



Government of India
Ministry of Communications
Department of Telecommunications
Office of Controller General of Communication Accounts
NICF Campus, Ghitorni, New Delhi – 110047.
Website: <https://www.cgca.gov.in>

No.:12-5/2023- 24/BA&IT/960

Dated: 01.04.2024

To,
Jt. CCA,
Chairperson,
O/o CCA Tamilnadu

Sub: Constitution of Committee-reg.

Kind reference is invited to the subject cited above. In this regard, it is intimated that CGCA office was registered on CIC portal as Public Authority in the month of June 2023 in accordance with the instructions received from DoT HQ. Consequently, third Party Audit of the CGCA office was carried out for FY 2022-23 and was evaluated on the parameters and sub-parameters of Transparency Audit u/s 4 of the RTI Act, 2005. It is further intimated that third party audit of the CGCA office will be carried out in April 2024 for FY 2023-24.

2. In this connection, it is submitted that one of the parameters of the Transparency Audit states about a committee having members who have vast knowledge/experience in RTI to identify frequently sought information, which are to be disclosed on the website.

3. In view of above, a committee may be constituted with the following members:


1. Jt. CCA, O/o CCA Tamilnadu- Chairperson
2. Jt. CCA, O/o CCA Karnataka
3. Dy.CCA, O/o CCA Bihar
4. Asstt. CGCA(Revenue), O/o CGCA
5. AO, O/o Pr. CCA Delhi

Furthermore, in light of para 2 and 3 above, it is conveyed that, mode of the meeting of the committee constituted shall be through VC.

The mandate of the Committee will be:

1. Identifying the frequently sought information through RTI applications so that the same may be disclosed on the website of Public Authority (PA).
2. Ensuring timely disposal/redressal of the RTI applications/appeals

This issues with the approval of the Competent Authority.


(Santosh Choudhary)
Asstt. CGCA (BA&IT)

Copy to:

1. The officers concerned.