploading the order on DoT website.
8. Guard File/Spare.

No.3-01/2015-SEA-I
Government of India
Ministry of Communication & Information Technology
Department of Telecommunications
Sanchar Bhawan 20 Ashoka Road
New Delhi-110001

04:03:2015

OFFICE MEMORANDUM**Sub.: Delegation of Administrative Powers to DG, NICF.**

The undersigned is directed to refer to this office OM No. 3-04/2010-SEA-I dated 28-12-2010 and subsequent OMs dated 14-07-2011 and 11-10-2011 on the above subject.

2. Further consequent upon temporary diversion of HAG post of Pr. CCA, TN Chennai, to NICF vide this office order No. 19-01/2009-SEA-I dated 19-01-2015 and designated as DG, NICF, the existing SAG level post in NICF, Ghaziabad, has been re-designated as DDG, NICF, vide this office order dated 22-01-2015.

3. In view of above, the matter of delegation of administrative powers to DG NICF has been reviewed and it has been decided to modify the administrative powers already delegated to DG, NICF vide above said OMs to the extent mentioned below:-

(I) **LTC:-**

S. No.	Nature of Powers	Extent of Powers to DG, NICF
1.	LTC Advance/ Settlement of Claims	Full Powers The cases of LTC advance to DG, NICF, (after sanctioning of leave for LTC by DoT HQ.) will be dealt at the level of DG, NICF, without referring the case to DoT HQ. However, the settlement of LTC claims of DG, NICF, will be dealt in DoT Hqs.

Contd. On page-2-

-2-

(II) In the case of above said item and items listed from 1 to 6 in the Administrative Powers of DG, NICF delegated vide this office OM No. 03-04/2010-SEA-I dated 28-12-2010, DDG, NICF, can exercise the full powers as delegated to the DG, NICF for the subordinate staff. The case pertaining to the DDG, NICF shall be dealt with by the DG, NICF

(III) All the cases pertaining to the DG, NICF, will be dealt in the DoT Hqs. except where otherwise have been stated.

4. For the above said purpose, the Service Book of DDG, NICF, will be maintained in O/o DG, NICF.

5. The exercise of the Administrative Powers will be subject to all the usual conditions as laid down in the manuals as well as instructions issued from time to time.

6. This order will come into force with immediate effect.

7. This issues with the approval of competent authority.


(Rajeev Kandpal)
Director (SEA)
2303 6728

Copy to:-

1. PPS to Member (F), TC.
2. PSO to Advisor (F), DoT.
3. CVO DoT Hqs.
4. All Sr, DsDG/DsDG of Finance and Accounts side in DoT Hqs./Jt. Administrator(F), (USOF), DoT Hqs.
5. DG, NICF, DoT.
6. All Pr CsCA/CsCA, DoT.
7. All Director of Finance & Accounts side in DoT Hqs.
8. ADG (SEA-I)/US (SEA-II), DoT Hqs.
9. Guard File/Spare.

No. 03-04/2010-SEA-I
Government of India
Ministry of Communications
Department of Telecommunications
Sanchar Bhawan, 20, Ashoka Road,
New Delhi-110001

Dated: 24.02.2021

OFFICE MEMORANDUM

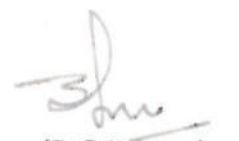
Sub: Delegation of Administrative Powers in the O/o DG NICF.

The undersigned is directed to refer this office OM No. 3-04/2010-SEA-I dated 28.12.2010 & No. 3-01/2015-SEA-I dated 04.03.2015 on the above cited subject and to convey that the matter of delegation of administrative powers to Directors (JAG Level) posted in the O/o DG NICF has been reviewed and it has been decided by the Competent Authority to delegate the leave sanctioning powers to Director in r/o subordinate staffs to the extent as mentioned below-

Sl No.	Nature of Powers	Extent of Powers
1	Sanction of Leave	Director (Admn), O/o DG NICF - for officers upto STS level including Gr. C Staff posted in O/o DG NICF

2. However, the cases Of Ex-India leave, Leave Preparatory to Retirement, Study Leave and CCL of all IP&TAFS Gr. 'A' officers will be dealt in DoT Hq.

3. This issues with the approval of Competent Authority.


(R C Kumar)
ADG (SEA-I)
Ph. 23036290

Copy to:

1. PPS to Members (F), DCC
2. PS to CGCA/Addl. CGCA.
3. PS to Advisor(F), DoT
4. CVO, DoT Hqs./Sr. DDG (PAF) DoP Hqs/ DG (NICF)/ Addl. Administrator, USOF/ All DDsG Accounts & Finance side, DoT Hqs.
5. All Pr. CsCA & CsCA, DoT.
6. US (SEA-II), DoT Hqs-for uploading the order on DoT website.
7. OL Section for Hindi Translation.
8. Guard File/Spare.

No. 24-06/2011-SEA-II
Government of India
Ministry of Communications & IT
Department of Telecommunications
Sanchar Bhavan, Ashoka Road, New Delhi – 110001.

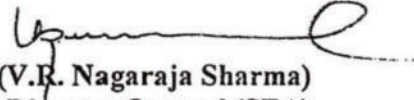
Dated :- 4th August, 2011.

OFFICE MEMORANDUM

Subject - Sanction of Child Care Leave in respect of IP&T AFS Group 'A' officers-regarding.

It has been decided that Child Care Leave in respect of IP&T AFS Group 'A' officers will be sanctioned in DoT HQ only so that alternative arrangement for long term vacancies is appropriately planned. The applications submitted by the officers for sanction of CCL may be forwarded indicating the details of CCL availed during the current calendar year.

2. This issues with the approval of Member (F), Telecom Commission.


(V.R. Nagaraja Sharma)
Asstt. Director General (SEA)
Ph. 23036213.

To

1. All Heads of Controller of Communication Accounts,
Department of Telecommunications/ DG, NICF.
2. DDG (PAF), Dak, Bhawan, New Delhi-with a request to appropriately bring to the notice of leave sanctioning authorities in respect of IP&TAFS Group 'A'.

**No.33-10/2018-SEA-III
GOVERNMENT OF INDIA
MINISTRY OF COMMUNICATIONS
DEPARTMENT OF TELECOMMUNICATIONS
Room No.1012, SEA - III Section,
Sanchar Bhawan, New Delhi-110 001.**

Dated: 23.05.2018

OFFICE MEMORANDUM

The sanctioned strength for the posts of Senior Accountants/Junior Accountants, Lower Division Clerks & Multi Tasking Staff in the Pr. CCA/ CCA/ DG-NICF/ DOT-HQ/ CGCA offices has been reviewed by the Competent Authority. It has now been decided to rationalize and re-allocate the posts of Senior Accountants/Junior Accountants, Lower Division Clerks & Multi Tasking Staff in different offices of Department of Telecommunications, based on the existing workload.

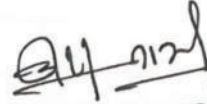
2. Accordingly, the approved sanctioned strength of the Pr. CCA/ CCA/ DG-NICF/ DOT-HQ/CGCA after rationalization is as below:-

S. No.	Name of the Circle	Sanctioned Strength before rationalization			Sanctioned Strength after rationalization		
		SA/JA	LDC	MTS	SA/JA	LDC	MTS
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
1	Andaman & Nicobar	2	1	2	4	4	2
2	Andhra Pradesh	81	29	7	42	15	4
3	Assam	20	8	6	20	8	6
4	Bihar	35	11	6	35	11	6
5	Chhattisgarh	20	8	5	20	8	5
6	Delhi	74	31	7/(+) 25	74	31	7
7	Gujarat	56	22	6	50	22	6
8	Haryana	18	7	6	18	7	6
9	Himachal Pradesh	19	8	6	19	8	6
10	Jammu & Kashmir	15	6	5	15	6	5
11	Jharkhand	18	7	6	18	7	6
12	Karnataka	60	21	6	50	18	6
13	Kerala	40	15	6	40	15	6
14	Kolkata	40	16	7	40	16	7
15	Madhya Pradesh	40	15	6	40	15	6
16	Maharashtra	83	35	7	83	35	7
17	North East - I & II	14	6	6	20	10	6
18	Odisha	30	12	6	30	12	6
19	Punjab	32	16	6	32	16	6
20	Rajasthan	37	15	6	37	15	6
21	Tamil Nadu	70	23	7	60	20	7
22	Telengana	0	0	0	39	14	3
23	UP (East)	47	22	6	45	21	6
24	UP (West)	28	13	6	28	13	6

Handwritten signature and date: 23/5/18

25	Uttrakhand	13	5	5	15	5	5
26	West Bengal	50	20	7	47	17	7
27	NICF	15	5	7	15	7	12
28	DoT Headquarter	17	20	0	20	11	0
29	CGCA, New Delhi	0	0	0	18	10	20
		974	397	181	974	397	181

3. This issues with the approval of Member (Finance), Telecom Commission.


[O P JAIRATH] 23/5/18
Assistant Director General (SEA)

Copy to -

1. PPS to Member (Finance), DoT HQ
2. PS to Advisor (Finance), DoT, HQ
3. PS to CGCA
4. DDG (Establishment & Training), DoT HQ
5. Director (SEA), DoT HQ
4. All Pr. CCA/ CCA/ DG-NICF/ PAO-DOT-HQ/ Pay Bill-DOT-HQ for necessary action.

Government of India
Ministry Of Communications
Department Of Telecommunications
Office of Controller General Of Communication Accounts
NICF Campus, Ghitorni, New Delhi-110047

F.No. 25-12/2019/Admin V/486

Dated 06 /06/2019

OFFICE MEMORANDUM

Sanction strength for the Posts of Stenographer Grade-II (Group "C") ,Stenographer Grade-I (Group B, Non Gazetted) and Stenographer (PS), Group –B (Gazetted) in the Pr. CCA/CCA/DG-NICF/DoT HQ/CGCA has been reviewed.

The competent authority has decided for rationalization of the sanctioned posts O/o Pr. CCA/CCA/ DG-NICF/DoT HQ/CGCA as shown below. The addition and reduction in the sanctioned strength is shown in column no. 5 of the table.

Table No. 1 : Rationalization of Posts of Stenographer Cadre.

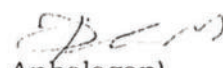
S.No (1)	CCA Office (2)	Sanctioned strength before rationalization (3)			Sanctioned Strength after rationalization (4)			Net effect of rationalization (5)		
		Non Gazetted		Gazetted	Non Gazetted		Gazetted	Non Gazetted		Gazette d
		Gr.C	Gr B	Gr B	Gr C	Gr B	Gr B	Gr C	Gr B	Gr B
1.	Andman & Nikobar	1	0	0	0	0	0	(-) 1	0	0
2.	Andhra Pradesh	1	1	1	1	1	1	0	0	0
3.	Assam	1	0	0	1	0	0	0	0	0
4.	Bihar	1	1	0	1	1	0	0	0	0
5.	Chhatisgarh	1	1	0	1	1	0	0	0	0
6.	Delhi	2	1	1	2	1	1	0	0	0
7.	Gujrat	1	1	0	1	1	0	0	0	0
8.	Haryana	1	0	0	1	0	0	0	0	0
9.	Himachal Pradesh	1	0	0	1	0	0	0	0	0
10.	Jammu & Kashmir	1	0	0	1	0	0	0	0	0
11.	Jharkhand	1	0	0	1	0	0	0	0	0
12.	Karnataka	1	1	0	1	1	0	0	0	0
13.	Kerela	1	1	0	1	1	0	0	0	0
14.	Kolkata	1	1	0	1	1	0	0	0	0
15.	Madhya Pradesh	1	1	0	1	1	0	0	0	0
16.	Maharashtra & Goa	1	1	1	1	1	1	0	0	0
17.	Mumbai	1	0	0	1	0	0	0	0	0
18.	North East-I &II	1	0	0	0	0	0	(-) 1	0	0
19.	Odisha	1	1	0	1	1	0	0	0	0

20.	Punjab	1	0	0	1	0	0	0	0	0
21.	Rajasthan	1	1	0	1	1	0	0	0	0
22.	Tamil Nadu	1	2	0	1	1	0	0	(-1)	0
23.	Telangana	1	0	0	1	0	0	0	0	0
24.	UP (East)	1	1	0	1	1	0	0	0	0
25.	UP (West)	1	1	0	1	1	0	0	0	0
26.	Uttarakhand	1	0	0	1	0	0	0	0	0
27.	West Bengal	1	1	0	1	1	0	0	0	0
28.	NICF	1	2	0	1	1	0	0	(-1)	0
29.	DOT HQ	0	0	0	0	0	0	0	0	0
30.	CGCA	3	2	1	5	4	1	(+2)	(+2)	0
	Total	32	21	4	32	21	4			

Note:- One Post of Stenographer Grade II" will be re-allocated to the office of CGCA with its incumbent from the O/o Jt. CCA Andman & Nicobar.

1. Roaster Register of Stenographer Cadre may be maintained as per revised sanctioned strength of the particular CCA Office.
2. Necessary remarks to this effect may be recorded in the establishment register.
3. Copy of original sanction orders, retention orders, BSNL/MTNL, confirmation letters may be sent by the office from where the posts have been forwarded to the concerned recipient office.

This issues with the approval of competent authority.


 (S. Anbalagan)
 Dy. CGCA

Phone No. 011-26502441

Fax 011-26503916

e-mail. Anbalagan.siva@gov.in

copy to :

1. PS to CGCA
2. PS to Addl. CGCA
3. Jt.CCA (TN)/DG NICF/Jt.CCA(A&N)/Jt.CCA (NE-I) for necessary action.

No. 25-10-2022/Admin V / 958
 Government of India
 Ministry of Communications
 Department of Telecommunications
 Office of Controller General of Communication Accounts
 2nd Floor, UIDAI HQ Building ,Bangla Sahib Road New Delhi - 110001
 New Delhi
 Dated 09.09.2022

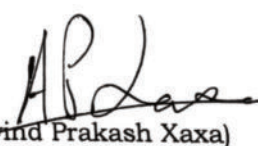
OFFICE MEMORANDUM

Subject: Downgrading of Stenographer –Grade I Posts-reg.

The undersigned is directed to convey the approval of the Competent Authority for the downgrading of five Stenographer Grade - I posts to five Stenographer Grade –II posts as detailed below:

Sl No (1)	Name of the Office (2)	Number of Posts downgraded from Stenographer Grade - I posts to Stenographer Grade-II post (3)	Sanctioned strength in Stenographer grade II cadre after downgrading of these posts (4)
1	CCA Rajasthan	1	2
2	CCA Odisha	1	2
3	NICF New Delhi	1	3
4	CCA Kerala	1	2
5	CCA Andhra Pradesh	1	2
	Total	5	

2. It is also informed that the vacancies against these posts have been reported to SSC for the vacancy year 2022.
3. This issues with the approval of the Competent Authority.


 (Arvind Prakash Xaxa)

Dy. CGCA

Phone: 011-23746719.

Email: dycgcacoord-dot@gov.in

To:

1. PS to CGCA
2. PS to Addl.CGCA
3. DG, NICF
4. DDG (E&A), DoT HQ.
5. CCA Rajasthan , Odisha , Kerala and Andhra Pradesh

No.25013/03/2019-Estt.A-IV
Government of India
Ministry of Personnel, Public Grievances and Pensions
Department of Personnel and Training
Establishment A-IV Desk

North Block, New Delhi-1
Dated : 28th August, 2020

OFFICE MEMORANDUM

Subject: - Periodic Review of Central Government Employees for strengthening of administration under Fundamental Rule (FR) 56(j)/(l) and Rule 48 of CCS (Pension) Rules, 1972

Instructions have been issued from time to time for undertaking periodic review of performance of Government servants with a view to ascertain whether the Government servant should be retained in service or retired from service prematurely, in public interest, as per Fundamental provisions/Rule referred in the subject cited above. In order to bring in better clarity to the existing instructions and enable uniform implementation, an effort has been made to review, consolidate and reiterate the guidelines so far issued on the subject at one place.

2. The objective of Fundamental Rule (FR) 56(j)/(l) and Rule 48 of CCS(Pension) Rules, 1972, is to strengthen the administrative machinery by developing responsible and efficient administration at all levels and to achieve efficiency, economy and speed in the disposal of Government functions. It is clarified that premature retirement of Government servants under these rules is not a penalty. It is distinct from 'Compulsory Retirement', which is one of prescribed penalties under CCS (CCA) Rules, 1965.

3. **Provisions relating to pre-mature retirement in the Fundamental Rules and CCS (Pension) Rules, 1972**

3.1 The Appropriate Authority has the absolute right to retire a Government servant under FR 56(j), FR 56(l) or Rule 48 (1) (b) of CCS (Pension) Rules, 1972 as the case may be, if it is necessary to do so in public interest.

3.2 FR 56(j) :- The Appropriate Authority shall, if it is of the opinion that it is in the public interest so to do, have the absolute right to retire any Government servant by giving him notice of not less than three months in writing or three months' pay and allowances in lieu of such notice :-

- (i) If he is, in Group 'A' or Group 'B' service or post in a substantive, quasi-permanent or temporary capacity and had entered Government service before attaining the age of 35 years, after he has attained the age of 50 years;
- (ii) In any other case after he has attained the age of 55 years.

3.3 FR 56(l) :- Notwithstanding anything contained in clause (j), the Appropriate Authority shall, if it is of the opinion that it is in the public interest to do so, have the absolute right to retire a Government servant in Group C service or post who is not governed by any pension rules, after he has completed thirty years' service by giving him notice of not less than three months in writing or three months' pay and allowances in lieu of such notice.

3.4 Rule 48 (1) (b) of CCS (Pension) Rules, 1972 :- At any time after a Government servant has completed thirty (30) years' qualifying service, he may be required by the Appointing Authority to retire in the public interest and in the case of such retirement, the Government servant shall be entitled to a retiring pension, provided that the Appointing Authority may also give a notice in writing to a Government servant at least three months before the date on which he is required to retire in the public interest or three months' pay and allowances in lieu of such notice.

4. Time Schedule to be followed :- The time schedule given in the following table, shall be followed for undertaking the exercise of review of performance of Government servants :-

Quarter in which review is to be made	Cases of Government servants, in the quarter indicated below to be reviewed
January to March	July to September of the same year
April to June	October to December of the same year
July to September	January to March of the next year
October to December	April to June of the next year

5. Maintenance of Register :- A register of the Government servants who are due to attain the age of 50/55 years or to complete 30 years of service, has to be maintained. The register should be scrutinized at the beginning of every quarter by a senior officer in the Ministry / Department / Cadre and the review be undertaken according to the above schedule so as to ensure timely completion of the review for retention/pre-mature retirement of the Government servants.

6. Government may, at any time after a Government servant has attained the age of 50/55 years or completed 30 years of service, as the case may be, retire him pre-maturely in public interest. However, non-adherence to the time-lines as indicated in para 4 above due to certain administrative exigencies shall not take away the powers of Appropriate Authority to pre-maturely retire a Government servant under FR 56(j), 56(l) and Rule 48 of CCS (Pension) Rules, 1972. Therefore, review of a Government servant for the purposes of these Rules can be undertaken even after he has attained the age of 50/55 years in cases covered by FR 56 (j) or after he has completed 30 years of qualifying service under FR 56(l) / Rule 48 of CCS(Pension) Rules, 1972.

7. There is also no bar on the Government to review any such case again where it was decided earlier to retain the officer, but the Appropriate/Appointing Authority is of the opinion that it is expedient to undertake the review again on account of changed circumstances, in public interest. In such cases, the Appropriate Authority is expected to demonstrate visible meticulousness as such Government servants have been found effective on earlier occasion for retention in service.

8. Composition of Review and Representation Committee :-

8.1 The concerned Secretary of the Cadre Controlling Authority (CCA) will constitute Review Committees of two members at appropriate level as under :-

(i) In case of officers holding Group A posts :-

Review Committee shall be headed by the Secretary of the concerned CCA. Where there are Boards viz CBDT, CBEC, Railway Board,

Postal Board, Telecom Commission etc, the Review Committee shall be headed by the Chairman of such Board.

- (ii) **In case of Group B (Gazetted) officers :-**
Additional Secretary/Joint Secretary level officer shall head the Review Committee.
- (iii) **In the case of Non-Gazetted employees :-**
- (a) An officer of the level of Joint Secretary will head the Committee. However, in case the Appointing Authority is lower in rank than a Joint Secretary, then an officer of the level of Director/Deputy Secretary will be the head.
- (b) In the case of Non-Gazetted employees in other than centralised cadres, Head of Department/Head of the Organisation shall decide the composition of the Review Committee.

Chief Vigilance Officer, in case of Gazetted officers, or his representative in case of non-Gazetted officers, will be associated in case of record reflecting adversely on the integrity of any employee.

8.2 The composition of Representation Committee for all Government servants shall consist of :-

- (a) A Secretary to the Government of India to be nominated by the Cabinet Secretary;
- (b) Additional Secretary/Joint Secretary in the Cabinet Secretariat; and
- (c) One member nominated by the CCA.

9. **Constitution of Internal Committee :-** In addition to the above, Secretary of the CCA is also empowered to constitute an Internal Committee comprising of such officer(s) as deemed fit to assist the Review Committee. These Committees will ensure that the service record of the Government servants being reviewed, along

with a summary, bringing out all relevant information, is submitted to the Cadre Authorities at least three months prior to the due date of review.

10. Broad Criteria to be followed by the Review Committee :- The broad criteria to be followed by the Review Committee while making the recommendations are as follows:-

- (i) Government servants whose integrity is doubtful, shall be retired.
- (ii) Government servants found to be ineffective shall also be retired. The basic consideration in identifying such Government servants should be their fitness/competence to continue in the post held.
- (iii) No Government servant should ordinarily be retired on ground of ineffectiveness, if, in any event, he would be retiring on superannuation within a period of one year from the date of consideration of his case. However, in a case where there is a sudden and steep fall in the competence, efficiency or effectiveness of a Government servant, it would be open to review such a case also for premature retirement. The said instruction of not retiring the Government servant within one year on the ground of ineffectiveness except in case of sudden and steep fall in his performance is relevant only when he is proposed to be retired on the ground of ineffectiveness, but not on the ground of doubtful integrity.
- (iv) No Government servant should ordinarily be retired on ground of ineffectiveness, if, his service during the preceding 5 years or where he has been promoted to a higher post during that 5 year period, his service in the highest post, has been found satisfactory. There is no such stipulation, however, where the Government servant is to be retired on grounds of doubtful integrity. In case of those Government servants who have been promoted during the last 5 years, the previous entries in the ACRs may be taken into account if he was promoted on the basis of seniority cum fitness, and not on the basis of merit.
- (v) The entire service record of a Government servant should be considered at the time of review. The expression 'service record' refers to all relevant records and therefore, the review should not be confined to the consideration of the ACR/APAR dossier. The personal file of the Government servant may contain valuable material. Similarly, his work and

performance could also be assessed by looking into files dealt with by him or in any papers or reports prepared and submitted by him. It would be useful if the Ministry / Department/Cadre puts together all the data available about the Government servant and prepares a comprehensive brief for consideration by the Review Committee. Even uncommunicated remarks in the ACRs/APARs may be taken into consideration.

11. Important Judgements of Supreme Court

11.1 In the judgement in the case of *UOI & Col. J.N.Sinha [1571 SCR (1) 791]*, the Hon'ble Supreme Court had not only upheld the validity of FR 56(j), but also held that no show-cause notice needs to be issued to any Government servant before a notice of retirement is issued to him under the aforesaid provisions. The Apex Court held that –

"Now coming to the express words of Fundamental Rule 56(j), it says that the appropriate authority has the absolute right to retire a government servant if it is of the opinion that it is in the public interest to do so. The right conferred on the appropriate authority is an absolute one. That power can be exercised subject to the conditions mentioned in the rule.' one of which is that the concerned authority must be of the opinion that it is in public interest to do so. If that authority bona fide forms that opinion, the correctness of that opinion cannot be challenged before courts. It is open to an aggrieved party to contend that the requisite opinion has not been formed or the decision is based on collateral grounds or that it is an arbitrary decision."

11.2 In the case of *State of Gujarat vs Umedbhai M. Patel, 2001 (3) SCC 314*, Hon'ble Court held that –

"The law relating to compulsory retirement has now crystalized into definite principles, which could be broadly summarized thus:

- (i) Whenever the services of a public servant are no longer useful to the general administration, the officer can be compulsorily retired for the sake of public interest.

- (ii) Ordinarily, the order of compulsory retirement is not to be treated as a punishment coming under Article 311 of the Constitution.
- (iii) For better administration, it is necessary to chop off dead wood, but the order of compulsory retirement can be passed after having due regard to the entire service record of the officer.
- (iv) Any adverse entries made in the confidential record shall be taken note of and be given due weightage in passing such order.
- (v) Even un-communicated entries in the confidential record can also be taken into consideration.
- (vi) The order of compulsory retirement shall not be passed as a short cut to avoid Departmental enquiry when such course is more desirable.
- (vii) If the officer was given a promotion despite adverse entries made in the confidential record, that is a fact in favour of the officer.
- (viii) Compulsory retirement shall not be imposed as a punitive measure. "

12. The observations of the Supreme Court with regard to Integrity and conduct unbecoming of a Government servant

12.1 As far as integrity is concerned, the following observations of the Hon'ble Supreme Court in the case of S Ramchandra Raju vs State of Orissa {(1994) 3 SCC 424}, while upholding compulsory retirement in the case, may be kept in view :

"The officer would live by reputation built around him. In an appropriate case, there may not be sufficient evidence to take punitive disciplinary action of removal from service. But his conduct and reputation is such that his continuance in service would be a menace to public service and injurious to public interest. The entire service record or character rolls or confidential reports maintained would furnish the backdrop material for consideration by the Government or the Review Committee or the appropriate authority. On consideration of the totality of the facts and circumstances alone; the Government should form the opinion that the Government officer needs to be compulsorily retired from service. Therefore, the entire record more particularly, the latest, would form the foundation for the opinion and furnish the base to exercise the power under the relevant rule to compulsorily retire a Government officer."

12.2 While considering the aspect of integrity of an employee, all material on record, including the actions or decisions taken by the employee which do not appear to be above board, complaints received against him, or suspicious property transactions, for which there may not be sufficient evidence to initiate departmental proceedings, may also be taken into account. The judgement of the Apex Court in the case of *K. Kandaswamy vs Union Of India & Anr*, 1996 AIR 277, 1995 SCC (6) 162 is relevant here. In this case, the apex court upheld the decision of the Government and held that:-

"The rights - constitutional or statutory - carry with them corollary duty to maintain efficiency, integrity and dedication to public service. Unfortunately, the latter is being overlooked and neglected and the former unduly gets emphasised. The appropriate Government or the authority would, therefore, need to consider the totality of the facts and circumstances appropriate in each case and would form the opinion whether compulsory retirement of a Government employee would be in the public interest. The opinion must be based on the material on record; otherwise it would amount to arbitrary or colourable exercise of power."

12.3 Similarly, reports of conduct unbecoming of a Government servant may also form basis for compulsory retirement. As per the judgement of the Hon'ble Supreme Court in *State of U.P. and Others vs Vijay Kumar Jain*, Appeal (civil) 2083 of 2002:

"If conduct of a government employee becomes unbecoming to the public interest or obstructs the efficiency in public services, the government has an absolute right to compulsorily retire such an employee in public interest."

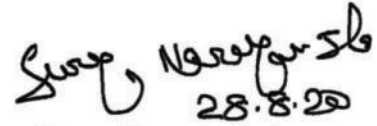
13. Approval of Appropriate/Appointing Authority :- The recommendations of Review Committee will be put up for consideration and approval of Appropriate/Appointing Authority in those cases, where it has been recommended to retire the Government servant prematurely.

14. Representation against Premature Retirement :- After issue of the orders of premature retirement, the concerned Government servant may put up representation for orders otherwise, within three weeks from the date of service of such notice / order and the matter may be placed before Representation Committee

along with fresh input, if any. The examination of the representation should be completed by the Cadre Authorities within two weeks from the date of receipt of representation. The Representation Committee considering the representation shall make its recommendations within two weeks from the date of receipt of the reference from the Cadre Authorities concerned and the Appropriate/Appointing Authority should pass its orders within two weeks from the date of receipt of the recommendations of Representation Committee.

15. In so far as the provisions which are not covered in this OM, the provisions in the earlier OMs shall continue to be applicable.

16. All Ministries/Departments are requested to follow the contents of this OM strictly and to ensure its wide circulation amongst all concerned.


28.8.20
(Surya Narayan Jha)

Under Secretary to the Government of India

Tel: 23040341

To

The Secretaries of All Ministries/Departments
(as per the standard list)

Copy to:

1. President's Secretariat, New Delhi.
2. Vice-President's Secretariat, New Delhi.
3. The Prime Minister's Office, New Delhi.
4. Cabinet Secretariat, New Delhi.
5. Rajya Sabha Secretariat/ Lok Sabha Secretariat, New Delhi.
6. The Comptroller and Auditor General of India, New Delhi.
7. The Secretary, Union Public Service Commission, New Delhi.
8. The Secretary, Staff Selection Commission, New Delhi.
9. All attached offices under the Ministry of Personnel, Public Grievances and Pensions.

10. National Commission for Scheduled Castes, New Delhi.
11. National Commission for Scheduled Tribes, New Delhi.
12. National Commission for OBCs, New Delhi. 13. Secretary, National Council (3CM), 13, Feroze Shah Road, New Delhi.
14. CVOs of all Ministries/Departments.
15. ADG (M&C), Press Information Bureau, DoP&T
16. NIC, DoPT, North Block, New Delhi (for uploading the same on the website of this Ministry under the Head 'OMs & Orders' → Establishment → Premature Retirement.
17. OL Division :-For Hindi version of the OM at the earliest possible.

No.A-47011/1/2022-Admn.II
 भारत सरकार / Government of India
 संचार मंत्रालय / Ministry of Communications
 दूरसंचार विभाग / Department of Telecommunications
 संचार भवन, 20, अशोका रोड / Sanchar Bhawan, 20 Ashoka Road
 नई दिल्ली / New Delhi - 110 001

Dated, the 31st May, 2022

ORDER

In terms of DoPT's OM No. 25013/03/2019-Estt.A-IV dated 28.08.2020, the approval of Secretary(T) is hereby conveyed for reconstitution of Internal Committees and Review Committees to review Group 'A' officers belonging to ITS/ IP&TAFS/IRRS/P&TBWS Cadres of this Department under FR 56(J)/(I) and Rule 48 of CCS (Pension) Rules, 1972 as follows :-

Sl N.	Cadre	Composition of Internal Committee	Composition of Review Committee (*)	Remarks
1.	Indian Telecom Service (ITS)	(i) DDG (Pers) (ii) DDG(E&TF) (iii) JS(A)/DDG(C&A)	(i) Secretary(T) (ii) Member(S)/Adviser(O)	(i) Internal Committee JS/DDG heading the cadre dealing Division will chair the Internal Committee and Director/DS dealing with the Cadre unit will act as Registrar/ Secretary to the Internal Committee.
2.	Indian Post & Telecom Account & Finance Service (IP&TAFS)	(i) DDG(E&TF) (ii) DDG(Pers) (iii) JS(A)/DDG(C&A)	(i) Secretary(T) (ii) Member(F)/Adviser(F)	(ii) Review Committee Secretary (T) will chair the Review Committee. The concerned DDG/JS will act as the Registrar/ Secretary to the Review Committee.
3.	Indian Radio Regulatory Service (IRRS)	(i) JS(A)/DDG(C&A) (ii) DDG(E&TF) (iii) DDG(Pers)	(i) Secretary(T) (ii) Member(T)/Adviser(T)/ Wireless Adviser	(ii) Review Committee Secretary (T) will chair the Review Committee. The concerned DDG/JS will act as the Registrar/ Secretary to the Review Committee.
4.	Post and Telecom Building Works Service (P&TBWS)	(i) DDG(Estt.) (ii) DDG(E&TF) (iii) JS(A)/DDG(C&A)	(i) Secretary(T) (ii) Member(S)/Adviser(O)	(ii) Review Committee Secretary (T) will chair the Review Committee. The concerned DDG/JS will act as the Registrar/ Secretary to the Review Committee.

(*) CVO will be associated in the Review Committee in case of record reflecting adversely on the integrity of any officer.

2. This Order is issued in supersession of this Department's all previous Orders/instructions etc. regarding constitution of Internal Committees and Review Committees for review of Group 'A' officers belonging to ITS/ IP&TAFS/IRRS/P&TBWS Cadres of this Department.



[Anil Kumar Singh]
 Under Secretary to Govt. of India
 Tele : 2303 6884

To

1. PSO/Sr. PPS to Secretary(T)/ Member(T)/Member(S)/Member(F).
2. Sr. PPS/PPS to Adviser(O)/ Advisor(F)/ Adviser(T)/AS(T)/Wireless Adviser.
3. PPS to JS(A)/DDG(C&A)/ DDG(E&TF)/ DDG (Pers)/DDG(Estt.).
4. PA to Director(Admn.I)/ Director(Civil)/ Director(Electrical)/ Director(Staff)/ Director(SEA) / Director(Estt.)/ DS(Admn.II).

No. 20-02/2013-SEA-I
Government of India
Ministry of Communications & IT
Department of Telecommunications

Dated : 28.03.2014

OFFICE MEMORANDUM

Subject: Guidelines for transfer and postings for officers of IP&TAFS Group 'A'.

The existing transfer and posting policy for the officers of IP&TAFS Group 'A' officers has been reviewed keeping in conformity with the directions of DOP&T vide No. 11013/10/2013-Estt. A dated 24.12.2013. In supersession of all previous instructions on the subject, the following orders shall come into force with immediate effect and until further orders.

2. All transfers and postings of IP&TAFS Group 'A' officers shall be considered by the appropriate Civil Services Board constituted in accordance with these instructions. The recommendations of the Civil Services Board shall be submitted to the authority competent to approve transfers and postings of the officers as per extant instructions.

3. The officers on the strength of the IP&TAFS Group 'A' services are posted in the Department of Telecommunications and the Department of Posts. Therefore, the transfer of Group 'A' officers of the IP&TAFS between the two Departments shall be considered by a committee consisting of Secretary, Department of Telecommunications-cum-Chairman, Telecom Commission, Secretary, Department of Posts and Member (Finance), Department of Telecommunications.

4. (i) The transfers and postings of IP&TAFS Group 'A' officers of the level of SAG and above within the Department of Telecommunications shall be considered by a Civil Services Board consisting of Secretary, Department of Telecommunications-cum-Chairman, Telecom Commission as Chairperson of the Board with Member (Finance) and Adviser (Finance) as its Members.

(ii) The transfers and postings of IP&TAFS Group 'A' officers of the level of JAG within the Department of Telecommunications shall be considered by a Civil Services Board consisting of Member (Finance) as Chairperson of the Board with Adviser (Finance) and DDG(FEB) as its Members.

(iii) The transfers and postings of IP&TAFS Group 'A' officers below the level of JAG within the Department of Telecommunications shall be considered by a Civil Services Board consisting of DDG(FEB) as Chairperson of the Board with Director (SEA) and a Director to be nominated by Member (Finance) as its members.

(iv) The above boards shall meet as often as may be required.

5. The likely vacancy position arising out of retirement, promotion, rotation etc. will be prepared and circulated to all eligible officers latest by 15th December every year. Options for choice of stations in the prescribed proforma will be sought from officers to be submitted not later than 15th January of each year.

Page 1 of 4

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6. Even though the options will be called to enable the competent authority to ensure that due diligence can be carried out to accommodate the choice of posting of officers however, the same cannot be claimed as a matter of right.

7. The options indicated by the officers will have to be supported with an undertaking that they are also willing to be posted to stations other than their choice stations in the event their requests cannot be compiled with due to administrative exigencies or non-fulfillment of any conditions brought out in the transfer policy.

8. All the posting orders will indicate a zone of relieving upto a maximum of 30 days within which the officer is to be relieved. The relieving has to be mandatorily carried out before the last date indicated in the zone of consideration.

9. Representations, if any, will be addressed to the authority competent to approve the orders of transfer/ posting only. Any representation in respect of an order is to be submitted within 15 days of issue of such order failing which the same may not be considered. The representations will be considered by the competent authority with the recommendations of the appropriate Board on case to case basis and disposed off within 30 working days.

10. Refusal of promotion to avoid transfer will be dealt with as per rules.

11. **GENERAL PRINCIPLES:**

The post and station tenure will be as under:

S. No.	Name of the Station	Station Tenure	Post tenure
1.	North East	2 years	2 years
2.	Assam	2 years	2 years
3.	Andaman and Nicobar	2 years	2 years
4.	Jammu and Kashmir	2 years	2 years
5.	Delhi and NCR	9 years	3 years
6.	All other stations	6 years	3 years

- (i) A minimum tenure of two years will be in force for all the posts.
- (ii) For officers who have put in service of 10 years or less, station and post tenure for stations at S. Nos. 1 to 3 will be 3 years at a time.
- (iii) It would be the endeavor to ensure that in a career span, all officers get a chance to serve at the least one hard tenure, one tenure in DoP and one at DoT headquarters.

Drain

- (iv) After completing the prescribed station/post tenure and subsequent transfer to new station, the officer will be eligible for posting at the previous place only after completing the station/ post tenure at the new place of posting.
- (v) For counting the station tenure, the period of service rendered in the previous grade/ grades would also be considered. For hard tenure (stations at 1 to 4 of the above table), periods of leave, training etc. in excess of 15 days per year would be excluded and the actual time the officer has served in the station only will be taken into account for counting the station/tenure.
- (vi) As far as possible, and within administrative exigencies, transfers and posting will be done in such a way that each officers has an equal opportunity to serve both the Departments and in all types of offices catered to by the cadre.
- (vii) After completion of one hard tenure, the officer shall be accommodated at the choice station as far as possible.
- (viii) In case an officer posted at a hard tenure station is willing to continue at that particular station, notwithstanding completion of his/her normal tenure there, he /she may not be transferred from that station as a matter of routine, unless the conditions other than mere completion of normal tenure justify his /her transfer from that station (e.g. requests of other officers for postings to that station/ office or a need to fill other critical vacancies at unpopular stations/ office deficient circles or a need for special expertise or mandated rotation of the officer to postal/telecom/ headquarters/field etc.)
- (ix) While effecting transfer, a person with the longest continuous stay at the station shall ordinarily be transferred first.
- (x) In the matter of postings, officials who have not already been posted at a particular station and have expressed willingness for that station shall have precedence over others who have already had a full tenure at the station.
- (xi) Request transfers will be considered only after completion of a minimum tenure of two years on a post.
- (xii) Transfer of any officer before completion of minimum tenure on a post may be done in public interest but the reasons for the same should be recorded.
- (xiii) Whenever an officer requests for transfer, clear justification is to be recorded for accepting the request of the individual officers. Any transfer due to



personal reasons within minimum tenure of two years will be at the cost of the officer.

- (xiv) Transfers will, as far as possible, be synchronized with the end of the academic year viz. 31st March of each year.
- (xv) All efforts will be made to see that guidelines laid down by DOP&T regarding posting of husband and wife at one place, are followed. Similarly, DOP&T guidelines in respect of physically handicapped officers and officers having physically handicapped children shall also be duly observed.
- (xvi) Officers who are within two years of reaching the age of superannuation, will if already posted at their station of choice, normally not be shifted.
- (xvii) Officers against whom disciplinary proceedings are pending for major penalty may not be posted against sensitive posts.
- (xviii) In case where officers try to influence transfer through other than proper channel, action will be taken as per Clause 20 of the CCS(Conduct) Rules. This rule envisages that *"No Government Servant shall bring or attempt to bring any political or other outside influence to bear upon any superior authority to further his interests in respect of matter pertaining to his service under government"*.

This has the approval of the competent authority.


28/3/14
(Saurabh K. Tiwari)
DDG(FEB)
Tel: 23372136

Copy to:

1. PS to Hon'ble MOC&IT;
2. PS to Hon'ble MOS C&IT (D)/ (Dr. K K)
3. PPS to Secretary (T), DOT/ PS to Secretary (Posts);
4. PPS to Member (S)/ Member (T)/ Member (F)
5. Advisor (F)
6. All Principal CCA/ CCA/ Jt. CCA
7. DG, NICF
8. JS&FA, Department of Posts
9. All Sr. DDG/DDG on Finance side/ Director (SEA)
10. ADG(SEA)
11. Guard File
- ✓ 12. Director (IT) with request to upload this O M on the website of DOT.



No. 20-02/2013-SEA-I
Government of India
Ministry of Communications & IT
Department of Telecommunications
Sanchar Bhawan, 20, Ashoka Road
New Delhi 110 001.

Date 29.12.2014

OFFICE MEMORANDUM

Subject:- Guidelines for transfer and postings for officers of IP&TAF Group'A'

The undersigned is directed to say that this office has been receiving representations of IP&TAFS Gr.'A' officers for granting TA/TP/JT on their transfer at their request after completion of two years of service at their place of posting quoting para 11(i), 11(xi) and para 11(xiii) of transfer/Posting guidelines issued vide this office OM of even number dated 28.03.2014.

2. The matter has been reviewed in accordance with DGP&T Instruction No. 4 below SR-114 which stipulates that officials transferred after completion of full tenure as prescribed from time to time to the station of their choice will be entitled for T.A. and transit. Accordingly, it is clarified that an officer of IP&TAFS Gr.'A' who is transferred to a station of choice before completion of post tenure as specified in para 11 of transfer policy therein shall not be entitled for TA/TP/JT.

3. This issues with the approval of the Competent Authority.


[Brij Mohan Sharma]
Asst. Director General [SEA-I]
Tele: 2303 6126

Copy to:-

1. PS to Hon'ble MOC&IT
2. PPS to Secretary(T).DOT/ PS to Secretary(Posts)
3. PPS to Member (S)/Member(T)/Member(F), Telecom Commission.
4. PSO to Advisor [Finance], DoT Hqrs., New Delhi.
5. CVO, DoT Hqrs. New Delhi.
6. All Principal CCA/CCA/Jt.CCA
7. DG(NICF)
8. JS&FA/DDG(PAF), Department of posts
9. All Sr.DDG/DDsG of Finance side
10. Director [SEA], DoT Hqrs., New Delhi.
11. Guard File/Spare copy.
12. Director(IT) with request to upload this OM on the website of DOT

No: 2-25/2023/PACE/ART /2107-32
Government of India
Ministry of Communications
Department of Posts

PA Wing, DakBhawan,
New Delhi 110001

Dated: 20.02.2024

OFFICE MEMORANDUM

Sub:- Guidelines for posting and transfer of the officers of IP&TAFS Group 'B'.

In supersession of all the previous OMs/Orders on the subject mentioned above, the following Guidelines for posting and transfer of the officers of IP&TAFS Group 'B' are hereby issued with immediate effect and will be in effect until further orders. These orders will be applicable to the IP&TAFS Group 'B' officers posted in Department of Posts and Department of Telecommunications

A. Composition & Procedures of TPC

1. All Transfer Postings in IP&TAFS (Group B) will be considered by a Transfer Placement Committee (TPC hereafter). TPC would be a recommendatory body and the final decision will rest with the approving authority, which is Sr.DDG (PAF), DoP.
2. The constitution of the TPC will be as under:
 - i. Chairperson; DDG (F&PAA), DoP
 - ii. Member; Director (SEA), DoT
 - iii. Member-Convener; Director (PA-Admin), DoP
3. In framing its recommendations for transfer/posting, TPC shall be guided by the administrative instructions issued from time to time.
4. While recommending transfer postings, TPC will be guided by the principle of proportionate parity i.e. the functional needs of the field units where availability of officers is significantly low will be given due consideration.
5. While finalizing its recommendations, TPC will give due consideration to the critical staffing needs of the headquarters (DoT HQ, DoP HQ & CGCA).

B. Tenures

1. All IP&TAFS Group 'B' officers are liable to be posted anywhere in India under the statutory rules applicable to them.
2. Post tenure for all the officers shall be three (3) years. It shall be counted from the date of assumption of charge of the post. Because multiple posts of IP&TAFS (Group B) cadre are available at all the stations, concerned unit heads shall ensure that officers are rotated internally on completion of the prescribed post tenures.

3. Station Tenure shall be as mentioned below:-
 - i. Normal Station tenure will be for 06 years.
 - ii. Station tenure at 6 states of North East, Assam, Andaman & Nicobar Islands and Jammu & Kashmir Circle will be
 - a. 02 Years; for staff with more than 10 years of service in the government.
 - b. 03 Years; for staff with service of 10 Years or less in the government.
 - iii. Station Tenure at NCT of Delhi shall be nine (9) years. Further, if required for administrative reasons, tenure may be extended beyond 9 years for officers posted at DoP HQ/ DoT HQ/CGCA in exceptional circumstances.
 - iv. However, an officer may not be reposted to the same department after completion of two successive post tenures
4. The tenure in the present place of posting will be counted from the date of joining of the officer in that station. It shall exclude the period of deputation. Similarly, the periods of long leaves, trainings and attachments away from the station etc. when exceeding 30 days continuously will also be excluded for computing the station tenure. This may be taken into consideration while compiling Stay particulars.
5. Posting of the officers in the 6 states of North East, Assam, Andaman & Nicobar and Jammu & Kashmir will be treated as posting at hard tenure station. Period spent on leave and long term trainings, continuous or otherwise, when *exceed* 15 days in an *year*, will be completely (not just the *excess* portion) deducted for counting the period of tenure. This may be taken into consideration while compiling Stay particulars.
6. Having completed the hard tenure, the officer may be accommodated preferably at the choice stations save for critical administrative exigencies.
7. The station tenure of any officer can be extended under exceptional circumstances.

C. Time Schedule of activities

1. TPC will meet at least once every year, preferably in the month of February for routine annual rotational transfer for officers completing their tenures as on 31st March of the same year.
2. If there are any midterm requirements arising from officers viz. transfer-requests, promotions, etc., subsequent meetings can also be convened.
3. The approving authority may issue transfer/posting orders on a case-to-case basis under exceptional administrative exigencies without convening the meeting of TPC.

D. Compliance to the Transfer Posting orders & Representations

1. All the transfer-posting orders shall have to be complied within 30 days of the issuance of the orders.
2. If relieving of the officer within the due date is difficult due to administrative reasons, head of the concerned unit shall immediately seek necessary approval from Sr. DDG (PAF).
3. Individual representations against the transfer-posting orders, shall be addressed to the approving authority i.e. Sr. DDG (PAF), DoP HQ only. Such representations should reach DoP HQ, through proper channel, within 15 days of the issuance of the orders. The representations received after due date may not be considered.
4. If officer is not relieved within 30 days of the issuance of the Transfer Posting orders, or within the time frame as agreed to by Sr. DDG (PAF) in disposal of the administrative reference, as the case may be, the officer concerned shall be struck-off from the strength of the respective unit after observing due procedure by PA Wing. Thereafter the salary & allowances of the officer shall not be drawn by the unit from which he is transferred.

E. Request Transfers

Officers may submit transfer requests through proper channel, only after serving for two years at the present place of posting. Two years shall be counted from the date of joining. The transfer applications may be entertained only in exceptional medical cases, if preferred before completion of the prescribed two years.

F. Special provisions-

- 1) The officers superannuating within two years from the crucial date of counting the tenure, as far as possible shall not be disturbed from the place of posting. They may be accommodated in their home circles subject to the extent of availability of vacancies and administrative exigencies.
- 2) Administration shall endeavor to ensure that once in entire career; all officers get a chance to serve normally one hard tenure, a tenure each in DOP HQ, DOT HQ & O/O CGCA (during 9 year station tenure at NCT of Delhi). However, an officer may not be reposted to the same department after completion of two successive post tenures.
- 3) For posting of Group 'B' officers to NICF, recommendations of DG (NICF) may be obtained.
- 4) TPC may consider the place of posting of the spouse and strive to ensure that both husband and wife are posted at the same station. Similarly, consideration may be given for the medical needs of the differently abled children, education needs of the children studying in 10th or 12th grade, etc.

- 5) Travelling allowance and other financial entitlements linked to transfers shall be admissible to the officer whenever transfer takes place on completion of the prescribed station tenure or when transfer is ordered for administrative reasons.
- 6) Attention of the concerned officers is invited towards Clause 20 of the CCS (Conduct) Rules 1964, which stipulates that, no government servant shall bring or attempt to bring any outside influence to further his interests in respect of matter pertaining to his service under Government including transfers.
- 7) This policy shall be subject to guidelines/instructions issued by DoP&T from time to time on the subject, including orders related to special needs of certain categories of employees, special incentives for officers on hard tenures etc.

This issued with approval of the competent authority.

The Hindi Version will follow


 (Joseph K Mathew)
 Director (PA Admn)

To

1. CGCA New Delhi.
2. All Pr. CsCA/CsCA/Jt. CsCA.
3. All GM (PAF)/DG, NICF, Ghhitorni.
4. All Directors of Accounts (Postal).

Copy for information to-

1. Sr. PPS to Member (Finance), DCC, DoT HQ.
2. Sr. PS to Advisor (F), DoT HQ.
3. PSO to Sr. DDG(PAF).
4. PSO to Director RAKNPA Ghaziabad.
5. PSO to DDG (F&PAA)/ DDG (B&A), DoP HQ/ DDG (E&T), DoT HQ.
6. PSO to GM(F) BD/PD/PLI Directorate.
7. Director (SEA), DoT HQ.
8. Jt. CGCA (IT), O/o CGCA New Delhi/GM, CEPT Mysore – with request to publish the OM on the website of CGCA/DOP.
9. Guard file/spare.

No.33- 32/2015-SEA-III
GOVERNMENT OF INDIA
MINISTRY OF COMMUNICATION & IT
DEPARTMENT OF TELECOMMUNICATIONS
Room No.1012, SEA – III Section,
Sanchar Bhawan, New Delhi-110 001

Dated 07/04/2016

To,

All Pr. CsCA/ CsCA/ DG-NICF

Sub: Guidelines / Transfer policy for transfer of Group- C officials from one CCA Office to another on own request- Reg.

This office is in receipt of numerous clarifications being sought by the Pr. CCA/CCA/NICF offices regarding the transfer of Group 'C' officials from one circle to another. In this context, Rule 37 and Rule 38 of P&T Manual Volume IV which lay down conditions under which officials can be transferred are reiterated. It is clarified that Pr.CsCA/CsCA/DG NICF, being Head of Circles, are fully competent to approve such transfer based on provisions of Rule 37 and Rule 38 of P&T Manual, Volume-IV.

2. Provisions in Rule 38 clearly stipulate that as a general rule, an official should not be transferred from one unit to another either within the same circle or to another circle unless he is permanent. Transfer of officials who are not permanent in the grade, in deserving cases, may be permitted with the personal approval of Head of Circle.

3. Further, a number of representations duly forwarded by Pr. CCA/CCA/ NICF offices are also being received from newly inducted Group 'C' officials requesting for transfer from one circle to another. The matter has been examined and it has been decided that in accordance with provisions in Rule 38, officials may not ordinarily be transferred from one Circle / Unit to another except by way of mutual exchange. Further, applications for transfer under Rule 38 from officials with less than 5 years of service may not be considered, except in deserving cases.

4. The criteria to identify deserving cases in all such categories viz. (i) officials who have not yet completed probation satisfactorily, and (ii) officials with less than 5 years service, may be identified as under –

- i. Physically Handicapped employees who seek transfer to an office near their native place, or to places where their families reside.
- ii. Cases of officials whose parents(s) died after their appointment and there is nobody else to look after the family except the official;
- iii. Cases of female employees on their marriage after appointment when their husband are employed at a different station and the latter are unable to arrange for their transfer to places where the former are working ;
- iv. Cases of death of husband after marriage, especially when the women employee has no other relative to rely upon at the station in which she is working as also cases of divorce in their case.

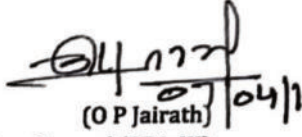
24/4/16

(2)

Applications for transfer under Rule 38 in such cases may not be considered on any other ground.

5. Transfers under Rule 38 may be permitted on the basis of specific vacancy i.e. direct recruit may be transferred only against direct recruitment vacancy and a promotee against a promotion vacancy. Further, General category candidate should be transferred against General category candidate vacancy, SC candidate against SC vacancy, ST candidate against ST vacancy, OBC against OBC vacancy.

6. This issues with approval of Competent Authority.



Assistant Director General (SEA-III)
sea.dothq@gmail.com
2337-2251

**No.33-32/2015-SEA III
Government of India
Ministry of Communication
Department of Telecommunication
Sanchar Bhawan, 20 Ashoka Road, New Delhi-110001**

Dated: 20.09.2018

To

All Pr.CCAs/CCAs/DG, NICF/CGCA

Sub: Guidelines/Transfer policy for transfer of Group – C officials from one CCA office to another on own request

The undersigned has been directed to say that the criteria of deserving cases under the existing transfer policy of completion of 5 years of service has been reduced by the competent authority to 3 years of service so that the maximum number of group 'C' officials may be accommodated in their home circles.

The other Terms and Conditions prescribed under transfer policy issued vide OM No. 33-32/2015-SEA-III dated 07.04.2016 will remain in existence.



(Neha Singh)

**Under Secretary (SEA)
sea.dothq@gmail.com**

No.30-18/2024/Admn.Coord
Government of India
Ministry of Communications
Department of Telecommunications

Sanchar Bhavan, New Delhi

Dated : 12 July, 2024

OFFICE MEMORANDUM

- Sub: (i) Delegation of powers regarding forwarding of applications of Officers of DoT-controlled Services for deputation outside the Department**
- (ii) Standardization of recommending and approving levels for transfers and postings of DoT Officers**

The undersigned is directed to state that presently, the delegation of power as regards forwarding of Deputation proposals for posting outside the Department in respect of different Services for which Secretary(T) is the Cadre Controlling Authority (viz. ITS, IP&TAFS, IRRS, BWS) is not uniform. Similarly, there is need to revise and standardise the recommending & approving levels for transfers & postings of Group-A officers.

For harmonising the above, delegation of powers as listed below is approved with immediate effect:

A) For Deputations

Sl. No.	Item	Level of Officer (s) covered	Authority or to whom delegated
1	Deputation and its extension upto 5 year term	Group- A officers	Hon'ble MoC for SAG & above Secretary (T) for below SAG
2	Deputation and its extension upto 5 year term	Group B Officers	Member/F for IP&TAFS; Member/S for ITS, BWS; Member/T for IRRS
3	Extension of Deputation period beyond the 5 th year	All Group-A	Hon'ble MoC
		Below Group-A	Secretary (T)

Note: All long-term trainings for Group-A Officers to be put up to Secretary (T) for approval.



B) For Transfers & Postings in the Department (including Dept. of Posts for IP&TAFS)

Cadre/ Service	Level of Officer Transferred/ posted	Present composition of Transfer Committee	Revised Composition of Committee	Present Approving Authority	Revision in Approving Authority, if any
ITS	HAG and above	Secretary(T) Member(S) Member(T)	<ul style="list-style-type: none"> Member(S) DG (T) Non-Cadre HAG/HAG + Officer nominated with approval of Secretary (T) 	HMOC	HMOC
	SAG				Secretary(T)
	JAG/Director	Member(S) Advisor(O) Advisor(T)	<ul style="list-style-type: none"> Member(S) DG (T) Non-Cadre HAG/HAG+ Officer nominated with approval of Secretary (T) 	Secretary (T)	Secretary (T)
	Below JAG in Group-A	Director (Staff), Director (Estt.), US(SGT)	<ul style="list-style-type: none"> DDG/Pers DDG/Estt. Non-Cadre SAG Officer nominated with approval of Secretary (T) 	Sr.DDG/ DDG (Pers)	Member (S) for the Transfer & posting. However, file to be put up to Secretary (T) for approval on overall vacancy position prior to finalisation of proposal
IP&TAFS	HAG and above	Secretary(T), Member(F), Advisor(F)	<ul style="list-style-type: none"> Member(F), CGCA, Non-Cadre HAG/HAG + Officer nominated with approval of Secretary (T), HAG/HAG + level nominee of Secretary (Posts) in case DOP post is involved 	HMOC	HMOC
	SAG	In case DOP officer is involved then Secretary DOP will also be included.			Secretary (T)
	JAG/Director	Advisor(F), DDG(E&T),	<ul style="list-style-type: none"> Member(F) CGCA 	Member (Fin)	Secretary (T)



		DDG(F&PAA), DoP	<ul style="list-style-type: none"> • Non-Cadre HAG/ HAG+ Officer nominated with approval of Secretary (T) • HAG/HAG+ level nominee of Secretary (Posts) if DOP post is involved 		
	Below JAG in Group-A	DDG(E&T), Director (SEA), Director (PA-Admn) DoP	<ul style="list-style-type: none"> • DDG(E&T), • DDG(F&PAA), Dept of Posts • Non-Cadre SAG Officer nominated with approval of Secretary (T) 	Member (Fin)	Member (Fin) – for the Transfer & posting. However, file to be put up to Secretary (T) for approval on overall vacancy position prior to finalisation of proposal
IRRS	HAG and above	Secretary(T), Member(T), Wireless Advisor	<ul style="list-style-type: none"> • Member(T) • Wireless Adv. • Non-Cadre HAG/HAG+ Member nominated with approval of Secretary (T) 	HMOC	HMOC
	SAG			HMOC	Secretary(T)
	JAG/Director	Member(T), Wireless Advisor, Director (WMO), DS (Admn.II)	<ul style="list-style-type: none"> • Member(T) • Wireless Adv. • Non-Cadre HAG/HAG+ Member nominated with approval of Secretary (T) 	Secretary(T)	Secretary (T)
	Below JAG in Group-A			<ul style="list-style-type: none"> • Wireless Adv. • Dir./WMO • Non-Cadre SAG Officer nominated with approval of Secretary (T) 	Secretary(T)


~~115~~

					position prior to finalisation of proposal
BWS	HAG and above	Secretary(T), Member(T), AS(T), Sr.DDG (BW)	<ul style="list-style-type: none"> Member (S) Sr.DDG/BWS* Non-Cadre HAG/HAG+ Member nominated with approval of Secretary (T) (* SrDDG/TEC in case SrDDG/BWS is not in position)	HMOC	HMOC
	SAG			HMOC	Secretary(T)
	JAG	Member(T), Sr.DDG(BW), JS(A)	<ul style="list-style-type: none"> Member (S) Sr.DDG (BWS)/ DDG(BWS) Non-Cadre HAG/HAG+ Member nominated with approval of Secretary (T) 	Secretary (T)	Secretary (T)
Below JAG in Group-A	<ul style="list-style-type: none"> Sr.DDG (BWS)/ DDG(BWS) DDG(Estt) Non-Cadre SAG Officer nominated with approval of Secretary (T) 				Member (S) - for the Transfer & posting. However, file to be put up to Secretary (T) for approval on overall vacancy position prior to finalisation of proposal

Note: 1. No change in existing practice/policy for transfer & postings of Group-B & Group-C officials.

2. Channels of submission of Divisions/Wings & Transfer Policy will stand modified to the above extent.

3. This issues with the approval of the Hon'ble MoC.


(Sudhir Kumar Sinha)
DS/Admn.

To,
DDG/Pers.; DDG/Estt., DDG/E&TF., JS/A; DDG (Admn)/DG(T); Jt. CGCA (Coord); Dir/WMO; DDG/Trg. & CB

Copy to :

1. PS to Hon'ble MoC; PS to Hon'ble MoSC
2. PSO to Secretary(T); PSO to Secretary (Posts)
3. PSOs to Member(F); Member(S); Member(T); WA/WPC; DG(T); CGCA
4. PSO to AS(T) & Admn(USOF)
5. Director(Coord.) for appropriate modifications in the Compendium of Channels of Submission and levels of disposal
6. E-office Notice Board
7. Guard File



No. 20-01/2023-SEA II
Government of India
Ministry of communication
Department of Telecommunications.
521, Sanchar Bhawan, 20 Ashoka Road, New Delhi-110001

Dated: October 2023

OFFICE MEMORANDUM

Sub: The terms & conditions for engagement of Group "B" (Gazetted & Non-Gazetted)/Group "C" staff on deputation in Department of Telecommunications.

The undersigned is directed to refer to this office OM No. 34-8/2001-SEA (Vol.II) dated 24.11.2017 and No. 20-02/2014-SEAII dated 22.12.2017 and enclose herewith a copy of the revised terms & conditions for engagement of Group "B" (Gazetted & Non-Gazetted)/Group "C" staff on deputation in Department of Telecommunications.

This is issued with the approval of Secretary (T).

Encl: As above.

Signed by Harshvardhan
Singh Khangarot
Date: 31-10-2023 17:38:11
Reason: Approved

Harshvardhan Singh Khangarot
Director (SEA)
011-23036059

To,

1. CGCA / DG(T)
2. All Heads of CCA offices / LSA field units.
3. DG, NICF
4. CMD, BSNL

Copy To,

1. PSO to Secretary (T)
2. PSO to Member (Finance/Technology/Services)

**Department of Telecommunications
(SEA-II Section)**

Terms & Conditions for engagement of Group "B" (Non-Gazetted/ Gazetted) / Group "C" staff on deputation in DOT and its field offices.

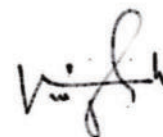
The terms & conditions governing the deputation of Group "B" (Gazetted & Non-Gazetted) / Group C staff in Department of Telecommunication shall be as under: -

Sl. No.	Parameter	Terms and Conditions
1	Period of Deputation	The period of deputation shall be as per the provisions of the RRs of the post or 5 years in case no tenure regulations exist for the post.
2	Pay	The pay of the employee shall be fixed in accordance with DoPT instructions issued on the subject and amendments issued from time to time.
3	Dearness Allowance	DA as applicable to Central Government employees.
4	HRA / Transport Allowance	HRA/ Transport Allowance shall be paid at the rate admissible under the rules of the DoT, which are similar to that admissible under the rules of the Central Government.
5	Children Education Allowance	As per rules notified by the Central Government.
6	Joining Time Period and Pay	The DoT will pay to the officer his joining time pay for both ways. The joining time will be regulated under the Central Government Rules.
7	Transfer Travelling Allowance	The expenditure on transfer/ travelling allowance for joining duty in borrowing organization and repatriation from borrowing organization shall be borne by DoT as per the rules notified by the Central Government from time to time.
8	Admissibility of Travelling Allowances during journeys performed on tour for official purpose during the deputation period	The admissibility of travelling allowance on tour during the period of deputation shall be as per the rules notified by the Central Government from time to time.
9	Leave and Leave Salary Contribution	The employee will be governed by the Leave Rules as followed in the parent department during the deputation period in DoT. DoT will pay the Leave Salary Contribution at the rates notified and communicated by parent office to the extent of rule contained in Appendix-IV of FR&SR Part-I.

10	Provident Fund	Monthly EPF Contribution at the rate applicable from time to time on the basic pay drawn actually and IDA/CDA as the case may be, deducted from the salary of the officer plus matching contribution along with applicable administrative charge on that amount is to be remitted to the parent office within the due date. This will enable to earn pension and PF accumulation of the officer. DoT will also be liable to bear the interest and penalties imposed by the EPF authorities for the delay on the part of DoT for remitting the contribution to parent office. The rate applicable is to be communicated by the parent office to DoT.
11	Pension Contribution	Pension contribution in respect of absorbed employees is normally payable to Gol by BSNL on account of pension liability under rule 37 A of CCS (Pension) rules, 1972. Pension contribution in respect of BSNL employees on deputation to DoT shall be exempted from payment to Gol during the period of deputation of the employee in Govt. A remark to this effect will be recorded in the service record of the official during the period of deputation.
12	Gratuity	DoT is also liable to pay proportionate amount to the parent office on demand if any, on account of Gratuity, for the deputation period.
13	Insurance Scheme	During the period of deputation, the officer will continue to be governed by the insurance scheme applicable in the parent office. The DoT will ensure to remit the deductions towards insurance scheme to the parent office.
14	Leave Salary	The DoT will pay leave Salary in respect of disability leave granted on account of disability, if any, incurred in and through the period of deputation.
15	Leave Travel Concession	The officer will be governed by the LTC Rules of the Central Government and cost thereof will be borne by DoT.
16	Medical Facilities	The officer on deputation will be entitled to medical facilities as per the policy of the borrowing organization and CGHS card issued to the officer will be surrendered at the time of repatriation.
17	Residential Accommodation	The officer will be entitled for accommodation as per DoT officials and standard license fee will be regulated

		accordingly.
18	Incidence of Compensatory Allowance for the period of leave during or at the end of Foreign Service	The whole of the expenditure in respect of any compensatory allowance for the period during leave or at the end of the period of deputation shall be borne by the DoT.
19	Superannuation Pension Scheme	<ul style="list-style-type: none"> • Employer contribution towards Superannuation Pension Scheme at the rate of 5% of Basic pay plus IDA may be borne by DoT with effect from date of start of deputation in DoT or date of effect of SPS (i.e., 05/05/2016) whichever is later. • DDO's and NCDDO's to ensure that amount of Superannuation Pension Scheme contribution is remitted to BSNL by 10th of the following month. • The SPS contribution shall be drawn @5% of Basic + IDA with reference to notional Basic Pay in the parent cadre. In case, the deputationist stagnates in the parent cadre, the SPS contribution shall be calculated at the stagnated notional Basic Pay plus IDA thereon in the parent cadre.
20	GPF	The deduction of subscription/recovery towards GPF made from the salary of these employees will be accounted in DoT in respect of the employees who are subscribers to GPF
21	Others	Term and conditions not defined shall be decided with mutual consent by both the sides.

In case of any dispute, in respect of interpretation of any of the aforesaid clauses, the decision of Secretary, DoT will be final and binding.



Harshvardhan Singh Khangarot
 Director (SEA)

No. 20-01/2023-SEA II
Government of India
Ministry of communication
Department of Telecommunications.
521, Sanchar Bhawan, 20 Ashoka Road, New Delhi-110001

Dated: November 2023

CORRIGENDUM

Reference is invited to this office O.M. of even no. dated 31.10.2023 regarding the terms & conditions for engagement of Group "B" (Gazetted & Non-Gazetted)/Group "C" staff on deputation in Department of Telecommunications. Under para 19 of the terms & conditions pertaining to the Superannuation Pension Scheme :-

"Employer contribution towards Superannuation Pension Scheme at the rate of 5% of Basic pay plus IDA may be borne by DoT with effect from date of start of deputation in DoT or date of effect of SPS (ie. 05/05/2016), whichever is later"

may be read as follows:

"Employer contribution towards **BSNL** Superannuation Pension Scheme at the rate of 5% of Basic pay plus IDA may be borne by DoT with effect from the date of start of deputation in DoT or **the date of issuance of this O.M.**, whichever is later."

2. All other contents of the O.M. dated 31.10.2023 shall remain unchanged.

Signed by Harshvardhan
Singh Khangarot
Date: 01-11-2023 19:20:54
Reason: Approved

(Harshvardhan Singh Khangarot)
Director (SEA)
011-23036059

To,
1. CGCA / DG(T)
2. All Heads of CCA offices / LSA field units.
3. DG, NICF
4. CMD, BSNL

Copy To,
1. PSO to Secretary (T)
2. PSO to Member (Finance/Technology/Services)

No. 20-01/2023-SEA II
Government of India
Ministry of communication
Department of Telecommunications.
521, Sanchar Bhawan, 20 Ashoka Road, New Delhi-110001

Dated: December 2023

ADDENDUM

Subject: The terms & conditions for engagement of Group "B" (Gazetted & Non-Gazetted)/Group "C" staff on deputation in Department of Telecommunications.

The illustration given below is issued, with the approval of the competent authority, as an addendum to this office O.M. No. 20-01/2023-SEA II dated 31.10.2023, on the cited subject.

Illustration on calculation of SPS contribution to be remitted by DOT to BSNL.

If an employee working in pay scale E2 (20600 - 46500) of BSNL is engaged w.e.f. 01.10.2023 on deputation in Department of Telecommunications, his/her monthly SPS contribution (to be remitted by DOT to BSNL) from time to time will be calculated as under: -

Period	Monthly Pay (Rs.)	IDA (Rs.) (@215.6%)	Total (3) + (4)	SPS Contribution (5% of (4))
(1)	(2)	(3)	(4)	(5)
01.10.2023 to 30.10.2023	44570	96093	140663	NIL. (As per Corrigendum dated 01/11/2023 to OM No. 20-01/2023-SEA-II dated 31.10.2023)
31.10.2023	44570	96093	140663	Rs. 227/- (Rs. 7033 / 31 days, to be remitted on proportionate basis for one day)
01.11.2023 onwards	44570	96093	140663	Rs. 7033/- on monthly basis
From DNI (notional pay being drawn in BSNL)	45910	98982	144892	Rs. 7245/- on monthly basis
From next DNI (notional pay being drawn in BSNL)	46500 (Max)	100254	146754	Rs. 7338/- on monthly basis
From next DNI (notional pay being drawn in BSNL)	46500 (Max)	100254	146754	Rs. 7338/- on monthly basis
From next DNI (notional pay being drawn in BSNL)	47900 (1st Stg)	103272	151172	Rs. 7559/- on monthly basis
From next DNI (notional pay being drawn in BSNL)	47900 (1st Stg)	103272	151172	Rs. 7559/- on monthly basis

From next DNI (notional pay being drawn in BSNL)	49300 (IIInd Stg)	106291	155591	Rs. 7780/- on monthly basis
From next DNI (notional pay being drawn in BSNL)	49300 (IIInd Stg)	106291	155591	Rs. 7780/- on monthly basis
From next DNI (notional pay being drawn in BSNL)	50700 (IIIrd Stg)	109309	160009	Rs. 8000/- on monthly basis
From next DNI (notional pay being drawn in BSNL)	50700 (IIIrd Stg)	109309	160009	Rs. 8000/- on monthly basis

**Signed by Harshvardhan
 Singh Khangarot
 Date: 15-12-2023 11:02:11
 Reason: Approved
 Harshvardhan Singh Khangarot
 Director (SEA)**

- To,
1. CGCA/ DG(T)
 2. All Heads of CCA Offices/ LSA field units.
 3. DG, NICF
 4. CMD, BSNL

- Copy to,
1. PSO to Secretary (T)
 2. PSO to Member (Finance/Technology/Services)

F.No. 33-03/ 2019-SEA-III

Government of India / भारत सरकार
Ministry of Communications / संचार मंत्रालय
Department of Telecommunications / दूरसंचार विभाग
Sanchar Bhawan, 20 Ashoka Road, New Delhi - 110 001

OFFICE MEMORANDUM**Dated: 21.11.2022**

Sub: Staff working on deputation from other Central/ State Government Departments/ PSUs etc. in the O/o Pr. CCA/ CCA, against the vacant posts of Gr. B (Non- Gazetted)/ Gr. C of DoT Accounts & Finance cadre- reg.

-----X-----

In supersession of this Office OM of even no. dated 10.04.2019 on the subject cited above and in pursuance of DoP&T OM No. 6/8/ 2009- Estt. (Pay-II) dated 17.06.2010 amended from time to time, the undersigned is directed to convey that:

"The deputation tenure of Group 'B' (Non-Gazetted) & Group 'C' staff taken on deputation from other Central/ State Government Department/ PSUs etc. against the vacant posts of Group 'B' (Non-Gazetted) & Group 'C' of DoT Accounts & Finance cadre may be extended for 4th & 5th year on year to year basis by the Appointing Authority".

Signed by Rajesh Kumar
Singh
Date: 21-11-2022 15:29:36
Reason: Approved

(Rajesh Kumar Singh)**Under Secretary to the Government of India****Ph.No- 011-23036511****To**

CGCA/ DG- NICF/ Pr.CsCA/ CsCA

Consolidated Empanelment Guidelines for evaluating suitability of officers of IAS and other All India Services and Group-'A' Central Services for holding Joint Secretary / equivalent posts at the Centre.

Guidelines framed for evaluating the suitability of officers of the Indian Administrative Service and other All India Services and Group 'A' services for empanelment as Joint Secretary/equivalent have been revised.

1. Eligibility:

- (i) Officers who have rendered 17 years of service in Group 'A' , AND
- (ii) Drawing pay in the scale of Rs. 37400-67000+Grade Pay Rs.10000 (Pre-revised Rs. 18400-22400) in their respective parent cadre/service, OR

Where an officer is on deputation he should be on the panel approved by the ACC for the scale of Rs. 37400-67000+Grade Pay Rs. 10000 in that service/cadre and an officer junior to him on the panel should have been appointed to the post in the scale of pay of 37400-67000+Grade Pay Rs.10000 in the service/cadre, OR

For the AIS, the appointment of at least one officer of the batch year of the service of any State cadre in the scale of Rs.37400-67000+Grade Pay Rs.10000 (Pre-revised Rs. 18400-22400) would be a pre-condition for consideration of an officer of a particular year of allotment.

2. Consideration Norms:

- (a) For the purpose of evaluating the overall performance of an officer the ACRs during the 10 year period, immediately preceding and inclusive of the cut off year, would be taken into account.
- (b) If there are gaps in the availability of ACRs during the period due to the officer being on study leave, or for any other reason beyond the control of the officer, at least 8 full years ACRs would be taken into account by considering the ACRs for a maximum of 3 years immediately preceding the period. In the event that it is still not possible to get full 8 years ACRs, the case would be deferred until the condition is fulfilled.
- (c) If the ACRs of an officer are missing for 3 or more years during the 10 year period due to his being on leave other than study leave, his

empanelment would be deferred until the officer earns 1 more ACR for a gap of less than 4 years and two more ACRs for a gap of 4 years or more.

- (d) However, for the purpose of meeting the shortfall of ACRs at the time of initial empanelment in respect of officers, who were on study leave or for any other reason beyond the control of the officer, the additional ACRs earned by the officer in the subsequent years would be taken into account. Further, for the purpose of counting the adequacy of ACRs, the 13 year period will continue to be reckoned with reference to the cut-off year for that batch.
- (e) Officers fulfilling the prescribed eligibility criteria will not be considered for empanelment, if they are in the following categories: -
- (i) those have less than four years residual service on the 1st January of the calendar year in which the empanelment takes place*; or
 - (ii) those with less than the prescribed number of ACRs; or
 - (iii) those who do not fulfil the requirement of Clause 16 of the Central Staffing Scheme. According to Clause 16 of the Central Staffing Scheme "An officer who is or was on a foreign assignment for a period of two years or more will be considered for empanelment at the level of Joint Secretary only if on return from such an assignment he has served for a period of at least two years in his cadre and has earned two annual confidential reports thereon."

Procedure for Empanelment and Other Provisions

1. Procedure for Empanelment:

- (a) Empanelment should be considered not as a reflection of the intrinsic merit or otherwise of an officer but the suitability of an officer to occupy senior levels in the Central Government. Given the background and experience of an officer, she or he may be highly suited to occupy senior positions in State Government. Likewise, another officer, in view of the background and experience, may be considered more suitable for Central Government posts.
- (b) There shall be separate Experts Panel in connection with the empanelment at the level of Joint Secretary. The Experts Panel will be required to examine the ACRs, year-wise in detail for each batch and will give their own assessment of the gradings of officers for each year, which will be taken into account by the CSB(Civil Services Board) for making recommendations.

- (c) Officers who wish to represent specific concerns regarding their performance appraisal over the years which would be relevant for assessing their suitability for empanelment may be permitted to do so at the initial stage itself. These would include issues such as arbitrary down gradation of the overall grade, mismatch between grading and pen-picture, missing ACRs, assessment recorded for periods less than three months, assessments recorded long after due date, etc. These would be particularly relevant for the period of assessment that fall under the old ACR system which did not provide for disclosure of the assessment to the officer concerned unless it was adverse. Such representations would be first examined and dealt with in DoPT in the light of factual information regarding any violation or oversight of relevant rule/instructions in recording the assessments or any error apparent on the face of the record. Those representations that are not accepted by the DoPT must be placed before the Experts Panel so that the Panel could take into account any valid point raised by the officer while making an assessment about his or her suitability for empanelment. If required, the Experts Panel may seek additional factual information from the Establishment Officer but the views/opinion of the Establishment Officer may not be sought. If the process of obtaining factual information is likely to take time, the Experts Panel may recommend deferment of such cases for the time being along with its assessment in respect of periods of ACRs/APARs which are not in dispute. The CSB may then take a view on such cases once information is available and make an appropriate recommendation for ACC orders.
- (d) For the purpose of evaluating the overall performance, numerical values of 9, 7, 5 and 0 are assigned to 'Outstanding', 'Very Good', 'Good' and 'Average' grade given by the Reporting, Reviewing and Accepting authorities during the time period under consideration. In respect of the Performance Appraisal Reports submitted under AIS (PAR) Rules 2007, the numerical grades as suggested in paragraph 2 of DOPT letter No. 11059/23/2008-AIS.III dated 4th June, 2009 will be applicable and will be rounded to 9, 7, 5 and 0 as their numerical equivalents to the range of 'Outstanding', 'Very Good', 'Good' and 'Average' grades. Thus, the officers would be assessed on a scale of 9 on the basis of their grades in the ACRs.
- (e) The CSB would take into account the experience profile of officers, carefully scrutinize the ACR dossiers and evaluate such qualities as general reputation, merit, competence, leadership and a flair for participating in the policy making process to recommend the list of officers to be included in the panel.

- (f) Of the batch strength, around 60% of the officers are normally to be considered for empanelment for Joint Secretary or equivalent level. For the batches to be considered till 31.12.2014, this ceiling has been raised to 75% of the batch strength. The batch strength for a particular batch shall be the actual strength, less the number of officers due to retire within next four years for Joint Secretary level empanelment as on 1st January of the calendar year in which empanelment takes place*. For the purpose of determining the ceiling on the number of officers to be empanelled in a particular batch, this batch strength would be taken without any further exclusions.

2. Other Provisions:

- (a) 'Vigilance denied' officer shall not be empanelled, which means that they exhaust their first chance of empanelment. The cases of officers who have defaulted in filing property returns shall also be treated as vigilance denied, for a period of one year for every default. Adverse impact of default in filing of IPR would be one year applicable to the empanelment due in the year of default.
- (b) In case the selection process does not lead to adequate representation of categories like SC/ST, women, particular State cadres, the North East etc. in the panel, the criteria for empanelment would be suitably relaxed to give due representation to these. For this purpose, adequacy of representation would mean the cumulative representation in four batches i.e. the current batch and the immediately preceding three batches being less than 66- 2/3% of all India percentage of empanelment. The number of officers to be selected on this basis shall not exceed about 15% of the number included in the panel and these selections would follow the process outlined above albeit with suitably relaxed norms.
- (c) In respect of representations received after the process of empanelment is over from the non-empanelled officers, the CSB will decide them on merits within a period of three months from the date of receipt of the representation, after obtaining the recommendations of the Experts Panel, if necessary.
- (d) Review will be conducted batch wise. Cases will not be taken up on an individual basis. Review will be taken up after two more ACRs are added. No officer's case shall be taken up for review more than twice.

* 'By 1st January of the calendar year in which empanelment takes place' means the year in which the case is considered by the CSB.

4

Empanelment & Offer List under Central Staffing Scheme

Dy. Secretary

- No Empanelment is made at the level of Dy. Secretary.

Offer List

- Letter is issued by Establishment Officer & Additional Secretary, DoPT inviting nominations for filling up the post of Dy. Secretaries across Ministries/ Departments under Central Staffing Scheme.
- Officers who have completed 9 years of service in Group 'A' are eligible for the said post.
- Initial appointment is made for a period of 4 years followed by extension in tenure from year to year basis.
- In case selected officers do not join the assignment due to administrative/ personal circumstances, it leads to debarment for a period of 5 years.

Director

- No Empanelment is made at the level of Dy. Secretary.

Offer List

- Letter is issued by Establishment Officer & Additional Secretary, DoPT inviting nominations for filling up the post of Dy. Secretaries across Ministries/ Departments under Central Staffing Scheme.
- Officers who have completed 14 years of service in Group 'A' and have been granted Level – 13 (Grade Pay 8700) in their parent cadre are eligible for the said post.
- Initial appointment is made for a period of 5 years followed by extension in tenure from year to year basis.
- In case selected officers do not join the assignment due to administrative/ personal circumstances, it leads to debarment for a period of 5 years.

Joint Secretary

Empanelment

- All officers in a batch who have got promotion in Senior Administrative Grade
- Officer should have more than 4 years of residual service as on 01st January of the year

Offer List

- Letter is issued by Establishment Officer & Additional Secretary, DoPT inviting nominations for filling up the post of Dy. Secretaries across Ministries/ Departments under Central Staffing Scheme.
- Officers who have been empanelled for holding Joint Secretary/ Equivalent level posts at the Centre
- Initial appointment is made for a period of 5 years followed by extension in tenure from year to year basis.
- In case selected officers do not join the assignment due to administrative/ personal circumstances, it leads to debarment for a period of 5 years.

Note: DoPT vide OM dated 18.06.2020 has conveyed that ACC has made two years experience at the level of Deputy Secretary/Director mandatory for empanelment at the level of Joint Secretary/Equivalent from 2007 Batch onwards.

Additional Secretary

Empanelment

- Letter is issued by Joint Secretary (ACC), Cabinet Secretariat inviting nominations for drawing up panels of officers for appointment at the level of Additional Secretary.

Eligibility

- Minimum 25 years of service in Group A
- Minimum 7 years of service in Level – 14 of Pay Matrix in a parent cadre or service
- Officer should have been empanelled at the level of Joint Secretary
- Officer should have at least 3 years experience under Central Staffing Scheme
- Officer should have more than 1 year residual service as on 01st January of the year

Offer List

- Empanelled officers are posted directly from the pool.

Secretary

Empanelment

- Letter is issued by Joint Secretary (ACC), Cabinet Secretariat inviting nominations for drawing up panels of officers for appointment at the level of Additional Secretary.

■ Eligibility

- Minimum 30 years of service in Group A
- Minimum 2 years of service in Level – 15 of Pay Matrix in a parent cadre or service
- Officer should have been empanelled at the level of Additional Secretary
- Officer should have at least 3 years experience under Central Staffing Scheme
- Officer should have more than 1 year residual service as on 01st January of the year

Offer List

- Empanelled officers are posted directly from the pool.

दीप्ति उमाशंकर, भा.प्र.से.
DEEPTI UMASHANKAR, IAS
स्थापना अधिकारी एवं अपर सचिव
ESTABLISHMENT OFFICER &
ADDITIONAL SECRETARY
Tel. 23092370, Fax 23093142
E-mail : eo@nic.in



सत्यमेव जयते



आज़ादी का
अमृत महोत्सव

भारत सरकार
कार्मिक और प्रशिक्षण विभाग
कार्मिक, लोक शिकायत तथा पेंशन मंत्रालय
नार्थ ब्लॉक, नई दिल्ली-110001
GOVERNMENT OF INDIA
DEPARTMENT OF PERSONNEL & TRAINING
MINISTRY OF PERSONNEL, PUBLIC
GRIEVANCES AND PENSIONS
NORTH BLOCK NEW DELHI-110001

D.O. No. 33/2023-EO(MM.II)

Dated: 15th December, 2022

Dear Sir / Madam,

I am writing to invite nominations of officers for appointment on deputation to the posts under Central Staffing Scheme(CSS) and for the post of Chief Vigilance Officers (CVOs) in Central Public Sector Enterprises (CPSEs) and other organizations under various Ministries/Departments. The detailed guidelines to this effect are given in Appendix-I and Appendix-II, respectively. The details of stations where posts of CVO are located are indicated at Appendix-III as well as the list of services participating under the Central Staffing Scheme is also attached as Appendix-IV.

2. As you are aware, nominations for both CSS and CVO posts have been invited through a single interface on DoPT's website. This form also gives option to officers to opt for being considered for the Non-CSS posts (i.e. posts in PSU/Autonomous Body/Registered Society/Statutory Body etc.) for which vacancies are available from time to time.

3. The online application form is available on the Ministry's website, <http://www.persmin.gov.in> and the format of the same is enclosed. Annexure-I of the form along with photograph needs to be filled online by the officer. Annexure II, III and IV have to be filled online by the Nodal Officer designated for this purpose by the Cadre Controlling Authority(CCAs) and forwarded online to DoPT. The officers can apply as per their choice and eligibility either for the posts under CSS or for that of CVO or both. It may however, be noted that only officers belonging to services participating in the Central Staffing Scheme(Appendix-IV) may apply for CSS. I would request that the guidelines brought out in Appendix I and II are strictly adhered to while forwarding the applications of officers.

4. While forwarding names of officers, you may like to take note of the fact that about 40% of the posts (approximately 390 posts) under the Central Staffing Scheme are of the rank of Joint Secretary and above, and the remaining 60% of the posts (approximately 540 posts) are at the level of Director/Deputy Secretary i.e. the Middle Management level. It is also requested to ensure that an officer, once placed on the offer list, continues to be available for consideration throughout the year.

Contd..



<http://dopt.gov.in>

5. It is observed that the applications of officers, who have applied for the posts under CSS or that of CVOs or both, are often forwarded for some other posts without consulting the office of the Establishment Officer. It is, therefore, requested that the names of officers forwarded for consideration for the above posts may not be recommended for other posts without consulting this Division.

6. The Government of India has been following a policy of debarring an officer for five years, if, he/she fails to join the Central deputation under Central staffing Scheme or as CVO either on personal grounds or the refusal of the Cadre to relieve him. It may be noted that withdrawal of the name of an officer after a panel has been recommended by the Civil Services Board results in debarment for five years. As per instructions contained in letter No. 14/1/98-FA(UN), dated 26.2.1998 and No.1/1/2003-FAS, dated 8.5.2003 of the Department of Personnel and Training, an officer who is debarred from being taken on deputation to a post under the Central Staffing Scheme is also to be debarred from being given Cadre Clearance for foreign assignments/consultancies abroad during the period of debarment. Therefore, nomination of officers debarred from central deputation should not be forwarded for appointment to above posts till the period of debarment is over.

7. I would request you to also take note of the following points, while forwarding the names of officers for appointment, under the Central Staffing Scheme or for the post of Chief Vigilance Officers(CVOs):-

- i. Sufficient names of women and SC and ST Officers may be sponsored so that adequate representation can be provided to them.
- ii. Officers whose names are offered should have completed the prescribed 'Cooling Off' period.
- iii. The APARs completed upto 31.03.2022 must be uploaded online in Annexure-IV as it will be difficult to consider the names of officers with incomplete APARs.
- iv. The periods for which APARs are not available may clearly be pointed out. The reasons for non-availability of APARs or NRC for these periods may invariably be provided.
- v. The posting details should be complete from date of joining service till date.
- vi. The earlier deputations or debarment period may be clearly specified in Annexure III of the application.
- vii. Details of any inquiry/complaints which may affect the vigilance status of the applicant may also be forwarded.

8. Only those applications that have been validated electronically by the Nodal Officers will be accepted. All the Nodal Officers may be requested to ensure that details in Annexure-I to IV are duly filled in and complete in all respects. In case of change of the existing Nodal Officer, details along with e-mail I.D. of the Nodal Officer may be intimated to this Office and the same must be uploaded online in SUPREMO in prescribed format.

9. The officer shall also be required to indicate choice of location(s) only (not PSEs/Organizations) for CVO and choice of location(s) along with three indicative preferences for Departments/Ministries for CSS, while sending their applications. Even though officers are required to indicate their preference of station(s)/location(s) of posting, the Government reserves the right to take the final decision in the matter.

Contd..

Further, the actual appointments will be subject to availability of posts at various locations and the suitability of officers for the posts.

10. The extant guidelines relating to the CSS permit officers in the higher pay scale in their parent cadres to come on deputation under CSS in lower pay scale. Extant Rules and guidelines regarding fixation of pay under Central Staffing Scheme would apply. Officers appointed at Deputy Secretary level may get the benefit of pay fixation at higher level on grant of level 13 or Grade Pay Rs. 8700/- in their respective parent cadres and may be re-designated as Director on completing 14 years of service.

11. It is requested that names of only those officers should be forwarded who are not likely to be recalled on ground of availing promotion in the cadre for at least 2 years.

12. The names of officers nominated for Joint Secretary level for CSS may kindly be sent to Deputy Secretary (SM) and those for CVOs (Joint Secretary/Director/Deputy Secretary level) and Deputy Secretary/Director level under CSS may be sent to Deputy Secretary (MM). I would request you to forward the names keeping in view the above mentioned requirements by 31st January, 2023. Given the procedural delays in receiving offers from the CCAs and consequential time taken in finalizing the 'Offer List' for the year 2023, we presume your concurrence in operating the 'Offer List' of 2022 till 31.03.2023.

With regards,

Yours sincerely,

Deepti U

(Deepti Umashankar)

1. All Secretaries to the Government of India.
2. Shri Vinay Kumar Tripathi,
Chairman,
Railway Board, (In r/o Indian Railways Services officers)
Ministry of Railways,
Rail Bhavan, New Delhi.
3. Ms. Parveen Mehta,
Deputy Comptroller & Auditor General of India,
(Human Resource, International Relations & Coordination)
O/o the C&AG of India,
9, Deen Dayal Upadhyaya Marg, (In r/o IA&AS officers)
New Delhi

Copy to:-NIC, DoP&T, with a request to upload this circular on the Department's website under: "Online Services- Central Staffing Scheme and CVO".

APPENDIX-I

Guidelines for the preparation of offer list for consideration for appointment under Central Staffing Scheme to the posts of Joint Secretary/Director/Deputy Secretary in the Government of India during the year 2023.

ELIGIBILITY

(A) JOINT SECRETARY

- (i) Officers adjudged suitable/empanelled for holding Joint Secretary level posts at the Centre, intimated to the Cadre Controlling Authorities.

(B) DIRECTOR

- (i) Officers who have completed 14 years of service and have been granted Level 13 or Grade Pay Rs. 8700/- in their Cadre in Group 'A' Services.

(C) DEPUTY SECRETARY

- (i) Officers who have completed 9 years of Group 'A' Service.

COOLING OFF

It may kindly be ensured that the names of only those officers are sponsored who have finished their prescribed 'cooling off'. An officer, who has previously been on deputation, will be considered for deputation under the Central Staffing Scheme only if he has completed mandatory 'cooling off' period as per extant guidelines. In the case of a woman officer whose husband is posted under the Government of India, 'cooling-off' period can be waived up to six months so that she may get posting at the station where her husband is posted.

The cooling off period would commence on the date on which the officer reports to his cadre on reversion from deputation including extended deputation arising out of proceeding on study leave, EOL, etc. while being on deputation without reverting to the cadre. The details of the 'cooling off' are to be given electronically in Annexure-III of the Application Form.

VIGILANCE CLEARANCE

Only the officers clear from the vigilance angle should be placed on offer; in case anything adverse comes to the notice of the Cadre Controlling Authorities against the officer, the same should be conveyed to this Department immediately. A certificate of vigilance clearance (Annexure-II of the Application Form) needs to be electronically validated by the Nodal Officer.

DEBARMENT

The names of officers who are under the period of debarment, may not be sponsored. The details of debarment are to be given electronically in Annexure-III of the Application Form.

CONFIDENTIAL ROLL

The Confidential Rolls of the officers placed on offer must be made available complete upto 31.3.2022. The details of missing ACR(s), if any, may be clearly mentioned with reasons. Alternately, NRC be specifically attached. Only those officers whose records are graded as 'Very Good' and above in the last five years of service would be considered for retention on offer and hence only such officers may be sponsored. The gist of the ACRs is to be given electronically in Annexure-IV of the Application Form.

PAY FIXATION

Pay fixation would be as per extant guidelines.

DEPUTATION

In case the officer(s) are presently on deputation, complete details of the post i.e. the nature of deputation as to whether it is a Ex-Cadre Deputation, Non-CSS Deputation etc. along with the tenure, the mode of appointment/selection process followed for appointment to the post and date of completion of 'cooling off '(if applicable) may be provided.

NOTE:

It may be noted that for the officers whose applications have been forwarded to DoP&T for the Central Staffing Scheme, NOC of EO's Division of DoP&T should be taken before such officers are allowed to apply for any other deputation.

APPENDIX-II

Guidelines for the preparation of offer list for consideration for appointment to the posts of Chief Vigilance Officers during the year 2023.

ELIGIBILITY

Officers whose batches (of the service to which the officer belongs) have been empanelled to hold the posts of Additional Secretary in the Government of India or equivalent shall not be considered for the post of CVOs. An officer will not be considered for appointment as CVO in an organization to which he/she belongs. Further, the officer being considered should not have worked (in the preceding 3 years) in an organization/office in any capacity having direct official dealings with the concerned CPSE etc. in which he/she is being considered for appointment. The Cadre Controlling Authority, while forwarding the application of the officer, shall specify the CPSE's with whom the officer had official dealings in the last three years. The officers will be considered for appointment based on their past experience including experience in Personnel, Administrative Vigilance, Investigation, Legal and Public Procurement matters. The following categories of officers would be considered for appointment to the posts of CVO's

(A) JOINT SECRETARY

- (i) Only those officers:
- a) drawing Senior Administrative Grade in their cadre and,
 - b) whose batches (of service to which the officers belongs) have been empanelled to hold posts of Joint Secretary in the Government of India or have completed 19 year of service.
- (ii) Officers of the Organised Group 'A' Services who have been drawing pay in the SAG in their cadre continuously for 3 years.
- (iii) Officers of the CPSE's, who have completed 20 years on Group 'A' equivalent posts in a CPSE and are holding posts drawing pay equivalent to SAG in their organizations.

(B) DIRECTOR

- (i) The officers of Organised Group 'A' Services and officers working as Directors in the Government of India, who have completed 14 years of Group 'A' service and have been granted Non-Functional Selection Grade in the Cadre in Group 'A'.
- (ii) For officers of the CPSE's, only those who have completed 14 years on Group 'A' equivalent posts in a CPSE and are holding posts drawing pay equivalent to NFSG in their organizations.

(C) DEPUTY SECRETARY

- (i) The officers of Organised Group 'A' Services and officers working as Deputy Secretaries in the Government of India, who have completed 9 years of Group 'A' service.
- ii) For officers of the CPSE's, only those who have completed 9 years on Group 'A' equivalent posts in a CPSE and are holding posts drawing pay equivalent to JAG in their organizations

COOLING OFF / VIGILANCE CLEARANCE/ DEBARMENT

Extant guidelines on cooling off, debarment and vigilance clearance would be applicable as has been mentioned in Appendix-I.

CONFIDENTIAL ROLL

The Confidential Rolls of the officers placed on offer must be made available complete upto 31.3.2022. The details of missing ACR(s), if any, may be clearly mentioned with reasons. Alternately, NRC be specifically attached. Only those officers whose records are graded as 'Very Good' and above in the last five years of service would be considered for retention on offer and hence only such officers may be sponsored. The gist of the ACRs is to be given electronically in Annexure-IV of the Application Form.

AGE LIMIT

The officers coming directly from the cadre should not be more than 54 years of age as on 1st April 2023. However, where the extension of deputation is sought through lateral shift or from an existing posting under CSS or Non-CSS post to posting as CVO, the age limit is 56 years.

PAY FIXATION

- i. The officers who are appointed as CVO at Joint Secretary level would draw pay in the scale of Grade Pay of Rs. 10,000/- (pre-revised).
- ii. The officers who are appointed as CVO at DS/Director level would draw pay in the Grade Pay of Rs. 7600/- or Rs. 8700/- (pre-revised) in the appropriate pay band according to the level at which they are working at present.

दीप्ति उमाशंकर, भा.प्र.से.
DEEPTI UMASHANKAR, IAS
स्थापना अधिकारी एवं अपर सचिव
ESTABLISHMENT OFFICER &
ADDITIONAL SECRETARY
Tel.: 23092370, Fax: 23093142
E-mail : bot@nitc.in



Confidential
भारत सरकार
कार्मिक और प्रशिक्षण विभाग
कार्मिक, लोक शिवालय तथा पेंशन मंत्रालय
नॉर्थ ब्लॉक, नई दिल्ली-110001
GOVERNMENT OF INDIA
DEPARTMENT OF PERSONNEL & TRAINING
MINISTRY OF PERSONNEL, PUBLIC
GRIEVANCES AND PENSIONS
NORTH BLOCK NEW DELHI-110001

D. O. No. 12/29/2017-EO(SM-III)

Dated the 05th January, 2023

Dear Sir,

As you are aware empanelment is a pre-requisite for appointment of a member of All India Services/Central Group 'A' Services to the post of Joint Secretary/equivalent at the Centre under the Central Staffing Scheme. All Cadre Controlling Authorities (CCAs) are time and again requested to send proposals of their participating services under Central Staffing Scheme for Joint Secretary level empanelment. Proposals up to 2002 batch were sought vide D.O. Letter dated 01st February, 2022.

2. CCAs are now requested that batch-wise empanelment proposals upto 2003 batch in respect of services participating in Central Staffing Scheme under their control may be submitted online by feeding relevant data in the CCA module of the software 'EASY' as was done in case of senior batches earlier. All officers in a batch who have got Senior Administrative Grade (SAG) in their respective cadres and have minimum 04 years of residual service as on 01.01.2023 will be eligible for consideration. However, the Cadres are requested to feed in EASY details of all officers in a batch including those not eligible for consideration. After submission of batch-wise proposal online, ACR/PAR dossiers (updated upto APAR for the period 2021-22) of all eligible officers may be forwarded to this Department for further processing of the case alongwith details of officers having less than 04 years residual service as on 01.01.2023, officers on foreign assignment etc.

3. As per the modified guidelines, the CCAs are required to inform and invite representations from the officers under consideration at the time of initial assessment of the batch. In this regard, the procedure was earlier informed to CCAs vide this Department's O.M. No. 12/3/2008-EO(SM-III) dated 20.01.2014 (copy enclosed).

4. You may also ensure that the latest vigilance status (alongwith comments of Central Vigilance Commission) and the date of filing of IPR for the year 2022 (as on 01.01.2023) in respect of each officer in a batch are also provided to this Department on the availability of the same.

5. Executive record sheets of the officers alongwith the latest posting details, contact numbers of Reporting/Reviewing/Accepting Authorities as well as senior/retired officers (SAG and above) of the respective services may also be provided in soft copy alongwith the proposal.

With regards,

Yours sincerely,

Deepti

(Deepti Umashankar)

Shri K. Rajaraman,
Secretary, Department of Telecommunications,
Sanchar Bhawan, New Delhi
(For Indian Telecom Service and IP&TA&FS)



No. 12/3/2008-EO(SM.III)
Government of India
Ministry of Personnel, Public Grievances and Pensions
Department of Personnel & Training

North Block, New Delhi
Dated the 30 Jan., 2014

OFFICE MEMORANDUM

20 Jan 2014

Subject:- Guidelines for evaluation of officers of Organized Group 'A' services for empanelment for holding the post of JS/ equivalent at the Centre –reg.

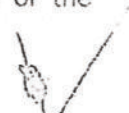
The undersigned is directed to say that the new guidelines for evaluation of IAS and other All India Services and Group 'A' Central Services officers for empanelment for holding the post of Joint Secretary/equivalent at the Centre came into force from 01.01.2010. Till now there was no provision in the guidelines for consideration of representations prior to initial assessment of the officers. Representations against non-empanelment of officers were examined and then placed before the Experts Panel at the time of consideration of such officers during First Review/ Second Review/Special Review.

2. With a view to ensuring greater uniformity, consistency and transparency in the empanelment process, the competent authority has decided that officers who wish to represent specific concern regarding their performance appraisal over the years which would be relevant for assessing their suitability for empanelment may be permitted to do so at the initial stage itself. This would include issues such as arbitrary downgradation of the overall grade, mismatch between grading and pen-picture, missing ACRs, assessments recorded for periods less than three months, assessments recorded long after due date etc.

3. In the light of the above, whenever any batch of officers is to be taken up for empanelment as Joint Secretary, the Cadre Controlling Authorities (CCAs) are expected to inform the officers about the ensuing empanelment process and representations received, if any, are to be sent to the Office of the Establishment Officer for placing them before the Experts Panel.

4. Accordingly, all the Cadre Controlling Authorities (CCAs) are requested to do the following:-

- (i) Inform the officers concerned about the above mentioned provision regarding filing of representation;
- (ii) Examine and take a view on the representations on merit where necessary; and
- (iii) Send such representations alongwith comments/decision of the CCA while submitting empanelment proposals to DOPT.


(M. Devaraj)
Director (SM)

All Cadre Controlling Authorities (CCAs)

Kavita Singh
Joint Secretary (ACC)
Tel. No. 23018125



संविधानसभल सचलवालय
सलसूतल भवन, नई दलल्लल-110004
CABINET SECRETARIAT
RASHTRAPATI BHAWAN
NEW DELHI - 110004

Confidential

D.O. Letter No. 01/03/2023-CS(A)

Dated the 14th February, 2023

Respected Sir/Madam,

It is proposed to draw up panels of Indian Police Service (IPS), Indian Forest Service (IFoS) and officers belonging to various Organized Central Group "A" Services for appointment at the level of Secretary and Additional Secretary in the Government of India. The eligibility conditions for empanelment at these levels are as under:

(A) For Secretary level:

- i. Minimum of 30 years' service in Group "A"; and
- ii. Minimum of 2 years' service in a post in the Level 15 of the Pay Matrix or more.

(B) For Additional Secretary level:

- i. Minimum of 25 years' service in Group "A"; and
- ii. Minimum of 7 years' service in a post in the Level 14 of the Pay Matrix in the parent cadre or service.

2. In addition, the officers fulfilling the following criteria would only be considered for empanelment:

- i. Year of examination is not later than 1989 (i.e. 1990 batch) for Secretary level and 1995 (i.e. 1996 batch) for Additional Secretary level;
- ii. Officer should have been empaneled at Additional Secretary level (for empanelment at Secretary level) and at Joint Secretary level (for empanelment at Additional Secretary level).
- iii. Officer should have at least 3 years' experience under Central staffing Scheme at the level of Deputy Secretary & above; and
- iv. Officer should have at least one year's residual service as on 01.01.2023.

The reference date for determining the eligibility shall be 01.01.2023.

3. Your recommendations in respect of eligible officers belonging to Service(s) under your administrative control may please be sent to this Secretariat in the enclosed formats latest by 15.03.2023.

4. You are also requested to direct Nodal Officer (designated for uploading ACR/APAR Score sheets in EASY platform for Joint Secretary level empanelment) to upload ACR/APAR Score sheets and particulars of eligible officers for empanelment at Secretary/Additional Secretary level also. The designated Nodal Officer shall ensure that the ACR/APAR Score sheets and particulars are uploaded at <https://easy.nic.in> latest by 15.03.2023.

continued...

5. It is also requested that the following documents/information may also be furnished to this Secretariat with the proposal:

- i. A copy of the latest Civil List/Seniority List;
- ii. Updated Executive Record Sheets along with latest photograph of the officer;
- iii. Complete ACR dossiers;
- iv. Latest vigilance status along with clearance from the Central Vigilance Commission; and
- v. Contact details of Secretary, Additional Secretary level officers, Peers and Subordinate officers with whom the officers nominated have worked during last 15 years.

6. Soft copies of nominations with aforesaid information may also be furnished in editable format at e-mail id smita.sarangi@nic.in .

Yours sincerely,



(Kavita Singh)

Encls.: as above

To,

Secretaries of various Cadre Controlling Authorities as per list attached.

No. 27-01/2019-SEA-I
 Government of India (भारत सरकार)
 Ministry of Communications (संचार मंत्रालय)
 Department of Telecommunications (दूरसंचार विभाग)
 Sanchar Bhawan, 20, Ashoka Road,
 New Delhi-110001

Dated: 21.01.2021

OFFICE MEMORANDUM

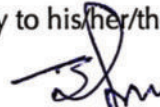
Sub: Consolidated instruction on Local officiating arrangements in different grades of Indian P&T Accounts and Finance Services, Group 'A'- Reg.

The undersigned is directed to refer to DoT order no. 48-1/2003-SEA dated 06.11.2003 amended from time to time on the above cited subject wherein powers were delegated for making local officiating arrangements in IP&TAFS Group 'A' upto JAG level as per the eligibility conditions prescribed by DoT Hq.

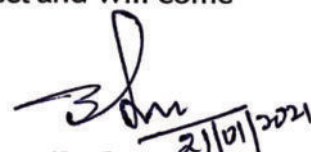
2. A committee, to review the existing system of grant of local officiating promotions in IP&TAFS Group 'A', was formed vide DoT OM No. 27-1/2019-SEA-I dated 29.08.2019. The recommendations of the Committee w. r. t. IP&TAFS Group 'A' have been examined in DoT Hq. and it has been decided that the local officiating arrangement in different grades of IP&TAFS Group 'A' (upto JAG) will be made under already delegated powers on the basis of eligibility criteria mentioned below -

Sl. No.	Grade	Revised Eligibility Criteria
1	Local Officiating Arrangement In JAG	from amongst the Senior most regular STS officers available in the office
2	Local Officiating Arrangement In STS	From Direct recruit JTS officers
		From Promotee JTS officers
3	Local Officiating Arrangement In JTS	from amongst the regular Senior most Sr. Accounts officers available in the office.

3. On joining of senior officer who cannot be considered for local officiating arrangement as he/she doesn't meet the above said eligibility criteria, the junior officer/ officers working in the same office on local officiating basis in that particular grade shall be reverted immediately to his/her/their substantive grade.


 21/01/2021

4. The local officiating arrangements shall be made in the interest of office against leave and other short-term vacancies of not less than 30 days duration upto a maximum of 180 days. After expiry of 180 days, the local officiating arrangement should be terminated and the officers concerned reverted to their substantive grade.
5. Officer who is not clear from Vigilance angle or otherwise not suitable (for example who has an adverse entry in a recent APAR) should not be given charge on local officiating basis.
6. This is in supersession of earlier orders issued on the subject and will come into force with immediate effect.


(R. C. Kumar)
ADG (SEA-I)
Ph. 23036290

To,

1. CGCA, New Delhi
2. Sr. DDG (PAF), DoP
3. DG, NICF Ghitorni
4. All Heads of CsCA.
5. All GM (Finance), PAOs.

Copy to:

1. Sr. PPS to Member (F), DCC
2. PPS to Advisor(F), DoT Hq
3. Addl. Administrator (USOF)
4. All DDsG, Accounts & Finance side
5. US (SEA-II), DoT Hq. -for uploading the order on DoT website.
6. Guard File/Spare.

F.No. 24-23/2021/AdmnV/ 5345
Government of India
Ministry of Communications
Department of Telecommunications
Office of the CGCA

Dated: 12.03.2021
New Delhi

OFFICE MEMORANDUM

Subject: Local Officiating Arrangement in the Grade of Stenographer (Grade-I) in O/o CGCA/DoT HQ/Pr. CCAs/CCAs/Jt. CCAs(IC) or in NICF – regarding.

The undersigned is directed to convey the approval of the Competent Authority for making local officiating arrangement in the cadre of Stenographer (Grade – I) in O/o CGCA/DoT HQ/Pr. CCAs/CCAs/Jt.CCAs (IC) or in NICF subject to the following conditions:

- a) Local Officiating promotion in the Grade of Stenographer (Gr-I) may be made from amongst the senior most Stenographer Grade – II who have completed three (3) years of regular service in the grade (including probation period of 2 years) in O/o CGCA/DoT HQ/Pr. CCAs/CCAs/Jt.CCAs (IC) or in NICF.
 - b) On joining of senior officer who cannot be considered for local officiating arrangement as he/she doesn't meet the above said eligibility criteria, the junior officer/ officers working in the same office on local officiating basis in that particular grade shall be reverted immediately to his/her/their substantive grade.
 - c) The local officiating arrangement shall be made in the interest of office against regular/short-term vacancies of not less than 30 days duration upto a maximum of 180 days. After expiry of 180 days, the local officiating arrangement should be terminated and the officers concerned reverted to their substantive grade.
 - d) Officer who is not clear from Vigilance angle or otherwise not suitable for example who has an adverse entry in a recent APAR) should not be given charge on local officiating basis.
 - e) The pay of the official shall be regulated under FR 22 read with FR 35.
2. The HoC/HoD of the office shall be competent to exercise the above powers.

3. These orders will come into force with immediate effect and supersede any earlier orders in this regard.



Dy. CGCA
(Admin)

To,

1. All Pr. CCAs.
2. DG NICF
3. DDG (Establishment), DoT HQ
4. All Jt. CGCAs and All CCAs - (C&A)
5. All Jt. CCAs (I/C)

Copy for information to:

1. Sr. PPS to Member (F), DoT
2. PS to CGCA
3. PS to Advisor (Finance)
4. PS to Addl. CGCA
5. Notice Board
6. Director (BA&IT) to upload in CGCA website
7. Office Copy

Government of India
Ministry of Communications
Department of Telecommunications
Office of Controller General of Communication Accounts
NICF Campus, Ghitorni, New Delhi – 110047.

No. 24-28-2021/Admin-V/479

Dated: 16-07-2021

OFFICE MEMORANDUM

Subject:- Local officiating arrangement in the Grade of Senior Accountant -reg.

The undersigned is directed to convey the approval of the Competent Authority for making local officiating arrangement in the cadre of Senior Accountant in O/o CGCA/DoT HQ/CCAs/Jt. CCAs (IC) or in NICF subject to the following conditions.

a.) Local Officiating /promotion in the Grade of Senior Accountant may be made from amongst the senior most Junior Accountants who have completed two (2) years of regular service in the grade in O/o CGCA/DoT HQ/Pr.CCAs/CCAs/Jt.CCAs(IC) or in NICF.

b.) On Joining of Senior officer who cannot be considered for local officiating arrangement as he/she doesn't meet the above said eligibility criteria, the junior officer/officers working in the same office on local officiating basis in that particular grade shall be reverted immediately to his/her/ their substantive grade.


c.) The local officiating arrangement shall be made in the interest of office against regular/short-term vacancies of not less than 30 days duration upto maximum of 180 days. After expiry of 180 days, the local officiating arrangement should be terminated and the officer concerned reverted to their substantive grade.

d.) Official who is not clear from vigilance angle or otherwise not suitable, for example who has an adverse entry in a recent (APAR), should not be given charge on local officiating basis.

e.) The pay of the official shall be regulated under FR 22 read with FR 35.

f.) The HoC/HoD shall be the Competent to exercise the above power.

These orders will come into force with immediate effect and supersede any earlier orders in this regard.


(Arvind Xaxa)
Dy. CGCA

To:

1. ALL Pr. CCAs
2. DG NICF
3. DDG (Establishment), DoT Hq
4. All Jt. CGCAs and All CCAs (C&A)
5. All Jt. CCAs(I/C)

Copy for information to:

1. Sr. PPS to Member (F), DoT
2. PS to CGCA
3. PS to Advisor (Finance)
4. PS to Addl. CGCA
5. Notice Board
6. Director (BA&IT) to upload in CGCA website
7. Office copy

Government of India
Ministry of Communications
Department of Telecommunications
Office of Controller General of Communication Accounts
NICF Campus, Ghitorni, New Delhi – 110047.

No. 24-29-2021/Admin-V/1089

Dated: 21-10-2021

OFFICE MEMORANDUM**Subject:- Local officiating arrangement in the Grade of Junior Accountant -reg.**

The undersigned is directed to convey the approval of the Competent Authority for making local officiating arrangement in the cadre of Junior Accountant in O/o CGCA/DoT HQ/CCAs/Jt. CCAs (IC) or in NICF subject to the following conditions.

a.) Local Officiating /promotion in the Grade of Junior Accountant may be made from amongst the senior most LDCs who have completed Three (3) years of regular service in the grade in O/o CGCA/DoT HQ/Pr.CCAs/CCAs/Jt.CCAs(IC) or in NICF.

b.) On Joining of Senior officer who cannot be considered for local officiating arrangement as he/she doesn't meet the above said eligibility criteria, the junior officer/officers working in the same office on local officiating basis in that particular grade shall be reverted immediately to his/her/ their substantive grade.

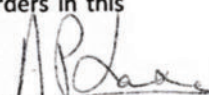
c.) The local officiating arrangement shall be made in the interest of office against regular/short-term vacancies of not less than 30 days duration upto maximum of 180 days. After expiry of 180 days, the local officiating arrangement should be terminated and the officer concerned reverted to their substantive grade.

d.) Official who is not clear from vigilance angle or otherwise not suitable, for example who has an adverse entry in a recent (APAR), should not be given charge on local officiating basis.

e.)The pay of the official shall be regulated under FR 22 read with FR 35.

f.) The HoC/HoD shall be the Competent to exercise the above power.

These orders will come into force with immediate effect and supersede any earlier orders in this regard.


- (Arvind Xaxa)
Dy. CGCA

To:

1. ALL Pr. CCAs
2. DG NICF
3. DDG (Establishment), DoT Hq
4. All Jt. CGCAs and All CCAs-(C&A)
5. All Jt. CCAs(I/C)

Copy for information to:

6. Sr. PPS to Member (F), DoT
7. PS to CGCA
8. PS to Advisor (Finance)
9. PS to Addl. CGCA
10. Notice Board
11. Director (BA&IT) to upload in CGCA website
12. Office copy

Government of India
Ministry of Communications
Department of Telecommunications
Office of Controller General of Communication Accounts
NICF Campus, Ghitorni, New Delhi – 110047.

No. 24-30/2021-Admin-V | 1284

Dated: 18 -11-2021

OFFICE MEMORANDUM

Subject:- Local officiating arrangement in Lower Division Clerk (LDC) in O/o CGCA/DoT HQ/Pr. CCA/CCA/Jt. CCA(I/C)/NICF -reg.

The undersigned is directed to convey the approval of the Competent Authority for making local officiating arrangement in the cadre of LDC in O/o CGCA/DoT HQ/Pr. CCA/CCA/Jt. CCA(I/C)/NICF subject to the following conditions.

1. Local Officiating /promotion in the Grade of Lower Division Clerks may be made from amongst the senior most MTSs who have completed Two (2) years of regular service in the grade in O/o CGCA/DoT HQ/Pr. CCAs/CCAs/Jt.CCAs (IC) or in NICF.
2. On Joining of Senior official who cannot be considered for local officiating arrangement as he/she doesn't meet the above said eligibility criteria, the junior official/officials working in the same office on local officiating basis in that particular grade shall be reverted immediately to his/her/ their substantive grade.
3. The local officiating arrangement shall be made in the interest of office against regular/short-term vacancies of not less than 30 days duration upto maximum of 180 days. After expiry of 180 days, the local officiating arrangement should be terminated and the officials concerned reverted to their substantive grade.
4. Official who is not clear from vigilance angle or otherwise not suitable, for example who has an adverse entry in a recent APAR should not be given charge on local officiating basis.

5. The pay of the official shall be regulated under FR 22 read with FR 35.
6. It is also proposed that HoC/HoD would be Competent to issue the local officiating order in these cases.

These orders will come into force with immediate effect.



(Arvind Prakash Xaxa)

Dy. CGCA

Phone: 011-26503655

email: ap.xaxa@nic.in

To:

1. All Pr. CCAs
2. DG, NICF
3. DDG (Establishment), DoT HQ.
4. All Jt. CGCAs and All CCAs
5. All Jt. CCAs (I/C)

Copy to:-

1. Sr. PPS to Member (F), DoT.
2. PS to CGCA.

No: 18-06/2024-SEA-I

भारत सरकार / Government of India
संचार मंत्रालय / Ministry of Communications
दूरसंचार विभाग / Department of Telecommunications
संचार भवन, 20, अशोक रोड / Sanchar Bhawan, 20, Ashoka Road
नई दिल्ली-110 001 / New Delhi-110 001

दिनांक: 28.03.2024

कार्यालय ज्ञापन / OFFICE MEMORANDUM

Subject: Classification of Accounts & Finance Posts at DoTHQ as Sensitive/Non-Sensitive.

On the cited subject, undersigned has been directed to convey that in respect of the Accounts & Finance Posts in different wings at DoTHQ and TEC, competent authority has approved the classification into Sensitive/Non Sensitive category as tabulated at Annexure I. This is in supersession of Para 1(iii) of this office's communication no. 18-18/2012-SEA-I dated 23.10.2018.

This is issued with the approval of the competent authority.

Enclosure: Annexure I

Signed by Harshvardhan
Singh Khangarot
Date: 28-03-2024 15:53:27

(Harshvardhan Singh Khangarot)
Director (SEA)
Ph: 2303 6059

To:-

1. Sr. DDG (PAF), DoP Hq. for information in respect of IP&TAFS Gr B posts in DoT Hq.
2. Sr. DDG (LFA), DoT Hq. / Sr. DDG (TEC), DoT
3. All the DDGs of Accounts & Finance side, DoT Hq.
4. ACAO (Legal) For uploading on the DoT Website.
5. Guard File.

Copy to:-

1. PSO to Secretary (T)
2. PPS to Member (F)
3. PPS to Advisor (F)
4. CVO, DoT

Annexure I

Sl. No	Name of the Wing	Details of Sensitive Posts	Details of Non-Sensitive Posts
1	Asset Management	Nil	All posts of SAG & Below
2	Accounts		
3	Budget & PSF		
4	FIPP	Nil	All posts of JAG & Below
5	TFRU		
6	Training Finance		
7	SEA	SAG & JAG	All posts of STS & Below
8	IFD		
9	TEC		
10	LFA	SAG, JAG & STS	All posts of JTS & Below
11	LFP		
12	WPF		

संख्या-१८-०६/२०२४-एस ० ई ० ए ०१ / No. 18-06/2024-SEA-I
भारत सरकार / Government of India
संचार मंत्रालय / Ministry of Communications
दूरसंचार विभाग / Department of Telecommunications
संचार भवन, २०, अशोक मार्ग / Sanchar Bhawan, 20, Ashoka Road
नई दिल्ली - ११०००१ / New Delhi-110001

दिनांकित / Dated- 20.06.2024

कार्यालय ज्ञापन /Office Memorandum

Subject: Classification of Accounts and Finance Posts in O/o CGCA, O/o Pr. CsCA/ CsCA/ Jt. CsCA (IC) & O/o NICF as Sensitive/ Non-Sensitive.

With reference to above cited subject and in supersession of Para 1 (i) & (ii) of this office's communication no. 18-18/2012-SEA-I dated 23.10.2018, the undersigned has been directed to convey that in respect of the Accounts and Finance Posts in O/o CGCA, O/o Pr. CsCA/ CsCA/ Jt. CsCA (IC) & O/o NICF, Competent Authority has approved the classification into Sensitive/ Non-Sensitive category as tabulated at Annexure I.

Signed by Harshvardhan
Singh Khangarot

Date: 21-06-2024 11:23:46

Enclosed-Annexure-I

(Harshvardhan Singh Khangarot)
Director (SEA)
email- sea.3-dothq@gov.in
Ph-23036059

To,

1. CGCA, New Delhi
2. All Pr. CsCA/CsCA/ Jt. CsCA (IC)
3. DG (NICF)
4. ACAO (Legal) for uploading on DoT website.


Copy to:

1. PPS to Member (F)

2. PPS to Advisor (F)
3. Sr. DDG (PAF), DoP Hq. for kind information in respect of IP&TAFS Gr B posts.
4. CVO, DoT

No. 18-06/2024-SEA-I
 Annexure-I

Sl No.	Name of the Office	Details of Sensitive Posts	Details of Non-Sensitive Posts
1.	CGCA	1. CGCA 2. Addl. CGCA 3. Jt. CGCA (Revenue) 4. Jt. CGCA (C&A) 5. Dy. CGCA (Revenue) 6. Dy. CGCA (C&A) 7. ACAO (DDO/Cash) 8. ACAO (Procurement)	1. All other Group 'A' Posts. 2. All Group 'B' (Gazetted), Group 'B' (Non-Gazetted) 3. All Group 'C' Posts.
2.	NICF	1. DG 2. DDG (TAR) 3. Director (TAR)	
3.	Pr. CsCA/ CsCA/ Jt. CsCA (IC)	1. Pr. CCA 2. CCA 3. Jt. CCA (IC) 4. Jt. CCA (Revenue) 5. Jt. CCA (Admin)	



(हर्षवर्धन सिंह खंगारोट)
 (HARSHVARDHAN SINGH KHANGAROT)
 निदेशक (एस.ई.ए.)
 Director (SEA)
 दूरसंचार विभाग, भारत सरकार
 Deptt. of Telecom, Govt. of India
 नई दिल्ली/New Delhi

Consolidated Reporting / Reviewing Arrangements of APARs of**IP&TAFS Group 'A' & 'B' Officers in DoT****1. DOT HQ**

S. No.	Designation	Reporting Officer	Reviewing Officer	Authority
1	Advisor (Finance)	Member (Finance) DCC	Chairman (DCC) & Secretary (T)	No.03-2/2010-SEA-I Dated 11.10.2010 and 17.08.2011
2	Sr. DDG and DDGs	Advisor (Finance)	Member (Finance)	
3	Jt. Administrator (F) USOF	Administrator USOF	Member (Finance)	
4	Director	DDG / Sr. DDG	Advisor (Finance)	
5	Dy. Administrator (F) USOF	Jt. Administrator (F) USOF	Administrator, USOF	
6	ADG / Asstt Administrator (F) USOF	Director / Dy. Administrator (F) USOF	DDG / Sr. DDG/ Jt. Administrator (F) USOF	
7	ACAO/Sr. AO/AO	ADG / Asstt. Administrator (F) USOF	Director / Dy. Administrator (F) USOF	
8	AAO	AO / Sr. AO	ADG / Asstt. Administrator (F) USOF	

2. O/o CGCA

S. No.	Designation	Reporting Officer	Reviewing Officer	Authority
1	CGCA	Member (Finance)	Secretary (T)	No.03-2/2010-SEA-I Dated 04.12.2018
2	Additional CGCA	CGCA	Member (Finance)	
3	Jt. CGCA (SAG)	Additional CGCA	CGCA	
4	Dy. CGCA (JAG)	Jt. CGCA	Additional CGCA	
5	Asstt. CGCA (STS)	Dy. CGCA	Jt. CGCA	
6	ACAO (JTS)	Asstt. CGCA	Dy. CGCA	
7	AO / Sr. AO	Asstt. CGCA	Dy. CGCA	
8	AAO	AO/ Sr. AO/ ACAO	Asstt. CGCA	

3. O/o DG NICF

S. No.	Designation	Reporting Officer	Reviewing Officer	Authority
1	DG NICF	Advisor (Finance)	Member (Finance)	No.03-2/2010-SEA-I Dated 25.02.2015
2	DDG NICF	DG NICF	Advisor (Finance)	
3	Director	DDG NICF	DG NICF	
4	Dy. Director	Director	DDG NICF	
5	CAO	Dy. Director	Director	No.03-2/2010-SEA-I Dated 11.10.2010
6	AAO	CAO	Dy. Director	

4. TEC

S. No.	Designation	Reporting Officer	Reviewing Officer	Authority
1	Director (F)	Sr. DDG (TEC)	Advisor (Finance)	No.03-2/2010-SEA-I dated 11.10.2010 and 17.08.2011
2	Dy. Director (F)	Director (F)	Sr. DDG	
3	ACAO / Sr. AO/AO	Dy. Director	Director	
4	AAO	CAO	Dy. Director	

5. O/o Pr. CCA/CCA/Jt. CCA (I/c)

S. No.	Designation	Reporting Officer	Reviewing Officer	Authority
1	Pr. CCA/CCA/Jt CCA working as H.O.D. in Field Units	CGCA	Member (Finance)	No.03-2/2010-SEA-I dated 04.12.2018
2	CCA in Pr. CCA offices	Pr. CCA	CGCA	
3	Jt. CCA in Pr. CCA offices	CCA	Pr. CCA	
4	Jt. CCA in CCA offices	CCA	Additional CGCA	
5	Dy. CCA	Jt. CCA	CCA	No.03-2/2010-SEA-I dated 11.10.2010
6	ACCA	Dy. CCA /Jt. CCA	CCA	
7	CAO	ACCA / Dy. CCA	Jt. CCA	
8	AAO	CAO	ACCA/ Dy. CCA	

**Consolidated Reporting Reviewing Arrangements of APARs of
IP&TAFS Group 'A' & 'B' Officers in DOP**

1. DOP HQ

S. No.	Designation	1 st Reporting Officer	2 nd Reporting Officer	Reviewing Officer	Authority
1	Sr. DDG (PAF)	DGPS	--	Secretary (Posts)	No. 38-5/2017-PE-II dated 06.06.2023
2	DDG (Budget & Accounts) / DDG (Finance)	Sr. DDG (PAF)	FA (Posts)	Secretary (Posts)	No. 03-2/2010-SEA-I dated 24.10.2017
3	Directors in PA Wing	DDG (PAF)	FA (Posts)	Secretary (Posts)	No. 03-02/2010-SEA-I dated 17.06.2011
4	Director in IFD	FA (Posts)	--	Secretary (Posts)	
6	ADG	Director	--	DDG (PAF) / FA (Posts)	
7	Sr. AO / AO	ADG	--	Director	
8	AAO	AO/ Sr. AO/ ACAO	--	ADG	

2. Field Organisations of DOP

i. Offices headed by SAG level officers

S. No.	Designation	1 st Reporting Officer	2 nd Reporting Officer	Reviewing Officer	Authority
1	GM (F) & IFA	CPMG	Sr. DDG (PAF)	AS & FA	No. CS-6-2/2019/APARs/15920 to 15962 dated 20.03.2020
2	DAP	GM(F)	--	CPMG	
3	Dy. DAP	DAP	--	GM (F)	
4	ACAO /Sr.AO /AO	DAP/ Dy. DAP	--	GM (F) / DAP	
5	AAO	ACAO/ Sr.AO/AO	--	Dy. Director / ACAO	

6	AOs/AOs working as IFA to CPMG	PMG/DPS	GM (F)/DAP	CPMG	
7	AOs/AOs Working as IFA to Regional PMG	PMG/DPS	GM(F)/DAP	CPMG	
8	AO Civil/Electrical	EE (Civil)/ (Electrical)	--	SE (Civil)/ (Electrical)	
9	AAO Civil /Electrical	AO (Civil) / (Electrical)	--	SE (Civil) / (Electrical)	
10	AO (ICO) SB	DPS	GM(F)DAP	CPMG	
11	AAO (SBCO)	AO(ICO) SB	--	GM(F)/DAP	
12	AO/AAO (BD, PLI, MMS, CSD, PSD)	Head of the Unit	GM(F)/DAP	CPMG	

ii. Offices headed by JAG level officers

S. No.	Designation	1 st Reporting Officer	2 nd Reporting Officer	Reviewing Officer	Authority
1	DAP & IFA	CPMG	Sr. DDG (PAF)	AS & FA	No. CS-6-2 /2019 / APARs/15920 to 15962 dated 20.03.2020
2	Dy. DAP	DAP & IFA	--	CPMG	
3	ACAO/ Sr.AO/AO	Dy. DAP	--	DAP	
4	AAO	ACAO/ Sr.AO/AO	--	Dy. Director / ACAO	
5	AOs/AOs working as IFA to CPMG	PMG/DPS	DAP	CPMG	
6	AOs/AOs working as IFA to Regional PMG	PMG/DPS	DAP	CPMG	
7	AO Civil /Electrical	EE (Civil) / (Electrical)	--	DAP	
8	AAO Civil / Electrical	AO (Civil) / (Electrical)	--	DAP	
9	AO (ICO) SB	DPS	DAP	CPMG	
10	AAO (SBCO)	AO (ICO) SB	--	DAP	
11	AO/AAO (BD, PLI, MMS, CSD, PSD)	Head of the Unit	DAP	CPMG	

iii. **RAKNPA, DoP**

S. No.	Designation	1 st Reporting Officer	2 nd Reporting Officer	Reviewing Officer	Authority
1	IFA	Director, RAKNPA	Sr. DDG (PAF)	AS & FA	No. CS-6-2/2019/APARs/15920 to 15962 dated 20.03.2020
2	Sr.AO/AO	IFA	--	Director, RAKNPA	
3	AAO	AO	--	IFA	

iv. **PLI Directorate**

S. No.	Designation	1 st Reporting Officer	2 nd Reporting Officer	Reviewing Officer	Authority
1	GM (Fin) /IFA	CGM	AS&FA	Secretary (Posts)	No.CS-6-2/2019/APARs /15920 to 15962 dated 20.03.2020
2	Director	GM (Fin)	--	CGM (PLI)	
3	CAO/ACAO	Director/GM (Fin)	--	CGM (PLI)	
4	Sr.AO/AO	CAO/ACAO	--	Director	
5	AAO	Sr.AO/AO	--	CAO/ACAO	

v. **BD Directorate**

S. No.	Designation	1 st Reporting Officer	2 nd Reporting Officer	Reviewing Officer	Authority
1	GM (F)	CGM, BD	AS&FA	Secretary (Posts)	No. CS-6-2/2019/APARs/15920 to 15962 dated 20.03.2020
2	ACAO/CAO	GM (F)	--	CGM, BD	
3	Sr.AO/AO	ACAO/CAO	--	GM(F), BD	
4	AAO	Sr.AO/AO	--	ACAO/ CAO	

vi. **Parcel Directorate**

S. No.	Designation	1 st Reporting Officer	2 nd Reporting Officer	Reviewing Officer	Authority
1	AAO	AO	--	GM (F)	No. CS/6-26/APAR Structure/2023/8002 to 8006 dated 24.08.2023

No.03-02/2010-SEA-I
Government of India
Ministry of Communication & Information Technology
Department of Telecommunications
Sanchar Bhawan 20 Ashoka Road
New Delhi-110001

11:10:2010

OFFICE MEMORANDUM

Sub.: Reporting/Reviewing of APAR (Annual Performance Assessment Report) for IP&T AFS Gr. 'A' and Group 'B' in Department of Telecom & Department of Posts

In supersession of all existing instructions on the above subject, the undersigned is directed to convey the revised arrangement in respect of Reporting, Reviewing and Acceptance of APAR of IP&T AFS Gr. 'A' and Group 'B' in DoT and DoP.

2. This order will come into force with immediate effect. The APARs already reported and reviewed before the issue of this order will not be reopened.
3. This issues with the approval of the Competent Authority.

Encl.; 4 pages


(Shikha Mathur Kumar)
D.D.G. (FEB)

Copy to

1. PS to Member (F), TC/ PS to Secretary (Posts).
2. PSO to Advisor (F), DoT./JS & FA (Posts), DoP Hqs.
3. Sr. DDG (Vig.), DoT Hqs.
4. All Sr. DsDG/DsDG of Finance and Accounts side in DoT Hqs and DoP Hqs../Jt. Administrator (F),(USOF), DoT Hqs./All GMs(F), PAO, Department of Posts.
5. GM, NICF, Ghaziabad.
6. All Pr CsCA/CsCA,
7. All Director of Finance & Accounts side in DoT/DoP Hqs.
8. US (SEA), DoT Hqs.
9. Guard File/Spare.

Reporting arrangements of Accounts and Finance officers posted in DoT

DOT Headquarter

Sl. No.	Designation	1 st Reporting Officer	2 nd Reporting Officer	Reviewing Officer	Accepting Authority
1.	Advisor (F)	Member (F), TC		Chairman (TC)	
2.	Sr. DDG	Advisor (F)		Member (F)	
3.	DDsG	Advisor (F)		Member (F)	
4.	Jt. Administrator (F) USO	Administrator, USO		Member (F)	
5.	Director	DDG/Sr.DDG		Advisor (F)	Member (F)
6.	Dy Administrator (F), USO	Jt. Administrator (F) USO		Administrator, USOF	Member (F)
7.	ADG/Asstt. Administrator (F),USOF	Director/ Dy. Administrator (F), USOF		DDG/Sr. DDG/Jt. Administrator(F), USOF	
8.	ACAO/Sr.AO/AO	ADG/Asstt. Administrator (F), USOF		Director/ Dy. Administrator (F), USOF	
9.	AAO	AO/ Sr.AO		ADG / Asstt. Administrator (F), USOF	

Pr.CCA/CCA/Jt.CCA offices

Sl. No.	Designation	Reporting Officer	Reviewing Officer	Accepting Authority
1.	Pr.CCA / CCA(Independent)	Advisor(F)	Member(F)	
2.	CCA	Pr. CCA	Advisor(F)	Member(F)
3.	Jt.CCA (Independent)	DDG(A/Cs)	Advisor(F)	Member(F)
4.	Jt.CCA	(1) CCA (2) Pr. CCA	(1)Pr.CCA (2)Advisor (F)	(1) Advisor (F) (2) Member(F)
6.	Dy.CCA	Jt.CCA	CCA	
7.	ACCA	Dy. CCA/Jt. CCA	CCA	
8.	CAO	ACCA/Dy.CCA	Jt.CCA	
9.	AAO	CAO	ACCA/Dy.CCA	



- 1 -

Office of GM NICF

Sl. No.	Designation	Reporting Officer	Reviewing Officer	Accepting Authority
1.	GM(NICF)	Advisor(F)	Member(F)	
2.	Director	GM(NICF)	Advisor(F)	Member(F)
3.	Dy. Director	Director	GM NICF	
4.	CAO	Dy. Director	Director	
5.	AAO	CAO	Dy. Director	

TEC

Sl. No.	Designation	Reporting Officer	Reviewing Officer	Accepting Authority
1.	Director	Sr.DDG (TEC)	Advisor(F)	Member(F)
2.	Dy. Director	Director	Sr.DDG	Advisor (F)
3.	ACAO/Sr.AO/AO	Dy. Director	Director	
4.	AAO	CAO	Dy. Director	



Reporting arrangements of Accounts & Finance Officers posted in DoP.

Postal Accounts Organization (HQ) (PA Wing & IFD)					
Sl. No.	Designation	Ist Reporting Officer	2 nd Reporting Officer	Reviewing Officer	Accepting Authority
1.	Head of PAO DDG (PAF)/Other DDG	FA(Posts)		Secretary(Posts)	Member(F)
2.	Directors in PA Wing	DDG (PAF)		FA Posts	Member(F)
3.	Directors in IFD	FA (Posts)		Secretary (Posts)	Member(F)
4.	ADG	Director		DDG PAF/JS&FA (Posts)	
5.	Sr.AO/AO	ADG		Director	
6.	AAO	AO/Sr.AO/ACAO		ADG	

Postal Accounts Organization (Circle Level)					
1.	GM(F)/DAP(IFA)/ Dy. DAP(IFA)	Head of the circle (CPMG)		FA (Posts)	Member(F)
2.	DAP	GM (F)		CPMG	FA (Posts)
3.	Dy.DAP	DAP		GM(F)/DDG (PAF)	
4.	ACAO	Dy.DAP/DAP		DAP/GM(F)	
5.	Sr.AO/AO	Dy.DAP/DAP		DAP/GM(F)/ DDG(PAF)	
6.	AOs working as IFA to Regional PMG	PMG	DAP	GM(F)/CPMG	FA (Posts)
7.	AO Civil/Electrical	EE Civil/Elect.		Circle IFA	
8.	AO (ICO) SB	DPS		Circle IFA	FA (Posts)
9.	AAO, SBCO	AO (ICO) SB		Circle IFA	
10.	AAO	AO		CAO/ Dy. Director/ACAO	
11.	AAO(BD) PLI, MMS / CSD	Concerned DPS		Circle IFA	
12.	AAO Civil/Electrical	AO Civil/Electrical		EE Civil/Elect.	Circle IFA



Postal Staff College of India					
Sl. No.	Designation	1 st Reporting Officer	2 nd Reporting Officer	Reviewing Officer	Accepting Authority
1.	IFA	Director PSCI		FA (Posts)	
2.	AO/Sr.AO	IFA		Director, PSCI	FA (Posts)
3.	AAO	AO		IFA	

BD Directorate					
1.	GM(F)	CGM BD		FA (Posts)	Member(F)
2.	ACAO/CAO	GM(F)		CGM BD	FA (Posts)
3.	AO/	ACAO/CAO		GM(F) BD	
4.	AAO	AO		ACAO/CAO	

Postal Directorate (other than PA Wing)					
1.	AO/Sr. AO/ACAO	DDG concerned	DDG (PAF)	FA(Posts)	
2.	AAO	AO/Sr. AO/ACAO/ADG concerned		DDG concerned	FA (Posts)

PLI Directorate					
1.	IFA	CGM		FA (Posts)	
2.	AO	ACAO/CAO		CGM PLI	FA (Posts)
3.	AAO	AO		ACAO/CAO	



No.03-02/2010-SEA-I
Government of India
Ministry of Communication & Information Technology
Department of Telecommunications
Sanchar Bhawan 20 Ashoka Road
New Delhi-110001

17:06:2011

OFFICE MEMORANDUM

Sub.: Reporting/Reviewing of APAR (Annual Performance Assessment Report) for IP&T AFS Gr. 'A' and Group 'B' in Department of Posts.

In continuation of this office order of even no. dated 11-10-2010 and supersession of all existing instructions on the above subject, the undersigned is directed to convey the revised arrangement in respect of Reporting & Reviewing of APAR of IP&T AFS Gr. 'A' and Group 'B' in the Department of Posts.

2. This order will come into force with immediate effect. The revised arrangement shall also apply to the APARs for the period 2010-11.
3. This issues with the approval of Hon'ble MOC&IT.

Encls: two pages.



(A.R. Sinha)
Director (SEA)

Copy to

1. PS to Hon'ble MOC&IT/Hon'ble MOSC&IT (K)/Hon'ble MOSC&IT (P)
2. PS to Secretary (Posts)/PS to Member (F), TC.
3. PSO to Advisor (F), DoT.
4. Sr. DDG (Vig.)/ Sr. DDG (WPF), DoT Hqrs.
5. All DsDG of Finance and Accounts side in DoT Hqs and DoP Hqs/Jt. Administrator (F), (USOF).
6. DG, NICF, Ghaziabad.
7. All Pr CsCA/CsCA/GMs (F), PAO, Department of Posts.
8. All Directors of Finance & Accounts side in DoT/DoP Hqs/DsAP.
9. US (SEA), DoT Hqrs.
10. Guard File/Spare.

Reporting arrangement of Accounts & Finance Officers posted in DOP

Postal Accounts Organisation (HQ) (PA Wing & IFD)					
Sl. No.	Designation	1st Reporting Officer	2nd Reporting Officer	Reviewing Officer	Accepting Authority
1	DDG (PAF) / Other DDsG	FA (Posts)		Secretary (Posts)	
2	Directors in PA Wing	DDG (PAF)	FA (Posts)	Secretary (Posts)	
3	Directors in IFD	FA (Posts)		Secretary (Posts)	
4	ADG	Director		DDG (PAF) / FA (Posts)	
5	Sr. AO / AO	ADG		Director	
6	AAO	AO / Sr. AO / AAO		ADG	

Postal Accounts Organisation (Circle level)					
Sl. No.	Designation	1st Reporting Officer	2nd Reporting Officer	Reviewing Officer	Accepting Authority
1	GM(F) / DAP(IFA)/ Dy. DAP (IFA)	CPMG	FA (Posts)	Secretary (Posts)	
2	DAP (Not IFA)	GM (F)	CPMG	Secretary (Posts)	
3	Dy. DAP	DAP		DDG (PAF) / GM(F)	
4	ACAO	Dy. DAP / DAP		DAP / GM (F)	
5	Sr. AO / AO	Dy. DAP / DAP		DAP / GM (F) / DDG (PAF)	
6	AOs working as IFA to Regional PMG	PMG	GM (F) / DAP	CPMG	
7	AO Civil / Electrical	EE Civil / Electrical		Circle IFA	
8	AO (ICO) SB	DPS	DAP / GM (F)	CPMG	
9	AAO (SBCO)	AO (ICO) SB.		Circle IFA	
10	AAO	AO		CAO / Dy. Director / AAO	
11	AAO (BD), PLI, MMS, CSD	Head of the Unit	DAP / GM (F)	CPMG	
12	AAO Civil / Electrical	AO Civil / Electrical		EE Civil / Electrical	



Reporting arrangements of Accounts and Finance Officers posted in DoP					
Postal Staff College India					
Sl. No.	Designation	1st Reporting Officer	2nd Reporting Officer	Reviewing Officer	Accepting Authority
1	IFA	Director, PSCI	FA (Posts)	Secretary (Posts)	
2	Sr. AO / AO	IFA		Director, PSCI	
3	AAO	AO		IFA	

BD Directorate					
Sl. No.	Designation	1st Reporting Officer	2nd Reporting Officer	Reviewing Officer	Accepting Authority
1	GM (F)	CGM, BD	FA (Posts)	Secretary (Posts)	
2	ACAO / CAO	GM (F)		CGM, BD	
3	AO	ACAO / CAO		GM (F), BD	
4	AAO	AO		ACAO / CAO	

Postal Directorate (other than PA Wing)					
Sl. No.	Designation	1st Reporting Officer	2nd Reporting Officer	Reviewing Officer	Accepting Authority
1	AO / Sr. AO / ACAO	Director		DDG (PAF)	
2	AAO	AO / Sr. AO / ACAO / ADG concerned		DDG concerned	

PLI Directorate					
Sl. No.	Designation	1st Reporting Officer	2nd Reporting Officer	Reviewing Officer	Accepting Authority
1	IFA	CGM (PLI)	FA (Posts)	Secretary (Posts)	
2	AO	ACAO / CAO		IFA	
3	AAO	AO		ACAO / CAO	

2/2

No.03-02/2010-SEA-I
Government of India
Ministry of Communication & Information Technology
Department of Telecommunications
Sanchar Bhawan 20 Ashoka Road
New Delhi-110001

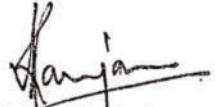
17 :08:2011

OFFICE MEMORANDUM

Sub.: Reporting/Reviewing of APAR (Annual Performance Assessment Report) for IP&T AFS Gr. 'A' and Group 'B' in Department of Telecom.

In continuation of this office order of even no. dated 11-10-2010 on the above subject, the undersigned is directed to convey the approval of competent authority to withdraw the arrangement of Accepting Authority in respect of IP&T AFS Gr. 'A' posted in DoT (DoT Hqrs., NICF, TEC & CCA Units)

2. This order will come into force with immediate effect. The APARs already accepted before the issue of this order will not be reopened.
3. This may be brought to the notice of all concerned officers.


(A.R. Sinha)
Director (SEA)

Copy to

1. PS to Member (F), TC.
2. PSO to Advisor (F)/ CS to Advisor (F) DoT.
3. Sr. DDG (Vig.)/ Sr. DDG (WPF), DoT Hqs.
4. All DsDG of Finance and Accounts side in DoT Hqs and DoP Hqs../Jt. Administrator (F), (USOF), DoT Hqs.
5. DG, NICF, Ghaziabad.
6. All Pr CsCA/CsCA, DoT/ All GMs (F), PAO, Department of Posts.
7. All Director of Finance & Accounts side in DoT/DoP Hqrs./DsAP.
8. Guard File/Spare.

No.03-02/2010-SEA-I
Government of India
Ministry of Communication & Information Technology
Department of Telecommunications
Sanchar Bhawan 20 Ashoka Road
New Delhi-110001

Dated: 24:10:2017

OFFICE MEMORANDUM

Sub.: Reporting/Reviewing of APAR (Annual Performance Assessment Report) for IP&T AFS Gr. 'A' in Department of Posts.

Consequent upon creation of HAG post and designated as Sr. DDG(PAF) in Department of Posts, the existing arrangements in respect of reporting/reviewing of APAR for IP&T AFS GR.'A' officers posted in Department of Posts issued vide this office OM of even no. dated 17-06-2011 is hereby modified to the extent mentioned below:-

Postal Accounts Organisation (HQ) (PA Wing)				
Sl. No.	Designation	1 st Reporting Officer	2 nd Reporting Officer	Reviewing Officer
1.	DDG, Budget and Accounts, DoP HQ. (newly created SAG level post)	Sr. DDG(PAF)	FA (Posts)	Secretary (Posts)
2.	DDG(Finance), DoP HQ. (existing SAG level Post). Apart from the current charges of Internal Audit and Tariff & Costing divn. DDG(Finance) will also look after Administration.	Sr. DDG(PAF)	FA (Posts)	Secretary (Posts)

2. Sr. DDG(PAF) will report to Secretary(Posts).
3. This order will come into force with immediate effect.
4. This issues with the approval of Hon'ble MoS(IC), MoC.

Aprajita

(Aprajita Sharma)
Director (SEA)

Copy to

1. PS to Hon'ble MoS(IC), MoC
2. PPS to Secretary(T)/PPS to Secretary (Posts),
3. PPS to Member (F), TC.
4. PS to Advisor (F), DoT.
5. PS to Addl. CGCA,
6. CVO (DoT Hqs.)/ Sr. DDG (LFP), DoT Hqs.
7. JS & FA, DoP.
8. All DsDG of Finance and Accounts side in DoT HQ. and DoP HQ./Jt. Administrator (F), (USOF).
9. DG, NICF,
10. All Pr CsCA/CsCA/GMs (F), PAO, Department of Posts.
11. All Directors of Finance & Accounts side in DoT/DoP HQ./DsAP.
12. ADG (SEA-I), DoT HQ./CS to Advisor(F)
13. Guard File/Snare.

No.3-02/2010-SEA-I
 Government of India
 Ministry of Communication & Information Technology
 Department of Telecommunications
 Sanchar Bhawan 20 Ashoka Road
 New Delhi-110001

Date: 02:02:2015

OFFICE MEMORANDUM


Sub.: Reporting/Reviewing of APAR (Annual Performance Assessment Report) for IP&TAFS Gr.'A" in NICF, DoT.

Consequent upon temporary diversion of HAG post of Pr. CCA, TN Chennai, to NICF vide this office order No. 19-01/2009-SEA-I dated 19-01-2015 and designated as DG, NICF and the existing SAG level post in NICF, Ghaziabad, has been re-designated as DDG, NICF, vide this office order dated 22-01-2015, approval of the competent authority is hereby conveyed to modify the existing arrangement in respect of reporting/reviewing of APAR for IP&T AFS GR.'A" officers posted in O/o DG, NICF, issued vide this office OM No. 03-02/2010 dated 11-10-2010, to the extent mentioned below:-

O/o DG, NICF, DoT

Sl. No.	Designation	Reporting Officer	Reviewing Officer
1.	DG(NICF)	Advisor(F)	Member(F)
2.	DDG(NICF)	DG (NICF)	Advisor(F)
3.	Director	DDG (NICF)	DG(NICF)
4.	Dy. Director	Director	DDG(NICF)

- This order will come into force from the Reporting Year- 2015-16.
- This issues with the approval of Competent Authority.


(Rajeev Kandpal)
Director (SEA)
2303 6728

Copy to:-

- PPS to Member (F), TC.
- PSO /CS to Advisor (F), DoT.
- CVO DoT Hqs.
- All Sr. DsDG/DsDG of Finance and Accounts side in DoT Hqs./Jt. Administrator(F), (USOF), DoT Hqs.
- DG, NICF, DoT.
- All Pr CsCA/CsCA, DoT.
- All Director of Finance & Accounts side in DoT Hqs.
- ADG (SEA-I)
- Guard File/Spare.

No.03-02/2010-SEA I
Government of India
Ministry of Communications
Department of Telecommunications
Sanchar Bhavan, 20 Ashoka Road,
New Delhi – 110 001

Dated 4-12-2018

OFFICE MEMORANDUM

Subject:-Reporting/Reviewing of APAR (Annual Performance Assessment Report) of IP&T AFS Gr. "A" and Gr. "B" in O/o CGCA and field units of DoT i.e. Pr. CCA/ CCA.

In pursuance to para 3 of O.M No. 03-12/2016-SEA-I dated 13.06.2017 issued with the approval of the Hon'ble MoS (IC), MoC and in continuation of this office O.M. of even no. dated 11.10.2010, approval of Competent Authority is hereby conveyed for the following arrangement in respect of reporting/reviewing of APAR of IP&T AFS Gr. "A" and Gr. "B" officers in O/o CGCA:

O/o CGCA:

IP&TAFS Gr. "A"

S.No	Designation	Reporting officer	Reviewing officer
I.	CGCA	Member(F)	Secretary (T)
II.	Additional CGCA	CGCA	Member (F)
III.	Jt. CGCA(SAG)	Additional CGCA	CGCA
IV.	Dy. CGCA(JAG)	Jt. CGCA	Additional CGCA
V.	Assistant CGCA (STS)	Dy. CGCA	Jt. CGCA
VI.	ACAO(JTS)	Assistant CGCA	Dy. CGCA

IP&TAFS Gr. "B"

S.No	Designation	Reporting officer	Reviewing officer
I.	AO/Sr. AO	Assistant CGCA	Dy. CGCA
II.	AAO	AO/Sr. AO/ACAO	Assistant CGCA

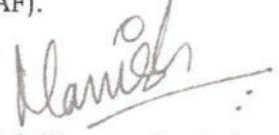
2. The existing arrangement in respect of (i) reporting/reviewing of Pr. CCA/CCA/Jt. CCA working as Head of the Department in Field Units (ii) in respect of CCA/ Jt. CCA working in Pr. CCA offices and (iii) Jt. CCA working in CCA offices; issued vide this office O.M of even no. dated 11.10.2010 is modified to the extent mentioned below: -

S.No.	Designation	Reporting Officer	Reviewing Officer
I.	Pr. CCA/CCA/Jt. CCA working as H.O.D. in Field Units	CGCA	Member (F)
II.	CCA in Pr. CCA offices	Pr. CCA	CGCA
III.	Jt. CCA in Pr. CCA offices	CCA	Pr. CCA
IV.	Jt. CCA in CCA offices	CCA	Additional CGCA

Handwritten signature

3. The present arrangement for creation of APAR through sparrow and custody thereof shall continue with DoT HQ. The APARs of IP&T AFS Gr. "A" will continue to be maintained by CS to Advisor (F), DoT HQ and APARs for IP&T AFS Gr. "B" will continue to be maintained in Department of Posts under Sr. DDG (PAF).

4. This is issued with approval of Member (Finance), DoT.


(Manish Kumar Gupta)
Director (SEA)
Ph: 23036728

Copy to:-

01. PPS to Secretary (T).
02. PPS to Member (F), Telecom Commission.
03. CGCA/Additional CGCA.
04. Advisor (F), DoT Hqs.
05. Sr. DDG(PAF), DoP, Dak Bhawan/Sr. DDG (LFP)/DG (NICF).
06. CVO, DoT Hqs.
07. All DDsG Accounts & Finance side, DoT Hqs./Jt. Administrator (USOF), DoT Hqs.
08. All Pr. CsCA & CsCA, DoT.
09. Director (IT) for posting this Order on the DoT Website.
10. US (SEA-II), DoT Hqs.
11. Guard File/Spare.

No.CS-6-2/2019/APARs/ 15920 to 15962 .
 Government of India
 Ministry of Communications
 Department of Posts: Postal Accounts Wing: IV Floor:
 Dak Bhawan: Sansad Marg: New Delhi-110001.

²⁰
 Dated : 19.03.2020

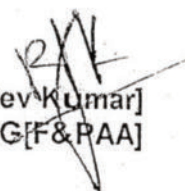
Sub. : Reporting / Reviewing of APAR (Annual Performance Assessment Report) for IP&T AFS Gr. 'A' & 'B' officers of Field Organisations in Department of Posts.

OFFICE MEMORANDUM

In continuation of Department of Telecom. OM No.03-02/2010-SEA-I dated 17.06.2011 and supersession of all existing instructions on the above subject, the undersigned is directed to convey the revised arrangement in respect of the Reporting & Reviewing of APAR of IP&TAFS Gr.'A' & Gr. 'B' officers of Field Organisations in Department of Posts, details of which is attached in Annexure.

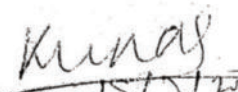
2. This order will come into force with immediate effect. The revised arrangement also apply to the APARs for the period 2019-20.
3. This issues with the approval of Secretary (Posts).

Encl. : Two pages.


 [Rajeev Kumar]
 DDG[F&PAA]

Copy to :

1. PS to Secretary (Posts) / PS to Member (F),
2. PS to Advisor (F), DoT
3. PS to Sr, DDG(PAF)
4. PS to DDG(F&PAA) / DDG (B&A) / DDG(Estt.)
5. GM(Finance), BD / GM(Finance) (PLI)
6. All GMs(F) / All DsAP / Director, RAKNPA
7. CS to Advisor (F), DoT / CS to Sr. DDG(PAF)
8. Director (T&C) / Director (A/cs) / Director (IA) / Director (FA)
9. All ADGs in Postal Accounts Wing
10. Guard File


 [Kunal Srivastava]
 ADG[PA-Admn.]

Reporting arrangement of Accounts & Finance Officers posted
 in Field Organisation in DoP

1. Offices headed by SAG Level Officer

Sl. No.	Designation	1 st Reporting Officer	2 nd Reporting Officer	Reviewing Officer	Accepting Authority
1.	GM(F) & IFA	CPMG	Sr.DDG(PAF)	AS & FA	
2.	DAP	GM(F)		CPMG	
3.	Dy. DAP	DAP		GM(F)	
4.	ACAO/ Sr.AO/AO	DAP/Dy.DAP		GM(F)/DAP	
5.	AAO	ACAO/ Sr.AO/AO		Dy. Director/ACAO	
6.	AOs / AAOs working as IFA to CPMG	PMG/DPS	GM(F)/DAP	CPMG	
7.	AOs / AAOs working as IFA to Regional PMG	PMG/DPS	GM(F)/DAP	CPMG	
8.	AO Civil/Electrical	EE (Civil)/(Electrical)		SE (Civil)/(Electrical)	
9.	AAO Civil / Electrical	AO (Civil)/(Electrical)		SE (Civil)/(Electrical)	
10.	AO (ICO) SB	DPS	GM(F)/DAP	CPMG	
11.	AAO (SBCO)	AO(ICO) SB		GM(F)/DAP	
12.	AO/AAO (BD, PLI,MMS,CSD, PSD)	Head of the Unit	GM(F)/DAP	CPMG	

2. Offices headed by JAG Level Officer

Sl. No.	Designation	1 st Reporting Officer	2 nd Reporting Officer	Reviewing Officer	Accepting Authority
1.	DAP & IFA	CPMG	Sr.DDG(PAF)	AS & FA	
2.	Dy. DAP	DAP & IFA		CPMG	
3.	ACAO/ Sr.AO/AO	Dy.DAP		DAP	
4.	AAO	ACAO/ Sr.AO/AO		Dy. Director/ACAO	
5.	AOs / AAOs working as IFA to CPMG	PMG/DPS	DAP	CPMG	
6.	AOs / AAOs working as IFA to Regional PMG	PMG/DPS	DAP	CPMG	
7.	AO Civil/Electrical	EE (Civil)/(Electrical)		DAP	
8.	AAO Civil / Electrical	AO (Civil)/(Electrical)		DAP	
9.	AO (ICO) SB	DPS	DAP	CPMG	
10.	AAO (SBCO)	AO(ICO) SB		DAP	
11.	AO/AAO (BD, PLI,MMS,CSD, PSD)	Head of the Unit	DAP	CPMG	

Kunal
2014

3. RAKNPA, DoP

Sl. No.	Designation	1 st Reporting Officer	2 nd Reporting Officer	Reviewing Officer	Accepting Authority
1.	IFA	Director, RAKNPA	Sr.DDG(PAF)	AS & FA	
2.	Sr.AO/AO	IFA		Director, RAKNPA	
3.	AAO	AO		IFA	

4. PLI Directorate

Sl. No.	Designation	1 st Reporting Officer	2 nd Reporting Officer	Reviewing Officer	Accepting Authority
1.	GM(Fin)/IFA	CGM	AS&FA	Secretary (Posts)	
2.	Director	GM(Fin)		CGM(PLI)	
3.	CAO/ACAO	Director/GM(Fin)		CGM(PLI)	
4.	Sr.AO/AO	CAO/ACAO		Director	
5.	AAO	Sr.AO/AO		CAO/ACAO	

5. BD Directorate

Sl. No.	Designation	1 st Reporting Officer	2 nd Reporting Officer	Reviewing Officer	Accepting Authority
1.	GM(F)	CGM, BD	AS&FA	Secretary (Posts)	
2.	ACAO/CAO	GM(F)		CGM, BD	
3.	Sr.AO/AO	ACAO/CAO		GM(F), BD	
4.	AAO	Sr.AO/AO		ACAO/CAO	

6. Parcel Directorate

Sl. No.	Designation	1 st Reporting Officer	2 nd Reporting Officer	Reviewing Officer	Accepting Authority
1.	AAO	AGM		GM(F)	

Kinas
15/12/20

No.CS/6-26/APAR Structure/2023/ 8002 to 8006
GOVERNMENT OF INDIA
MINISTRY OF COMMUNICATIONS
DEPARTMENT OF POSTS: POSTAL ACCOUNTS WING: IV FLOOR:
DAK BHAWAN: SANSAD MARG: NEW DELHI-110001.

Dated: 24.08.2023

OFFICE MEMORANDUM


Sub. : Reporting/Reviewing of APARs for AAO posted in Parcel Dte. – reg.

In continuation of PA Wing, Dak Bhawan OM no. CS/6-2/2019/APARs/15920 to 15962 dated 20.03.2020 and supersession of existing instruction on the above subject, the undersigned is directed to convey the revised arrangement in respect of Reporting & Reviewing of APARs of AAO posted in Parcel Directorate, Deptt. of Posts, Details of which is as given below:

Designation	Reporting Officer	Reviewing Officer
AAO	AO	GM(F)

2. This order will come into force with immediate effect. The revised arrangement also apply to the APARs for the period 2022-23.

3. This issues with the approval of Secretary (Posts).


Director(PA-Admin)
PA Wing, Dak Bhawan

Copy to:

1. PSO to Secretary(Posts)/PSO to Member(F)
2. PSO to Sr. DDG(PAF)
3. PS to GM(Finance), Parcel Dte.
4. Spare

No. 38-5/2017-PE-II
Government of India
Ministry of Communications
Department of Posts
(Establishment Division)

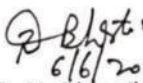
Dak Bhawan, Sansad Marg,
New Delhi- 110001

Dated: 06th June, 2023

ORDER

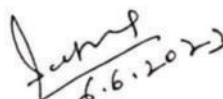
Subject: Reporting and reviewing authority of Sr. DDG (PAF)

Consequent to the order of even no. dated 06.06.2023, the reporting and reviewing authority of Sr. DDG (PAF) shall be DGPS and Secretary (Posts) respectively.


6/6/2023
(R. N. Bharti)
Director (Estt.)

Copy forwarded to:

1. Sr. PPS to Secretary (Posts)/ Sr. PPS to Director General Postal Services
2. PPS/PS to Addl. DG (Coord.)/ Member (Banking)/ Member (O)/ Member (P)/ Member (Planning & HRD)/ Member (PLI)/ Member (Tech)
3. Sr. DDG (PAF)
4. GM, CEPT for uploading the order on the India Post website
5. SO Guard file


6.6.2023
(Sapna)
ADG (Estt.)

F. No. CS & Protocol/SPARROW/2022
Government of India
Ministry of Communications
Department of Telecommunications
Sanchar Bhawan, 20, Ashoka Road, New Delhi -110 001

Dated: 29 .04.2024

OFFICE MEMORANDUM

Sub. IGOT courses completed during the Assessment Period; Inclusion of details in the Self-Appraisal while filling APAR.

Reference is invited to this office O.M. No. CS & Protocol/SPARROW/2022 dated 03.02.2023 on the subject cited above. All IP&TAFS Group 'A' officers were directed to suitably indicate in their Self Appraisals (Part II, Targets/Achievements of PAR Form) the details of trainings/courses enrolled/completed on 'iGOT' platform. Reporting and Reviewing officers were then expected that while assessing the performance of the officer they shall take cognizance of the IGOT Courses' details so furnished by the Officer Reported Upon (ORU).

2. Over the period IGOT has grown further into a large scale comprehensive learning platform with high quality training courses mapped to different competencies and thereby enables customized competency enhancement for civil servants.

3. Accordingly, undersigned has been directed to once again encourage all IP&TAFS Group 'A' officers to make best use of the immense capacity building opportunity offered by IGOT. It is further conveyed that from the Reporting Year 2024-25 onwards, all IP&TAFS Group 'A' officers shall mandatorily comply with the instructions laid under OM ibid, and include the details of the IGOT courses in their Self-Appraisal. As directed, Reporting/Reviewing officers shall consider, in their performance-assessment, the IGOT details furnished by ORUs.

4. It is requested to bring the above instructions to the notice of all concerned for strict compliance.

5. This issues with the approval of Competent Authority



(Harshvardhan Singh Khangarot)
Director (SEA)
Phone No. 011- 2303 6059
e-mail ID: fin.sparrow.dot@gov.in

K.T.O.

To

1. CGCA, DoT, New Delhi-110001
2. DG,NICF, New Delhi-110047
3. Sr. DDG / DDGs of Accounts & Finance DoT
4. Sr. DDG (PAF), DoP, New Delhi-110001
5. All Pr. CsCA/ CsCA / Joint CsCA (I/c)
6. All officers of IP&TAFS Group 'A' through website.
7. A.O. (SEA-II) for uploading the O.M. on DoT Website.
8. Office Copy

Copy to:

1. PSO to Member Finance) DCC
2. PSO to Advisor (Finance) DoT



F. No. CS & Protocol/SPARROW/2022
Government of India
Ministry of Communications
Department of Telecommunications
Sanchar Bhawan, 20, Ashoka Road, New Delhi -110 001

Dated: 02 .05.2024

OFFICE MEMORANDUM

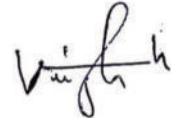
Sub. iGOT courses completed during the Assessment Period; Inclusion of details in the Self-Appraisal while filling APAR by IP&TAFS Group 'B' officers.

The Government has taken an initiative for Competency based- Capacity building of officials through 'iGoT'-Karmayogi` platform enabling the Govt. officials to deliver more efficiently in present days challenging environment. Over the period iGoT has grown into a large scale comprehensive learning platform with high quality courses mapped to different competencies and thereby enables customized competency enhancement for civil servant.

2. Accordingly, undersigned has been directed to encourage all IP&TAFS Group 'B' officers to make best use of the immense capacity building opportunity offered by iGoT. It is further directed that with effect from the Reporting Year 2024-25 and onwards, all IP&TAFS Group 'B' officers shall mandatorily indicate in their Self-appraisals (Part-II, Targets/Achievements of PAR Form) the details of trainings / courses enrolled/completed on 'iGoT' platform. The Reporting/Reviewing officers shall, while assessing the performance of officers, take cognizance of the iGoT courses` details so furnished by Officers Reported Upon (ORUs) in their self-appraisals.

3. It is requested to bring the above instructions to the notice of all concerned for strict compliance.

4. This issues with the approval of Competent Authority.



(Harshv ardhan Singh Khangarot)
Director (SEA)
Phone No. 011- 2303 6059
e-mail ID: fin.sparrow.dot@gov.in

K.T.O.

To

1. CGCA, DoT, New Delhi-110001
2. DG,NICF, New Delhi-110047
3. Sr. DDG / DDGs of Accounts & Finance DoT
4. Sr. DDG (PAF), DoP, New Delhi-110001.
5. Joint Administrator (F), USOF, DoT
6. All Pr. CsCA/ CsCA/ Joint CsCA (I/c)
7. All officers of IP&TAFS Group 'B' through website.
8. A.O. (SEA-II) for uploading the O.M. on DoT Website.
9. Office Copy

Copy to:

1. PSO to Member Finance) DCC
2. PSO to Advisor (Finance) DoT



F. No. 28027/1/2016-Estt.A-III
Government of India
Ministry of Personnel, Public Grievances and Pensions
Department of Personnel & Training
Establishment A-III Desk

North Block, New Delhi – 110001
Dated: December 9, 2016

OFFICE MEMORANDUM

Subject: Court orders against Government of India instructions on service matters – consultation with Ministry of Law and Department of Personnel and Training on question of filing appeals.

The undersigned is directed to refer to this Department's O.M. of even number dated 16.03.2016 (copy enclosed) on the above mentioned subject and to say that the Department of Personnel and Training is the nodal Department that formulates policies on service matters and issues instructions in this regard from time to time. Vide para 4 of the O.M. dated 16.03.2016, it was explained how action on different decisions/orders of the Courts/CAT has to be taken after consulting Department of Legal Affairs and DOP&T.

2. In this regard, it is pertinent to point out here that the Parliament committee on the Welfare of SCs and STs in its report has observed that the above instructions are not being followed stringently by the Ministries/ Departments. The Ministries/Departments are independently fighting out service related cases to the detriment of employees particularly those belonging to the reserved categories. The Committee, therefore, desired that this Department reiterate the standing instructions.

3. In view of the above, all the Ministries/ Departments are once again requested to scrupulously follow the instructions contained in this Department's OM dated 16.03.2016 while taking action on the decisions/orders of the Courts/CAT.

4. Hindi version will follow.



(Mukesh Chaturvedi)
Director (E)
Tel: 23093176

To
Secretaries of all Ministries/ Departments

--2--

Copy to:

1. President's Secretariat, New Delhi.
2. Vice-President's Secretariat, New Delhi.
3. The Prime Minister's Office, New Delhi.
4. Cabinet Secretariat, New Delhi.
5. Rajya Sabha Secretariat/Lok Sabha Secretariat, New Delhi.
6. The Comptroller and Auditor General of India, New Delhi.
7. The Secretary, Union Public Service Commission, New Delhi.
8. The Secretary, Staff Selection Commission, New Delhi.
9. All attached offices under the Ministry of Personnel, Public Grievances and Pensions.
10. Secretary, National Council (JCM), 13, Feroze Shah Road, New Delhi.
11. CVOs of all Ministries/Departments.
12. ADG (M&C), Press Information Bureau, DoP&T
13. NIC, Department of Personnel & Training, North Block, New Delhi (for uploading the same on the website of this Ministry under the Head OMs & Orders → Establishment → miscellaneous and "what is new").
14. Hindi Section, DoP&T



(Mukesh Chaturvedi)
Director (E)
Tele: 2309 3176

F.No.28027/1/2016-Estt.A-III
Government of India
Ministry of Personnel, Public Grievances and Pensions
Department of Personnel & Training
Establishment Division

North Block, New Delhi-110001
Dated: 16th March, 2016

OFFICE MEMORANDUM

Subject: Court orders against Government of India instructions on service matters-consultation with Ministry of Law and Department of Personnel and Training on question of filing appeals.

The undersigned is directed to refer to this Department's O.M.No.28027/9/99-Estt.(A) dated 1st May, 2000 on the above subject (copy enclosed) and to say that the Department of Personnel and Training is the nodal Department that formulates policies on service matters and issues instructions from time to time. These instructions are to be followed by the Ministries/Departments of the Central Government scrupulously. All the Court cases filed by employees have to be defended on the basis of the facts available with the Administrative Ministry/Department concerned, keeping in view the instructions issued on the subject by this Department.

2. Reference is also invited to the Cabinet Secretariat's D.O letter No. 6/1/1/94-Cab dated 25.02.1994 and the Department of Expenditure's O.M. No. 7(8)/2012-E-II(A) dated 16.05.2012 inter-alia provide that (i) a common counter reply should be filed before a Court of Law on behalf of the Union of India by the concerned administrative Department/Ministry where the petitioner is serving or has last served; and (ii) a unified stand should be adopted instead of bringing out each Department's/Ministry's point of view in the said reply. It further provides that it is primarily the responsibility of the Administrative Ministry to ensure that timely action is taken at each stage a Court case goes through and that a unified stand is adopted on behalf of Government of India at every such stage. In no case should the litigation be allowed to prolong to the extent that it results in contempt proceedings.

3. However, it is noticed that the Ministries/Departments are making several references to this Department seeking interpretation of the guidelines without exercising due diligence. **The Ministries/Departments are advised not to make any references to this Department unless there are difficulties relating to interpretation/application of these guidelines or any relaxation in Rules/instructions is warranted to mitigate a genuine hardship faced the Government servant.** While seeking advice of this Department, instructions contained in this Department's O.M. number 43011/9/2014-Estt (D) dated 28.10.2015 may be followed.

4. The court cases may be further handled in the following manner:-

Sl. No.	Orders of Court	Action to be taken
1.	A decision/order has been quashed by Tribunal/Court on the ground that it is violative of the Rules/Government instructions, but Government's policy has not come in for adverse comments.	The Administrative Department may implement the CAT Order/Judgement if it is in consonance with Government policy and the Government case has been lost due to Administrative infirmities.
2.	Where the policy of DoPT has not been quashed, but the judgment/order of the Tribunal/ High Court/ Supreme Court has gone in favour of Respondents/Applicants. (a) Where in above, the Administrative Ministry is in favour of implementing the judgement (b) Where in above, a decision to file Writ Petition/ Special Leave Petition (as the case may be) has to be taken	 → The Administrative Ministry may take a decision in consultation with DoPT and DoLA. → The Administrative Department may take a decision to file Writ Petition/Special Leave Petition (as the case may be) in consultation with Department of Legal Affairs (DOLA) and DoP&T.
3.	Where the judgment has gone in favour of Applicant/Petitioner/Respondent and a scheme/guideline/OM outlining Government policy has been quashed.	The Administrative Department may take a decision to file WP/SLP (as the case may be) in consultation with DoPT and DOLA. The references to this Department should be sent at least one week in advance so that it can be properly examined in DoP&T.
4.	CAT or a Higher Court has upheld Government's stand	DoPT may only be informed with all details.



(Mukesh Chaturvedi)
Director (E)
Tele: 2309 3176

To

The Secretaries of All Ministries/Departments (as per the standard list)

Copy to:

1. President's Secretariat, New Delhi.
2. Vice-President's Secretariat, New Delhi.
3. The Prime Minister's Office, New Delhi.
4. Cabinet Secretariat, New Delhi.
5. Rajya Sabha Secretariat/Lok Sabha Secretariat, New Delhi.
6. The Comptroller and Auditor General of India, New Delhi.
7. The Secretary, Union Public Service Commission, New Delhi.
8. The Secretary, Staff Selection Commission, New Delhi.
9. All attached offices under the Ministry of Personnel, Public Grievances and Pensions.
10. Secretary, National Council (JCM), 13, Feroze Shah Road, New Delhi.
11. CVOs of all Ministries/Departments.
12. ADG (M&C), Press Information Bureau, DoP&T
13. NIC, Department of Personnel & Training, North Block, New Delhi (for uploading the same on the website of this Ministry under the Head OMs & Orders → Establishment → Miscellaneous
14. Hindi Section, DoP&T


(Mukesh Chaturvedi)
Director (E)
Tele: 2309 3176

No.28027/9/99-Estt.(A)
Government of India
Ministry of Personnel, Public Grievances and Pensions
Department of Personnel and Training

New Delhi, dated the 1st May, 2000.

OFFICE MEMORANDUM

Subject: Court orders against Government of India instructions on service matters – consultation with Ministry of Law and DoP&T on the question of filing appeals, before implementation of Court's orders.

The undersigned is directed to say that it has come to the notice of this department that in cases where the Courts have passed orders against the Government of India instructions, the administrative Ministry/Department has not consulted the Law Ministry on the question of filing appeal against such orders, before implementation of such orders.

2. The matters has been considered in this Department and it has been decided that whenever there is any Court order against the Government of India instructions on service matters, the administrative Ministry/Department/Office shall consult the Department of Legal Affairs and the Department of Personnel and Training on the question of filing appeal against such an order, as far as possible, well in time, that is before the time limit, if any, prescribed in such order or before the time limit for filing appeal. No such orders shall be implemented by the concerned Departments/Ministries without first referring the matter to the Department of Legal Affairs for advice and to Department of Personnel and Training.

3. The Ministries/Departments are requested to note the above instructions for strict compliance.

4. These instructions are issued in consultation with the C&AG, in regard to its applicability to Indian Audit and Accounts Department.


(Smt.S.Bandopadhyay)
DIRECTOR

To

All Ministries/Departments of the Government of India .

Copy to:

1. Comptroller and Auditor General of India, New Delhi.
2. Union Public Service Commission, New Delhi.
3. Central Vigilance Commission, New Delhi.
4. Central Bureau of Investigation, New Delhi.
5. All Union Territory Administrations.
6. Lok Sabha/Rajya Sabha Secretariat.
7. All Attached and Subordinate Offices of the Ministry of Personnel, Public Grievances and Pensions and Ministry of Home Affairs.


(Smt.S.Bandopadhyay)
DIRECTOR

Immediate

F.No.43011/9/2014-Estt.D
Government of India
Ministry of Personnel, Public Grievances and Pensions
Department of Personnel & Training

North Block, New Delhi
Dated the ~~28th October~~ 2015

OFFICE MEMORANDUM

Subject: Processing of files referred to DOP&T for advice/clarification-procedure to be followed.

This Department has from time to time issued instructions prescribing the procedure to be followed for making references to this Department for advice/clarification. In this regard, O.M.No.20034/2/2010-Estt(D) dated 13th August, 2010, O.M.No.20034/2/2010-Estt(D) dated 30th November, 2011 and OM of even number dated 13.02.2015 refers.

2. In spite of these instructions, some Ministries/Departments continue to refer the files to this Department without following the procedure enunciated in the above mentioned OMs, resulting in avoidable procedural delays, grievances and unwanted litigations.


3. In this background while reiterating instructions mentioned in the above three OMs, the following procedure for referring the proposals including court cases to this Department, may be followed:-

- i. Administrative Departments shall refer cases to the DoPT only where there is a specific point which is either not covered by prevailing policies/guidelines/rules/regulations or interpretation of a specific clauses/provisions in the said policies/ guidelines/rules/regulations is involved for a particular case.
- ii. When such a reference is made, all facts pertaining to the case may be incorporated in the Self Contained Note.
- iii. **All the references should be made to DOP&T with the approval of the Secretary of the Administrative Ministry/Department.** These

references should be sent atleast two weeks in advance so that it can be properly examined in DoP&T.

- iv. The concerned Ministry/Department, which sends the proposal should indicate the Division within DoPT where it has to be dealt with and also to the concerned Joint Secretary/Director so that there is no delay in processing within DoPT.
- v. While sending the proposal, the name, designation of the Joint Secretary/Director (Phone number and e-mail id) who can be contacted for further correspondence may also be indicated.

4. The content of this O.M. may be given wide publicity and brought to the notice of all concerned and will be applicable from 1st November, 2015.



(Devesh Chaturvedi)
Joint Secretary

Copy to :

1. All Ministries/Departments of the Government of India.
2. All Officers and Sections in the Ministry of Personnel, Public Grievances and Pensions and all attached/subordinate offices of the Ministry.
3. President's Secretariat/Vice President's Secretariat/Prime Minister's Office/Supreme Court/ Rajya Sabha Secretariat/Lok Sabha Secretariat/Cabinet Secretariat/UPSC/CVC/C&AG/Central Administrative Tribunal(Principal Bench), New Delhi.
4. Estt(D) Section - 10 copies.
5. NIC, DOPT, North Block for placing this OM on the Website of DOP&T.
6. Hindi Section for Hindi version.

Immediate

F.No.43011/9/2014-Estt.D
Government of India
Ministry of Personnel, Public Grievances and Pensions
Department of Personnel & Training

North Block, New Delhi
Dated the 13th February, 2015

OFFICE MEMORANDUM

Subject: Processing of files referred to DOP&T for advice/clarification-procedure to be followed.

This Department had issued detailed instructions prescribing the procedure to be followed by various Ministries/Departments of Government of India for referring the files to this Department for advice/clarification, vide O.M.No.20034/2/2010-Estt(D) dated 13th August, 2010. These instructions were followed by instructions prescribing the procedure to be followed by various Ministries/Departments of Government of India for referring the files to this Department for advice/clarification to facilitate processing of court cases, issued vide O.M.No.20034/2/2010-Estt(D) dated 30th November, 2011.

2. In spite of these instructions, the Ministries/Departments continue to refer the files to this Department without following the procedure enunciated in the above mentioned two OMs, resulting in avoidable procedural delays, grievances and unwanted litigations. To avoid such a situation and avoidable delays in decision making and disposal of the cases, while reiterating the above mentioned instructions, all the Ministries/Departments are advised to henceforth observe the following procedure for referring the proposals including court cases to this Department:-

- i. All the proposals should be referred to DOP&T with the approval of the Joint Secretary of the Administrative Ministry/Department.
- ii. All the pages should be properly numbered, docketed, referenced/cross referenced.
- iii. A legible copy of orders/rules/instructions/circulars/O.M. etc. issued by the Administrative Department or DOP&T etc. and cited in the noting portion should be placed on file under reference. Besides flagging the

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- cited documents, page numbers should also be invariably indicated in the noting portions.
- iv. Telephone number of the concerned Director/Deputy Secretary/Under Secretary level officer who has processed the case should be indicated in the noting portion.
 - v. The Proposal relating to amendments of Recruitment Rules etc., for which a proforma has been prescribed, should be referred to DOP&T in the prescribed proforma only.
 - vi. Any proposal having financial implications referred to DOP&T for advice/clarifications, should have approval or comments of the concerned Financial Adviser(FA) in the Ministry/Department.
 - vii. The proposal for advice/clarifications should be referred to DOP&T only on file.
 - viii. All the proposals referred to DOP&T should invariably indicate, in the concluding paras, the relevant rule position and the difficulty faced in its interpretation which necessitated the referral to DOP&T i.e. the point(s) of doubt in respect of which clarification/advice of DOP&T has been sought should be clearly brought out.

3. Further, as regards Court Cases referred for advice to this Department by various Ministries/Departments, it may be mentioned that this Department's O.M.No.20036/23/1988-Estt(D) dated 06.01.1989 provides that since each court case is to be contested on the basis of the specific facts and circumstances relevant to it, the administrative Ministry/Department will be in a better position to defend the case. If, however, any clarification is required on the interpretation or application of the rules or instructions relevant to the case, the concerned Department in the Ministry of Personnel, Public Grievances and Pensions may be approached for that purpose. It further provides that the primary responsibility, however, for contesting such cases on behalf of the Government will be that of the administrative Ministry/Department concerned. Also, the Cabinet Secretariat's D.O letter No. 6/1/1/94-Cab dated 25.02.1994 and the Department of Expenditure's O.M. No. 7(8)/2012-E-II(A) dated 16.05.2012 inter-alia provide that (i) a common counter reply should be filed before a Court of Law on behalf of the Union of India by the concerned administrative Department/Ministry where the petitioner is serving or has last served and (ii) a unified stand should be adopted instead of bringing out each Department's/Ministry's

..... 3/.....

point of view in the said reply. It further provides that it is primarily the responsibility of the Administrative Ministry to ensure that timely action is taken at each stage a Court case goes through and that a unified stand is adopted on behalf of Government of India at every such stage. In no case should the litigation be allowed to prolong to the extent that it results in contempt proceedings.

4. Kind attention is also invited to the directions of Cabinet Secretary, conveyed vide his D.O. letter No.403/1/4/2014-CA-V dated 24th December, 2014 wherein he has pointed out that in many litigation cases pending before various Courts, where the Union of India (UoI) is either the Petitioner or the Respondent, Government interest is not being defended with adequate diligence. The Cabinet Secretary has, therefore, emphasized the need of putting a system in place so that the cases are regularly monitored and the interests of the UoI are properly safeguarded before the Courts of Law.

5. All the Ministries/Departments are, accordingly, advised to keep the procedure/instructions mentioned in the preceding paragraph in mind while dealing with Court Cases. Further, while referring Court Cases for advice to this Department, the referring note should invariably indicate:

- i. Brief history and facts of the case;
- ii. Relief sought by the petitioner/applicant;
- iii. Earlier advice/opinion of DOP&T/DOLA in the matter;
- iv. Stand taken by the Department before the Court/CAT;
- v. Opinion of the Government Counsel on the Court/CAT order;
- vi. Operative part of the judgment/direction;
- vii. Action proposed to be taken by the Department .
- viii. Present rule position and specific point on which advice/opinion of DOP&T is sought.

6. The content of this O.M. may be given wide publicity and brought to the notice of all concerned.

Rakesh Moza
(Rakesh Moza)

Under Secretary to the Government of India
Tele: 2304 0339

..... 4/.....

Copy to :

1. All Ministries/Departments of the Government of India
2. All Officers and Sections in the Ministry of Personnel, Public Grievances and Pensions and all attached/subordinate offices of the Ministry.
3. President's Secretariat/Vice President's Secretariat/Prime Minister's Office/Supreme Court/ Rajya Sabha Secretariat/Lok Sabha Secretariat/Cabinet Secretariat/UPSC/CVC/C&AG/Central Administrative Tribunal(Principal Bench), New Delhi.
4. Estt(D) Section – 100 copies.
5. NIC, DOPT, North Block for placing this OM on the Website of DOP&T.
6. Hindi Section for Hindi version.

No.38/70/14-P&PW(A)
Government of India
Ministry of Personnel, Public Grievances and Pensions
Department of Pension and P.W

3rd Floor, Lok Nayak Bhawan,
Khan Market, New Delhi.
Dated the 7th October, 2015

Office Memorandum

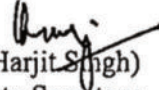
Sub:- Court Orders against DoP&PW Government of India Instructions on service matters – Consultation with Ministry of Law and DoP&PW on the question of filing appeals before implementation of Court's orders.

The undersigned is directed to say that it has come to the notice of this Department that in some cases where the Courts have passed orders against the Government of India, the administrative Ministry/Department has not consulted this Department on the question of filing appeal against such orders, before implementation of such orders.

2. Instructions have been issued from time to time that whenever there is any Court order against the Government of India instructions on service matters, the administrative Ministry/Department/Office shall consult the Department of Legal Affairs, Department of Personnel & Trg. and the Department of Pension & Pensioners' Welfare on the question of filing appeal against such an order before the time limit, if any, prescribed in such order or before the time limit for filing appeal under the rules.

3. It is therefore, reiterated that in all cases where any policy issue relating to pension matters is involved, the Department of Pension & PW should invariably be consulted before taking a decision on the question of implementation or otherwise of any order of a Court. No such order shall be implemented by the concerned Departments/Ministries without first referring the matter to this Department for advice.

4. In order to avoid any delay in processing of such matters, administrative Ministry/Department can consult this Department for any advice by personally visiting to this Department from 11:00 A.M. to 1:00 P.M. on every Wednesday.


(Harjit Singh)
Deputy Secretary
Tel No.24644634

To

All Ministries/Departments of the Government of India.

Copy for information to:- Cabinet Secretariat, Rashtrapati Bhawan, New Delhi.

No. 17-112/2011-CS-III/181
Govt. of India
Ministry of Communications & IT
Department of Telecommunications
713, Sanchar Bhawan, 20-Ashoka Road, New Delhi-110001.
(Carrier Services Cell)

Dated: 05.06.2016

OFFICE MEMORANDUM

Subject:- Court Cases – Vetting and Approval of Affidavits regarding.

With regard to the court cases which are being dealt through the field units instance has been reported wherein the affidavit on behalf of Union of India (Department of Telecommunications) was filed without vetting and approval of DoT-HQ.

Secretary (T) has desired that all affidavits, that are filed in Court Cases by field units, are to be essentially vetted and approved by DoT Head Quarter so as to ensure that the stand taken in the affidavit is in sync with the general stand taken by DoT in similar matters in various courts.

In view of above, the field units are requested to take necessary action to avoid occurrence of any such instances in future.

Subhash
05/06/2016
(Subhash Chandra Kesarwani)
Asst. Director General (CS-III)
Tel. No. 011-23372628

To: All CCAs & TERM Cells

Copy to: Advisor (F, DoT HQ), Sr. DDG (TERM, DoT HQ)

No. 4-6/2010/PGL/Pt.
Ministry of Communications & IT
Department of Telecom

Sanchar Bhawan,
20, Ashoka Road,
New Delhi – 110001.

Dated: 16.11.2010

To

All Controllers of Communication Accounts

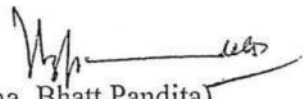
Subject: **Filing of Counter affidavits in various courts by the office of CCA in respect of the petitions wherein none of the points are related with DoT**

Your kind attention is invited towards DoT letter No. 4-1/2003/LC dated 10-1-2008. As per the letter, action for deletion of name of Secretary (T)/UOI is to be taken in cases where neither any allegation is made nor any relief is sought against DOT/UOI.

The Controllers of Communication Accounts have already been authorized to represent the DOT/UOI where DOT/UOI is one of the respondents.

In few cases the draft counter affidavits for deletion of name of Secretary (T)/DOT/UOI have been received by DOT for vetting. Since such eventuality of deletion of name from the list of respondents arises in those cases only where none of the points are related to DOT/UOI, seeking approval of draft counter affidavits lead to unnecessary paper work at DoT Headquarters and delay the whole process. Hence, in such cases, there is a need that counter reply may be approved at the CCA level itself.

It has, therefore, been decided by the competent authority that all such court cases where none of the points are related to DOT/UOI, the CCA may approve and file applications/counter affidavits in consultation with the Central Government standing Counsel for deletion of name of Secretary (T) or UOI without referring the case to DOT.


(Veena Bhatt Pandita)
A.D.(PG-V)

Copy to.

1. All DDGs, DoT.
2. All TERM Cells, DoT.

F. No.37-19/2014-SEA (L)
Government of India
Ministry of Communications & IT
Department of Telecommunications
Sanchar Bhawan, 20, Ashoka Road,
New Delhi-110001

Dated: - 12 .01.2015.

To,

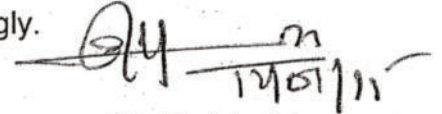
All Principal CCAs/CCAs,
DOT

Sub: - Vetting of draft Written statement/affidavit/counter reply.

The undersigned is directed to inform that CCA, Bihar has forwarded a draft Written statement to PAT Section, DOT for legal vetting. The same was submitted to JS & LA, DOT for vetting wherein he has opined as under: -

"For legal vetting of Written Statement prepared by CGSC at Hon'ble CAT, Patna Bench located in respective regions/areas of the Branch Secretariat of Ministry of Law & Justice and therefore Written Statement may be forwarded to the concerned Incharge having the jurisdiction for disposal for its legal vetting as per the Office Memorandum No. F. 30 (2)/90-Judl dated 04.06.1991 (Copy enclosed)."

2. It is requested that further action may be taken accordingly.



(O. P. Jairath)
Assistant Director General (SEA-III)
Tel. No. 23036213

Copy for information to:

1. Member (Finance), DOT, New Delhi.
2. Advisor (Finance), DOT, New Delhi.
3. DDG (FEB), DOT
4. Director (SEA), DOT.

No.F.36(2)/90-Judl.,
Government of India
Ministry of Law, and Justice
Department of Legal Affairs
Judicial Section.

New Delhi, 4th June, 1991.

OFFICE MEMORANDUM

Subject: Supervision of Central Government Litigation work at different High Courts.

With a view to exercise better supervision over the Central Government Litigation work in various High Courts and their Benches and in Subordinate Courts, it has been decided that the Central Government Litigation work in the following High Courts and their Benches and in Subordinate Courts may be placed in the charge of the officers as indicated below:-

- (a) Bombay High Court (including its Benches at Nagpur, Aurangabad & at Goa), Gujarat High Court at Ahmedabad and Madhya Pradesh High Court at Jabalpur including its Benches of Gwalior and Indore, Rajasthan High Court at Jodhpur (including its Bench at Jaipur) and City Civil Court, Small Causes Court and the Court of Metropolitan Magistrate at Bombay and all Subordinate Courts in the State of Maharashtra, Gujarat, Rajasthan, Madhya Pradesh, Goa and Daman Diu. : Joint Secretary and Legal Adviser, Branch Secretariat, Bombay, Ministry of Law & Justice, Deptt. of Legal Affairs, Aya-kar Bhavan Annexe, New Marine Lines, Bombay-400 020.
- (b) Guwahati High Court, Patna High Court (including Ranchi Bench), Orissa High Court at Cuttack, Sikkim High Court and Calcutta High Court (including District Courts Alipur, City Civil Courts and Small Causes Courts at Calcutta) and all Subordinate Courts in West Bengal, Bihar, Assam, Meghalaya, Arunachal Pradesh, Manipur, Tripura and Orissa. : Joint Secretary and Legal Adviser, Branch Secretariat, Calcutta, Ministry of Law & Justice, Deptt. of Legal Affairs, 4, K.S. Roy Road, Calcutta-700001.

.....2/-.....

- (c) High Court of Allahabad (including Lucknow Bench) Punjab and Haryana High Court at Chandigarh, Jammu and Kashmir High Court at Srinagar and its Bench at Jammu, Himachal Pradesh High Court at Simla, Delhi High Court and Subordinate Courts at Tis-Hazari, Patiala House and Shahadra and all Subordinate Courts in the State of Uttar Pradesh, Punjab, Haryana, Himachal Pradesh and Jammu & Kashmir. : Additional Secretary/Additional Legal Adviser, Incharge of Judicial Section, Deptt. of Legal Affairs, Main Secretariat, Shastri Bhavan, New Delhi-1
- (d) High Court of Kerala (including District and Subordinate Courts of Trivandrum and Cochin) and High Court of Madras (including City Civil Courts at Madras) and all other Subordinate Courts in the State of Kerala and Madras and also Union Territory of Pondichery. : Additional Legal Adviser, Incharge, Branch Secretariat, Ministry of Law & Justice, Deptt. of Legal Affairs, 623, Mount Road, Anna Salai, Madras-600 006.
- (e) High Court of Andhra Pradesh : at Hyderabad (including Subordinate Courts in the twin Cities of Hyderabad and Secunderabad and Labour Courts) and Karnataka High Court at Bangalore (including city Civil Court at Bahgalore) and all Subordinate Courts in the State of Andhra Pradesh and Karnataka. : Additional Legal Adviser, Incharge, Branch Secretariat, Ministry of Law & Justice, Deptt. of Legal Affairs, 240, 4th Main Road, Sadashiv Nagar, Bangalore-560080.

2. Officers put in charge to Supervise the Central Government Litigation work are required to acquaint themselves with the conduct of Central Government Litigation work in the High Courts for settling the fee bills of the counsel and dealing with day-to-day problems relating to payment of fee on the basis of the Revised Term and Conditions issued by the Main Secretariat from time to time and also vetting of the RA/WS and pleadings and other legal work. They will assess the performance of the Central Government Standing Counsel and acquaint themselves with the Advocates who may prove useful in the matter of appointment as Standing Counsel/Senior Counsel if need be. They may also meet the Chief Justice/Judges of the Various High Courts, Administrative Judge and the Registrar with a view to understand the difficulties of the Courts procedures and solve the problems of the Standing Counsel, if any. The reports of the supervision work should be sent to the Main Secretariat with the least possible delay after the supervision is carried out.

.....3/-.....

3. All the Ministries/Departments are requested to refer their problems regarding engagement of Standing Counsel, payment of fee or any other problem relating to the terms and conditions applicable to the Government counsel appointed for that Court and materials for vetting etc., directly to the Officer of the Branch Secretariats who are made incharge as per this Office Memorandum for the purpose of smooth functioning of Litigation work.

4. This is in supersession of this Department's O.M. No. 36(2)/74-J, dated 18th February, 1974 on the Subject.

Sd/-

(Mrs. R. Lakshmanan)
Additional Secretary to the Government of India.

Copy to:-

1. All the Ministries/Departments of Govt. of India.
2. Joint Secretary and Legal Adviser (Sh. B.S. Hegde)
Bombay Branch Secretariat.
3. Joint Secretary and Legal Adviser (Sh. R.K. Gupta)
Calcutta Branch Secretariat.
4. Additional Legal Adviser (Shri. M.R. Srinivasan),
Madras Branch Secretariat.
5. Additional Legal Adviser (Sh.T.R. Sethuraman),
Bangalore Branch Secretariat.
6. Deputy Legal Adviser (Sh. D.R. Meena) Litigation
(HC) Section, Delhi High Court.
7. PS to Law, Secretary/PS to Special Secretary/PS to
Additional Secretary.
8. All Officers of the Department of Legal Affairs
and Legislative Department.
9. Litigation Sections of Bombay/Calcutta/Madras/
Bangalore, Branch Secretariats and Litigation
(HC) Section/Litigation (LE) Section/Central
Agency Section/Adviser A/B/C Sections C & M
Section/Judicial Section with 100 spare copies.

Sd/-

(U.K. Jha)
Assistant Legal Adviser.

F. No.37-35/2018-SEA (L)
Government of India
Ministry of Communications
Department of Telecommunications
Sanchar Bhawan, 20, Ashoka Road, New Delhi-110 001

Dated 23.12.2019

ORDER

Subject: Handling of court cases pertaining to service matters in respect of Accounts personnel of Group 'C' i.e. LDCs & Junior Accountants and Group 'B' (Non-Gazetted) i.e. Senior Accountants DoT

As per Legal Cell, DoT letter no. 4-1/2003-LC Dated 29th March 2006 regarding handling of court cases, in all matters in which DoT is a party, the concerned Dn./ Section/Cell is required to state the facts of the case which is generally in the form of para-wise comments to the petition or the appeal filed by the party. These para-wise comments are sent to the Government Counsel engaged or to be engaged in the matter before the concerned court. The said counsel is required to prepare the draft reply or the draft counter affidavit, as the case may be, send it back to the concerned Division/ Section/Cell of DoT. The draft reply or the draft counter affidavit so prepared by the Counsel is required to be carefully perused by the concerned Division/Section/Cell for ensuring the correctness of the pleadings mentioned therein. After so doing, the draft pleadings may be submitted to the Legal Cell of this Department (Respective Branch Secretariat of Department of Legal Affairs as per O.M. No. 30/2/90-Judl Dated 4th June, 1991), who would vet the said pleadings from legal angle. On the basis of vetted reply or counter affidavit, it may be formally prepared with the assistance of counsel and filed in the appropriate court. However, the aforesaid procedure does not apply where pleadings are required to be filed by the Union of India in the Hon'ble Supreme Court as that part of the work falls under the purview of Central Agency Section of the Department of Legal Affairs.

2. It has been observed in the past that a lot of time is consumed in double handling of court cases pertaining to service matters of Accounts personnel of Group 'C' i.e. LDCs & Junior Accountants and Group 'B' (Non-Gazetted) i.e. Senior Accountants of DoT at SEA (Legal) section DoT. With a view to streamline the work and avoid double handling of work & undue delay in filing of reply before the Hon'ble Tribunals/Courts, it is directed that all new court cases pertaining to Group 'C' and Group 'B' (Non-Gazetted) Accounts personnel of DoT will be dealt with by the CGCA.

3. A procedure is being laid down for handling of court cases pertaining to service matters in respect of Accounts personnel of Group 'C' i.e. LDCs & Junior Accountants and Group 'B' (Non-Gazetted) i.e. Senior Accountants as under to be observed henceforth: -

On initial filing of OA/ WP/ SLP by the accounts personnel of DoT i.e. Group 'C' i.e. LDCs & Junior Accountants and Group 'B' (Non-Gazetted) i.e. Senior Accountants

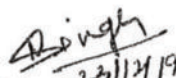
- Step 1: On receipt of a Court Case in which DoT is a party, Pr. CCA/ CCA/NICF concerned will arrange to prepare the parawise comments of the OA/ WP/ SLP etc. These para-wise comments will be sent to the Government Counsel who will prepare the draft counter reply / draft counter affidavit, as the case may be. Pr. CCA/ CCA/NICF will forward the same to CGCA New Delhi-110047 for administrative vetting.
- Step 2: - In case, subject matter of the case involves any policy matter, which demands explanation of available rules & regulations, the same paras may be sent to DoT HQ for advice/ clarifications / comments.
- Step 3: CGCA, on receipt of draft reply /affidavit from Pr. CCA/CCA/NICF, will examine the draft reply /affidavit and vet the same administratively and return the same duly vetted to Pr. CCA / CCA / NICF. All Court cases pertaining to Northern Region (i.e. J& K, H.P., Punjab, Chandigarh, Haryana, Delhi, U.P.& Uttarakhand) may be forwarded by CGCA to DoT HQ for legal vetting

K.T.O.

- Step 4: Pr. CCA/CCA will arrange to forward the administratively vetted counter reply / affidavit to the concerned Branch Secretariat for legal vetting in accordance with the Department of Legal Affairs, Office Memorandum No F-30 (2)/90-Judl Dated 4th June 1991.
- Step 5: After legal vetting from the respective Branch Secretariat / DoT HQ, the Pr. CCA/CCA/NICF will file the counter reply or counter affidavit, as the case may be, in appropriate Tribunal / Court.

On pronouncement of Judgement by the Tribunal / Court in OA/ WP/ SLP filed by the accounts personnel of DoT i.e. Group 'C' i.e. LDCs & Junior Accountants and Group 'B' (Non-Gazetted) i.e. Senior Accountants

- Step 1: On pronouncement of judgement, if OA/ WP/SLP has been dismissed by the Tribunal / Court, Pr. CCA / CCA/ NICF will arrange to obtain a Certified Copy of the judgment and examine the same. The case may be closed under intimation to the CGCA / DoT HQ, New Delhi.
- Step 2: In case OA/ WP/ SLP has been allowed fully or partially, Pr. CCA/CCA/NICF will arrange to obtain a Certified Copy of the judgment and legal opinion of the defending Govt. Counsel on the judgement and examine the same and forward the same alongwith its comments to CGCA, New Delhi for further consideration.
- Step 3: The CGCA will examine the judgement in the light of legal opinion of the defending Govt. Counsel and comments of the Pr. CCA/CCA/NICF and decide as to implement or to challenge the judgement in the higher court.
- Step 4: However, in case the judgement involves a specific point which is not covered by the prevailing policies / rules & regulations / guidelines and financial implications and needs further consultations with DoP&T /DoE etc. the case may be referred to DoT HQ for further processing of the case to DoE/ DOP&T, Legal Advisor, DoT etc. (as the case may be) for advice / clarification.
- Step 5: The decision to implement or file Writ Petition/Special Leave Petition (as the case may be) will be taken in consonance with the advice of the DoE / DoP&T / Legal Advisor, DoT etc.
- Step 6: In case, it is decided to implement the decision, action will be taken accordingly and conveyed to the concerned Pr. CCA/CCA/NICF through proper channel.
- Step 7: (i) In case, it is decided by the Competent Authority to file appeal in the High court, the case will be returned to Pr. CCA/CCA/NICF with details of ground for appeal in consonance with the advice of DoE / DoP&T and Legal Advisor.
- (ii) In case, it is decided by the Competent Authority to file appeal in Supreme Court, the case will be sent to Central Agency Section, Supreme Court, New Delhi through Legal Advisor, DoT HQ as per Legal Cell DoT letter no. 4-1/2003-LC dated 29-03-2006 and action will be taken as per advice of the Central Agency Section of the Supreme Court.
4. All concerned are requested to follow the laid down procedure strictly in letter & spirit for streamlining the processing of legal cases in DoT HQ and CGCA to avoid any legal hassle in future.
5. This issues with the approval of the competent authority.


(Neha Singh)
23/11/19
Under Secretary (SEA-Legal)
Tel. No. 011-23036213

Copy to: -

1. CGCA, DoT, NICF Complex, Ghitorni, New Delhi-110047.
2. DG, NICF, Ghitorni, New Delhi-110047.
3. All. Pr. CsCA/CsCA, DoT.
4. Spare.

No. 18-25/2022-SEA-I
Government of India
Ministry of Communications
Department of Telecommunications
Sanchar Bhawan, 20, Ashoka Road,
New Delhi 110 001.

Dated 23.06.2022

OFFICE MEMORANDUM

Sub: - Link Officer arrangement amongst DDsG of Finance wing in DoT HQ - reg.

In supersession of earlier orders on the subject, the following Link Officer arrangement amongst DDsG of Finance Wing at DOT HQ is hereby ordered with immediate effect:-

Sl.No.	Designation of the Officer	Link Officer (1 st)	Link Officer (2nd)
1	DDG(E&T)	DDG(Finance & FIPP)	DDG(B&PEF)
2	DDG (Finance & FIPP)	DDG(AM)	DDG(E&T)
3	DDG(Accounts)	DDG(B&PEF)	DDG(E&T)
4	DDG(LFP)	DDG(LFA)	DDG(WPF)
5	DDG(LFA)	DDG(LFP)	DDG(WPF)
6	DDG(WPF)	DDG(LFP)	DDG(LFA)
7	DDG(B&PEF)	DDG(Accounts)	DDG (AM)
8	DDG (AM)	DDG(Finance & FIPP)	DDG(Accounts)

2. This issues with the approval of the competent authority.

Signed by Rajesh Kumar
Singh
Date: 23-06-2022 16:40:31
Reason: Approved [Singh]
Under Secretary [SEA]

Copy to:

1. Sr.PPS to Secretary (T)
2. Sr.PPS to Member [F], DCC
3. PPS to CGCA/ Addl. CGCA
4. PPS/ CS to Advisor (Finance), DoT HQ
5. PPS to Administrator (USOF), DoT HQ
6. CVO, Department of Telecom, New Delhi
7. DG(NICF) / Jt. Administrator, USOF DoT HQ
8. All DDsG of Accounts and Finance Side, DoT HQ
9. All Pr.CsCA/ CsCA
10. Director(SEA) DoT Hq.
11. Guard File / Spare copy.

फ़ाइल संख्या 18-22/2023-SEA-I
Government of India
भारत सरकार
Ministry of Communications (संचार मंत्रालय)
Department of Telecommunications (दूरसंचार विभाग)
Sanchar Bhawan, 20, Ashoka Road, New Delhi -110001.

दिनांक : ०९.05.2023.

कार्यालय ज्ञापन
OFFICE MEMORANDUM

विषय : Link officer arrangement in SAG of IP&T AFS Gr. 'A' in USOF Wing, DoT HQ – Reg

The following link arrangement in SAG of IP&TAFS Gr. 'A' in USOF Wing, DoT HQ is hereby ordered with immediate effect:

Sl No	Designation of the officer	Link Officer (1st)	Link Officer (2nd)
1.	Joint Administrator (F), USOF	DDG (E&T)	DDG (Finance & FIPP)

2. This issues with the approval of the Competent Authority.

(Harshvardhan Singh Khangarot)
Director (SEA)
Ph: 23036059

Copy to: -

1. PSO to Secretary (T)
2. PSO to Member [F]
3. PS to CGCA
4. PPS to Administrator, USOF
5. PSO/ CS to Advisor (Finance), DoT HQ
6. CVO DoT HQ
7. DG NICF
8. All DDsG of Accounts and Finance, DoT HQ/ Jt. Administrator (F), USOF
9. Director (SEA), DoT HQ/ Dy. Administrator (F), USOF
10. Guard File/ Spare copy



Government of India
Ministry of Communication
Department of Telecommunications
O/o Controller General of Communication Accounts,
2nd Floor, UIDAI HQ Building, Bangla Sahib Marg, New Delhi-01

F. No. 11-36-2022/Admn-VIII / 1194

Dated: 22-11-22

OFFICE MEMORANDUM

Subject: Link officer arrangement in respect of CsCA & Jt. CsCA –regarding

The undersigned is directed to refer to above cited subject and to convey the orders of the Competent Authority for standing link officer arrangements of CsCA & Jt. CsCA with immediate effect as under:

Sl. No.	Name of Office	1st Link Arrangement	2nd Link Arrangement
1.	CCA J&K	CCA Punjab	CCA Haryana
2.	CCA HP	CCA Punjab	CCA Haryana
3.	CCA Punjab	CCA Haryana	CCA J&K
4.	CCA Haryana	CCA Punjab	CCA HP
5.	CCA UP (West)	CCA UP (East)	CCA Delhi
6.	CCA UP (East)	CCA UP (West)	CCA Delhi
7.	Jt. CCA Uttarakhand	Jt. CCA (Admin) UP (West)	Jt CCA (Admin) Delhi
8.	CCA Gujarat	CCA Rajasthan	CCA MH & Goa
9.	CCA MH & Goa	CCA Gujarat	CCA Rajasthan
10.	CCA Rajasthan	CCA MH & Goa	CCA Gujarat
11.	CCA Karnataka	CCA Kerala	CCA Tamil Nadu
12.	CCA Kerala	CCA Karnataka	CCA Tamil Nadu
13.	Jt. CCA A&N	Jt. CCA (Admin) Tamil Nadu	Jt. CCA (Admin) Kerala
14.	CCA Chhattisgarh	CCA Madhya Pradesh	CCA Odisha
15.	CCA Andhra Pradesh	CCA Telangana	CCA Odisha
16.	CCA Odisha	CCA Chhattisgarh	CCA Madhya Pradesh
17.	CCA Madhya Pradesh	CCA Chhattisgarh	CCA Odisha
18.	CCA West Bengal	CCA NE-I	CCA Assam
19.	CCA Bihar	CCA Jharkhand	CCA West Bengal

APD

20.	CCA Jharkhand	CCA Bihar	CCA Kolkata
21.	CCA Assam	CCA West Bengal	CCA NE-I
22.	CCA NE-I	CCA Assam	CCA West Bengal
23.	Jt. CCA NE-II	Jt. CCA (Admin) Kolkata	Jt. CCA (Admin) West Bengal

2. Concerned CsCA & Jt. CsCA are requested to be in touch with their link officers before their absence from the head quarters on leave or otherwise for smooth functioning of the office.

This issues with the approval of the Competent Authority.


(Arvind P. Xaxa)

Dy. CGCA (Admin)

To,

1. PS to all Pr. CsCA/CsCA/Jt. CsCA
2. Concerned Officers

Copy to:

1. PS to CGCA
2. PS to Addl. CGCA
3. PA to DDG (E&T), DoT HQ
4. PA to Jt. CGCA (C&A)
5. Director (SEA), DoT HQ
6. Office copy

F. 25-14/2023/Admin-V (E)/371
 Government of India
 Ministry of Communications,
 Department of Telecommunications,
 Office of Controller General of Communications Accounts,
 2nd Floor, UIDAI Building, New Delhi- 110001

Dated: 28/06/2023
30

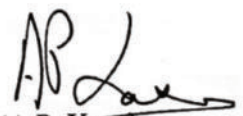
OFFICE MEMORANDUM

Sub: Convening of DPC as per provision of Recruitment Rules

The undersigned is directed to refer the subject mentioned above and to say that in order to timely hold DPC as per provision of Recruitment Rules, the competent authority has approved the following:

1. In field offices where there is no officer of the requisite rank as per RR for the DPC of promotion/confirmation, the respective Pr. CCA shall nominate from within his/her jurisdiction, an officer of requisite rank for the DPC.
2. In respect of cases from the DoT HQ or NICF, CGCA shall nominate the suitable members for the DPC wherever suitable member for the formation of DPC as per provision of RR is not available in the respective offices
3. In case the post of Pr. CCA is lying vacant or the officer is on long leave and no link officer is available, then the case shall be referred to CGCA for nomination of suitable officer.
4. The above order shall be in supersession of all orders issued in this regard by the O/o CGCA.

This issues with the approval of the Competent Authority


 (A.P. Xaxa)
 By. CGCA(Admin)
 Email: dycgcacoord-dot@gov.in

Copy to:-

1. PS to CGCA
2. PA to Addl. CGCA
3. All Pr. CsCA
4. DG, NICF
5. All Jt. CGCAs/CsCA
6. Director (SEA) DoT Hq
7. All. Jt. CsCA (IC)
8. Guard File

Government of India
Ministry of Communications
Department of Telecommunications
Office of Controller General of Communication Accounts NICF Campus,
Ghitorni, New Delhi - 110047

No.25-05-2022-Admin-V/SSU

Dated: 14-12-2023

To,

DG NICF Pr. CCAs/DDG(E&T)/CCAs/Jt. CCAs(I/C)

Sub: - Reporting of vacancy in respect of Group- 'C' Cadre to SSC -reg.

The undersigned is directed to refer to the subject mentioned above and to intimate that O/o CGCA, being the cadre controlling authority of Group-C, looks after the recruitment activities of all the Direct Recruitment Quota of Group-C cadre through SSC by collecting the vacancies from the field units and reporting of these vacancies to SSC.

2. In this regard, it has been observed that the appointing authorities are filling the vacancies, that have been reported to SSC for direct recruitment, via transfer without taking prior approval from O/o the CGCA. This in turn, prompts mismatch in vacancy position and also disturbs the percentages of Reservation roster for Direct Recruitment which is already in public domain.

3. The competent authority has viewed this matter seriously and directed to inform that the vacancies once intimated to the O/o CGCA for further reporting to SSC has to be frozen and no appointment/promotion/ transfer should be done against these vacancies. This should be carried out with utmost care.

4. Further, all the field units also need to confirm that while communicating the vacancies to be filled up by SSC all quota requirements including quota for compassionate appointments is strictly adhered to.

This issues with the approval of the Competent Authority.



(Zafar Iqbal)

Dy. CGCA

Email: dycgcoord-dot@gov.in

Copy to:-

1. PS to CGCA
2. PA to Addl. CGCA
3. PA to Jt. CGCA(C&A)

रजिस्ट्री सं० डी० एल०-33004/99

REGD. NO. D. L.-33004/99



भारत का राजपत्र The Gazette of India

असाधारण

EXTRAORDINARY

भाग I—खण्ड 1

PART I—Section 1

प्राधिकार से प्रकाशित

PUBLISHED BY AUTHORITY

सं. 197]	नई दिल्ली, सोमवार, जुलाई 15, 2019/आषाढ़ 24, 1941
No. 197]	NEW DELHI, MONDAY, JULY 15, 2019/ASHADHA 24, 1941

संचार मंत्रालय

(दूरसंचार विभाग)

अधिसूचना

नई दिल्ली, 1 मई, 2019

फा. सं. 03-03/2019-एसईए-1.—मान्य वित्त नियम (जीएफआर) के नियम 2 (XVI)[सा.वि.नि. 2017 का नियम 2(xvii)], डाक एवं तार एफएचबी खंड.1 का नियम 2(ज), एसआर-2(10) और उसके अंतर्गत जीआईओ, केन्द्रीय सिविल सेवा (सीसीएस) पेंशन नियमावली का नियम 3(ट) और केन्द्रीय सिविल सेवा (सीसीए) नियमावली का नियम 2(झ) के अनुसार संचार लेखा महानियंत्रक को विभागाध्यक्ष के रूप में घोषित करने के बारे में सक्षम प्राधिकारी का अनुमोदन एतद्वारा संसूचित किया जाता है।

- विभागाध्यक्ष की शक्तियों का प्रयोग उपर्युक्तानुसार यथा-उल्लिखित और समय-समय पर यथा-संशोधित नियम-पुस्तिकाओं/सांकेतिक पुस्तिकाओं में दी गई शर्तों के अध्वधीन किया जाएगा।
- उपर्युक्त घोषणा इस कार्यालय-ज्ञापन जारी होने की तारीख से लागू होगी।
- यह कार्यालय-ज्ञापन दूरसंचार विभाग के सदस्य (वित्त) द्वारा दिनांक 12.04.2019 को डायरी संख्या 1531/एम(एफ)/19 और सहायक महानिदेशक (वित्त) द्वारा दिनांक 26.04.2019 को डायरी संख्या 13/ए.डी.जी (एफ)/19 के अंतर्गत दी गई उनकी सहमति से जारी किया जा रहा है।

ओ. पी. जैरथ, सहायक महानिदेशक (एसईए-1)

MINISTRY OF COMMUNICATIONS

(Department of Telecommunications)

NOTIFICATION

New Delhi, the 1st May, 2019

F. No. 03-03/2019-SEA-I.—Approval of the competent authority is hereby conveyed to declare the Controller General of Communication Accounts (CGCA) as the Head of the Department under Rule 2 (XVI) of GFR [Rule 2 (xvii) of GFR 2017], Rule 2(h) of P&T FHB Vol.I, SR-2 (10) & GIO there under, Rule 3(k) of CCS Pension Rules & Rule 2(i) of CCS (CCA) Rules.

2. The exercise of powers of Head of the Department will be subject to the conditions as laid down in the Manuals/Code Books as stated above and as amended from time to time.

3. This comes into force from the date of issue of this O.M.

4. This has concurrence of Member (Finance) of DoT vide Dy. No. 1531/M(F)/19 dated 12.04.2019 and ADG (Finance) Dy. No. 13/ADG (F)/19 dated 26.04.2019.

O. P. JAIRATH, ADG(SEA-I)

अधिसूचना

नई दिल्ली, 23 मई, 2019

फा. सं. 03-03/2019-एसईए-1.—अधोहस्ताक्षरी को सीजीसीए के प्रमुखों को विभागाध्यक्ष घोषित किए जाने से संबंधित इस कार्यालय के दिनांक 01.5.2019 के कार्यालय ज्ञापन सं. 03-03/2019-एसईए-1 का हवाला देने तथा यह बताने का निर्देश हुआ है कि इस कार्यालय के दिनांक 19.10.2007 के कार्यालय ज्ञापन सं. 03-02/2006-एसईए-1 के तहत एसएजी तथा इससे ऊपर स्तर के सीसीए के प्रमुखों को विभागाध्यक्ष पहले ही घोषित किया जा चुका है।

ओ. पी. जैरथ, एडीजी (एसईए-1)

NOTIFICATION

New Delhi, the 23rd May, 2019

F. No. 03-03/2019-SEA-I.—The undersigned is directed to refer to this office OM No. 03-03/2019-SEA-I dated 01.05.2019 regarding declaration of Heads of CGCA as Heads of department and to convey that the Heads of CCA at the level of SAG and above have already been declared as Head of the Department vide this office OM No. 03-02/2006-SEA-I dated 19.10.2007. (Copy enclosed)

O. P. JAIRATH, ADG(SEA-I)

रजिस्ट्री सं० डी० एल०-33004/99

REGD. NO. D. L.-33004/99



भारत का राजपत्र The Gazette of India

असाधारण

EXTRAORDINARY

भाग I—खण्ड 1

PART I—Section 1

प्राधिकार से प्रकाशित

PUBLISHED BY AUTHORITY

सं. 198]

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संचार मंत्रालय

(दूरसंचार विभाग)

अधिसूचना

नई दिल्ली, 19 अक्टूबर, 2007

सं. 03-02/2006-एसईए-1—जीएफआर के नियम 2(XVI), पी एंड टी एफएचबी खंड I के नियम 2(एच), एसआर-2(10) तथा जीओआई उसके अधीन सीसीएस पेंशन नियम 3(के) तथा सीसीएस (सीसीए) नियम का नियम 2(i) के तहत सीसीए के प्रमुखों को विभागाध्यक्ष घोषित करने के संबंध में एतद्वारा सक्षम प्राधिकारी की मंजूरी दी जाती है।

2. विभागाध्यक्ष के रूप में शक्तियों का उपयोग यथोक्त मैनुअल/कोड पुस्तिका में यथा वर्णित शर्तों तथा समय-समय पर उनमें किए गए संशोधनों तथा वित्तीय एवं प्रशासनिक शक्तियों के संबंध में पहले से जारी निर्देशों के अधीन होगा।
3. यह एसएजी तथा उससे उच्च अधिकारियों की अध्यक्षता वाले सीसीए कार्यालयों पर लागू होगा।
4. यह इस कार्यालय ज्ञापन के जारी किए जाने की तारीख से प्रभावी होगा।
5. इस पर दिनांक 19.10.2007 के उनकी डायरी सं.461/एडीजी(एफ)/07 के तहत दूरसंचार विभाग के वित्त सलाह की सहमति प्राप्त है।

माधवी दास, निदेशक (एसईए)

MINISTRY OF COMMUNICATIONS

(Department of Telecommunications)

NOTIFICATION

New Delhi, the 19th October, 2007

F. No. 03-02/2006-SEA-I- Approval of the competent authority is hereby conveyed to declare the Heads of CCA as Head of the Department under Rule 2 (XVI) of GFR, Rule 2 (h) of P&T FHB Vol.I, SR-2 (10) & GIO there under, Rule 3 (k) of CCS Pension Rules & Rule 2(i) of CCA (CCA) Rules.

2. The exercise of powers as Heads of the Department will be subject to the conditions as laid down in the Manuals/ Code Books as stated above and as amended from time to time and the instructions already issued relating to financial as well as administrative powers.
3. This applies to CCA Offices headed by SAG & above officers.
4. This comes into force from the date of issue of this O.M.
5. This has concurrence of Finance Advice of DOT vide their Dy. No.461/ADG(F)/07 dated 19.10.2007.

MADHAVI DAS, Director (SEA)

DISCLAIMER

This IP&TAFS Staff and Establishment-Compendium of Orders is intended solely for ready reference and general information purposes.

While due care has been taken in the process of compilation, it is possible that some errors/omissions might have occurred. Errors or omissions, if any, may be brought to the notice of SEA Division, DoT HQ via email to ID director.sea-dot@gov.in

In case of any discrepancy between the information in this compendium and the extant rules & instructions, the latter shall prevail.



GOVERNMENT OF INDIA
MINISTRY OF COMMUNICATIONS
DEPARTMENT OF TELECOMMUNICATIONS
NEW DELHI
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